



# ENUMCLAW FIRE DEPARTMENT

## BOARD OF FIRE COMMISSIONERS

### REGULAR MEETING AGENDA

#### WEDNESDAY, JUNE 21, 2017 – 6:00PM

#### ENUMCLAW CITY HALL COUNCIL CHAMBERS

#### 1. CALL TO ORDER

- Meeting called to order at 6:00pm by Commissioner McCall.

#### 2. FLAG SALUTE

- Led by Commissioner Hannity.

#### 3. ATTENDANCE

- Stan McCall – Commissioner, Angie Stubblefield – Commissioner, Dave Hannity – Commissioner, Amy Trachte – Commissioner, Jim Zoll – Commissioner, Mike Reynolds – Attorney, Randy Fehr – Fire Chief, Ashley Van Dam – District Secretary

#### 4. AGENDA AMENDMENTS

- Add truck skid unit under new business.

#### 5. PUBLIC COMMENT

- A. *This is an opportunity for the public to address the Board of Commissioners on any subject which is not of a quasi-judicial nature or scheduled for a public hearing. Speakers are asked to stand to have their comments recorded. Speakers should state clearly their name(s) and address for the record. Please limit comments to three minutes per person.*

- No Comment

#### 6. ANNOUNCEMENTS & PRESENTATIONS

- A. 2017 MDA Fill the Boot Event
  - o FF Dines presents info for 2017 fill the boot event
  - o 2016 Award presented to Enumclaw Fire Department
- B. Fleet Services RFP Presentations
  - 1) Mountain View Fire & Rescue
  - 2) Puget Sound Regional Fire Authority
  - 3) US Fire Equipment

#### 7. APPROVAL OF MEETING MINUTES

- A. Regular Meeting May 17, 2017
  - 1) **Board Action:** Made by Commissioner Hannity, seconded by Commissioner Stubblefield. All in favor.

#### 8. REGULAR BUSINESS

##### A. CORRESPONDENCE

- o Discussed King County Joint Fire Commissioners meetings and possibility of changing Enumclaw Fire Dept meetings so that commissioners could attend in future.

##### B. FINANCIAL REPORT

###### 1) Approval of Vouchers & Payroll

###### a) Vouchers

- a. General Expense Fund – 06001-06039 \$67,877.35
- b. Special Rescue Fund – 06001 \$42.39

###### b) Payroll

- a. May Regular-\$173,900.94 ; May Volunteer Residents-\$2,479.73
- b. April Regular-\$156,391.73; April Volunteer Residents-\$3,610.05
- c. March Regular- \$141,143.16; March Volunteer Residents \$2,079.54

- c) **Board Action** to approve General Expense Fund Vouchers 06001-06039 \$67,877.35; Special Rescue Fund Voucher 06001 \$42.39; May Regular Payroll for \$173,900.94; May Volunteer Residents Payroll for \$2,479.73. Motion made by Commissioner Trachte, seconded by Commissioner Zoll. All in favor.

###### 2) Cash Balances –

###### a) May 31, 2017

- a. Expense – \$1,509,330.68 (2016-\$915,672.86)
- b. Capital Outlay - \$119,473.61 (2016 - \$0)

- c. Special Rescue – \$13,990.17 (2016- \$28,545.74)
- b) June 17, 2017
  - a. Expense - \$1,444,616.00
  - b. Capital Outlay- \$119,578.65
  - c. Special Rescue - \$13,960.10
- 3) Financial Report-Ashley Van Dam (See attached presentation)
- 4) Chief's Report-Chief Randy Fehr (See attached presentation)
- C. RESOLUTIONS
  - 1) None

**9. MEETINGS**

- A. Next Regular Meeting
  - 1) July 19, 2017 6:00pm City Hall Council Chambers
    - o Commissioner Stubblefield brought forward the possibility of having another joint meeting with Mt View Fire. Suggested an October timeframe. Chief will talk to Mt View Chief to propose some dates.

**10. OLD BUSINESS**

- A. Fleet Maintenance RFPs
  - o Commissioner McCall brought forward the appearance of a conflict of interest with Commissioner Stubblefield associated with Mt View Fire.
  - o Discussion occurred between all commissioners regarding perception.
  - o Commissioner Stubblefield has recused herself from the vote on the contract for fleet maintenance.
  - o **Board Action:** Commissioner Hannity makes a motion to use PSRFA for fleet maintenance. Seconded by Commissioner Zoll. Additional discussion occurred. Vote all in favor (4-0). Commissioner Stubblefield did not vote.
- B. Nepotism Policy
  - o Commissioner Stubblefield asked Attorney Reynolds where we stood with it.
  - o Discussion occurred about policy and next steps.
  - o Board gives direction to Chief Fehr to add relationships and remedies for them to current policy.

**11. NEW BUSINESS**

- A. 2017 Wildland Deployment
  - o Chief Fehr gives presentation on 2017 wildland fire and weather outlook (see attached presentation).
  - o Discussion occurred between commissioners on deployment.
  - o **Board Action:** Motion made by Commissioner Hannity, seconded by Commissioner Zoll. Additional discussion occurred. Vote 4-1 (No Commissioner Stubblefield)
- B. Truck Skid Unit
  - o Chief Fehr presented details (See attached presentation)
  - o Chief asks board to approve purchase.
  - o **Board Action:** Commissioner Zoll makes motion to approve purchase, seconded by Commissioner Stubblefield. All in favor.

**12. PUBLIC COMMENT**

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  - No comment

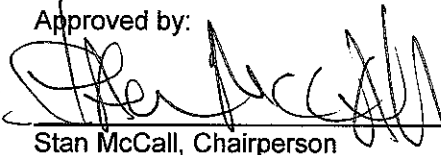
**13. EXECUTIVE/EXEMPT SESSION**

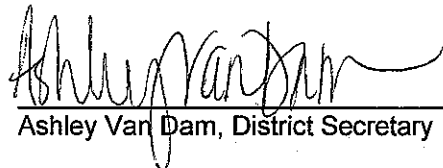
- None

**14. ADJOURNMENT**

- Motion made by Commissioner Zoll to adjourn, seconded by Hannity. Adjourned at 6:45pm.

Approved by:

  
 Stan McCall, Chairperson

  
 Ashley Van Dam, District Secretary