



# ENUMCLAW FIRE DEPARTMENT

## BOARD OF FIRE COMMISSIONERS

### REGULAR MEETING AGENDA

### WEDNESDAY, DECEMBER 13, 2017 – 6:00PM

### CITY HALL COUNCIL CHAMBERS

*Fire District Commissioner Meetings are wheelchair accessible. If other accommodations are required, please call the Fire District Office Manager at 360-825-5544 five (5) days preceding the meeting so arrangements can be made.*

#### 1. CALL TO ORDER

- By Commissioner McCall at 6:00pm

#### 2. FLAG SALUTE

- Led by Commissioner Hannity

#### 3. ATTENDANCE

- Stan McCall – Commissioner, David Hannity – Commissioner, Amy Trachte – Commissioner, Jim Zoll – Commissioner, Angie Stubblefield – Commissioner (via phone), Mike Reynolds – Attorney, Randy Fehr – Fire Chief, Ashley Van Dam – Office Manager

#### 4. AGENDA AMENDMENTS

#### 5. PUBLIC COMMENT

- A. *This is an opportunity for the public to address the Board of Commissioners on any subject which is not of a quasi-judicial nature or scheduled for a public hearing. Speakers are asked to stand to have their comments recorded. Speakers should state clearly their name(s) and address for the record. Please limit comments to three minutes per person.*

#### 6. ANNOUNCEMENTS & PRESENTATIONS

#### 7. APPROVAL OF MEETING MINUTES

- A. Regular Meeting November 15, 2017

- 1) **Board Action:** Motion made by Commissioner Hannity, seconded by Commissioner Stubblefield. All in favor.

#### 8. REGULAR BUSINESS

##### A. CORRESPONDENCE

##### B. FINANCIAL REPORT

- 1) Approval of Vouchers & Payroll

##### a) Vouchers

- a. General Expense Fund – Vouchers 11032-11044 \$78,026.92; 12001-12033 \$64,406.11
- b. Capital Reserve Fund – Voucher 11001 \$7,105.72
- c. Special Rescue Fund – Vouchers 12001-12002 \$3,220.13

##### b) Payroll

- a. November Regular-\$269,012.30; November Volunteer Residents-\$1,022.68; Termination-\$5,160.36
- b. October Regular-\$183,292.79; October Volunteer Residents-\$1,547.47
- c. September Regular-\$214,630.02; September Volunteer Residents-\$901.58
- d. **Board Action** to approve General Expense Fund Vouchers 11032-11044 for \$78,026.92 and Vouchers 12001-12033 for \$64,406.11; Capital Reserve Fund Voucher 11001 for \$7,105.72; Special Rescue Fund Vouchers 12001-12002 for \$3,220.13; November Regular Payroll for \$269,012.30; November Volunteer Residents Pay for \$1,022.68;

November Termination Pay for \$5,160.36 made by Commissioner Trachte, seconded by Commissioner Zoll. All in favor.

- 2) Cash Balances –
    - a) November 30, 2017
      - a. Expense – \$1,636,844.50 (2016-\$749,642.46)
      - b. Capital Outlay - \$122,520.18 (2016 - \$0)
      - c. Special Rescue – \$13,323.87(2016- \$19,609.32)
    - b) December 9 , 2017
      - a. Expense – \$1,671,938.55
      - b. Capital Outlay - \$122,520.18
      - c. Special Rescue – \$13,323.87
  - 3) Financial Report-Ashley Van Dam
  - 4) Chief's Report-Chief Randy Fehr
- C. RESOLUTIONS

## 9. MEETINGS

A. Next Regular Meeting

- 1) January 17, 2018 6:00pm – Enumclaw City Hall Council Chambers

## 10. OLD BUSINESS

## 11. NEW BUSINESS

A. Hannity Farewell

## 12. PUBLIC COMMENT

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- Jenny Page, new Commissioner, introduced herself. Also, commented on what she has heard about the Department and firefighters from other organizations. Mentioned comments about our high level of knowledge, training and involvement in the zone. She is excited to be a part of the future of the Department

## 13. EXECUTIVE/EXEMPT SESSION

## 14. ADJOURNMENT

- Motion to adjourn at 6:43pm by Commissioner Hannity, seconded by Commissioner Zoll. All in favor.

Approved by:

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Stan McCall, Chairperson

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Ashley Van Dam, District Secretary