



# ENUMCLAW FIRE DEPARTMENT

## BOARD OF FIRE COMMISSIONERS

### REGULAR MEETING MINUTES

WEDNESDAY, NOVEMBER 15, 2017 – 6:00PM

### CITY HALL COUNCIL CHAMBERS

***Fire District Commissioner Meetings are wheelchair accessible. If other accommodations are required, please call the Fire District Office Manager at 360-825-5544 five (5) days preceding the meeting so arrangements can be made.***

#### 1. CALL TO ORDER

- Called to order at 6:00 pm by Commissioner McCall

#### 2. FLAG SALUTE

- Led by Commissioner Trachte

#### 3. ATTENDANCE

- Stan McCall – Commissioner, David Hannity – Commissioner, Amy Trachte – Commissioner, Jim Zoll – Commissioner, Angie Stubblefield – Commissioner (via phone), Mike Reynolds – Attorney, Randy Fehr – Fire Chief, Ashley Van Dam – Office Manager

#### 4. AGENDA AMENDMENTS

#### 5. PUBLIC COMMENT

- A. *This is an opportunity for the public to address the Board of Commissioners on any subject which is not of a quasi-judicial nature or scheduled for a public hearing. Speakers are asked to stand to have their comments recorded. Speakers should state clearly their name(s) and address for the record. Please limit comments to three minutes per person.*

#### 6. ANNOUNCEMENTS & PRESENTATIONS

#### 7. APPROVAL OF MEETING MINUTES

- A. Regular Meeting October 18, 2017

- 1) **Board Action:** Motion made by Commissioner Zoll, seconded by Commissioner Trachte. All in favor.

#### 8. REGULAR BUSINESS

##### A. CORRESPONDENCE

##### B. FINANCIAL REPORT

- 1) Approval of Vouchers & Payroll

- a) Vouchers

- a. General Expense Fund – Vouchers 10030-10047 \$30,023.36; 11001-11031 \$74,617.12

- b. Special Rescue Fund – Voucher 11001-11002 for \$533.56

- b) Payroll

- a. October Regular-\$183,292.79; October Volunteer Residents-\$1,547.47

- b. September Regular-\$214,630.02; September Volunteer Residents-\$901.58

- c. August Regular-\$178,769.79; August Volunteer Residents-\$1,645.43

- d. **Board Action** to approve General Expense Fund Vouchers 10030-10047 \$30,023.36; 11001-11031 \$74,617.12; Special Rescue Fund Vouchers 11001-11002 for \$533.56; October Regular-\$183,292.79; October Volunteer Residents-\$1,547.47 made by Commissioner Zoll, seconded by Commissioner Hannity. All in favor.

- 2) Cash Balances –

- a) October 31, 2017

- a. Expense – \$1,775,321.20 (2016-\$842,739.14)
    - b. Capital Outlay - \$120,019.79 (2016 - \$0)
    - c. Special Rescue – \$13,843.58 (2016- \$29,048.52)
  - b) November 9 , 2017
    - a. Expense – \$1,995,265.09
    - b. Capital Outlay - \$120,019.79
    - c. Special Rescue – \$13,843.58
  - 3) Financial Report-Ashley Van Dam
  - 4) Chief’s Report-Chief Randy Fehr
- C. RESOLUTIONS
  - Resolution 2017-006 2018 Property Tax Budget
  - **Board Action:** Motion to read by title made by Commissioner Zoll, seconded by Commissioner Trachte. All in favor.
  - **Board Action:** Motion to approve Resolution 2017-006 made by Commissioner Zoll, seconded by Commissioner Trachte. All in favor.

**9. MEETINGS**

- A. Next Regular Meeting
  - 1) December 13, 2017 6:00pm – Enumclaw City Hall Council Chambers  
**Board Action:** Motion to approve change in regular meeting date made by Commissioner Zoll, seconded by Commissioner Trachte. All in favor.

**10. OLD BUSINESS**

- A. 2018 Budget  
**Board Action:** Motion to approve 2018 budget made by Commissioner Zoll, seconded by Commissioner Trachte. All in favor.

**11. NEW BUSINESS**

- A. 2017 Capital Fund Budget Amendments  
**Board Action:** Motion to approve 2017 budget amendments made by Commissioner Trachte, seconded by Commissioner Zoll. All in favor.

**12. PUBLIC COMMENT**

- A. *This is an opportunity for the public to address the Board of Commissioners on any subject which is not of a quasi-judicial nature or scheduled for a public hearing. Speakers are asked to stand to have their comments recorded. Speakers should state clearly their name(s) and address for the record. Please limit comments to three minutes per person.*

**13. EXECUTIVE/EXEMPT SESSION**

**14. ADJOURNMENT**

- **Board Action:** Motion made to adjourn at 7:00 pm made by Commissioner Hannity, seconded by Commissioner Trachte. All in favor.

Approved by:

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Stan McCall, Chairperson

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Ashley Van Dam, District Secretary