



ENUMCLAW FIRE DEPARTMENT

BOARD OF FIRE COMMISSIONERS

REGULAR MEETING MINUTES

WEDNESDAY, JULY 19, 2017 – 6:00PM

ENUMCLAW CITY HALL COUNCIL CHAMBERS

Fire District Commissioner Meetings are wheelchair accessible. If other accommodations are required, please call the Fire District Office Manager at 360-825-5544 five (5) days preceding the meeting so arrangements can be made.

1. CALL TO ORDER

- Called to order by Commissioner McCall

2. FLAG SALUTE

- Led by Commissioner Zoll

3. ATTENDANCE

- Stan McCall – Commissioner, Angie Stubblefield – Commissioner, Jim Zoll – Commissioner, Mike Reynolds – Attorney, Randy Fehr – Fire Chief, Ashley Van Dam – District Secretary
- Commissioner Hannity excused absence, Commissioner Trachte present via conference call.

4. AGENDA AMENDMENTS

5. PUBLIC COMMENT

- A. *This is an opportunity for the public to address the Board of Commissioners on any subject which is not of a quasi-judicial nature or scheduled for a public hearing. Speakers are asked to stand to have their comments recorded. Speakers should state clearly their name(s) and address for the record. Please limit comments to three minutes per person.*

6. ANNOUNCEMENTS & PRESENTATIONS

- A. Blair Kok-CIAW-Nepotism Policy
- **Board Action:** Commissioner Zoll makes motion to accept changes to the policy as presented by CIAW, seconded by Commissioner Stubblefield. All in favor.

7. APPROVAL OF MEETING MINUTES

- A. Regular Meeting June 21, 2017
- **Board Action:** Motion made by Commissioner Stubblefield, seconded by Commissioner Zoll to accept meeting minutes from June 21, 2017 Regular Meeting. All in favor.

8. REGULAR BUSINESS

A. CORRESPONDENCE

B. FINANCIAL REPORT

1) Approval of Vouchers & Payroll

a) Vouchers

a. General Expense Fund – 06040-06052 \$34,489.42 ; 07001-07034 \$45,200.88

b. Special Rescue Fund – 07001 \$42.39

b) Payroll

a. June Regular- \$173,292.42; June Volunteer Residents- \$2,890.13; 2nd Quarter Volunteers/Commission/Chaplain \$17,888.80

b. May Regular-\$173,900.94 ; May Volunteer Residents-\$2,479.73

c. April Regular-\$156,391.73; April Volunteer Residents-\$3,610.05

- **Board Action** to approve General Expense Fund Vouchers 06040-06052 \$34,489.42; 07001-07034 \$45,200.88; Special Rescue Fund Voucher 07001 \$42.39; June Regular Payroll- \$173,292.42; June Volunteer Residents Payroll- \$2,890.13; 2nd Quarter Volunteers/Commission/Chaplain Payroll \$17,888.80. Motion made by Commissioner Zoll, seconded by Commissioner Stubblefield. All in favor.

- 2) Cash Balances –
 - a) June 30, 2017
 - a. Expense – \$1,298,682.11 (2016-\$727,722.18)
 - b. Capital Outlay - \$119,578.65 (2016 - \$0)
 - c. Special Rescue – \$13,960.32 (2016- \$28,525.42)
 - b) July 14, 2017
 - a. Expense - \$1,277,460.89
 - b. Capital Outlay- \$119,578.65
 - c. Special Rescue - \$13,960.32
 - 3) Financial Report-Ashley Van Dam
 - 4) Chief's Report-Chief Randy Fehr
- C. RESOLUTIONS
- 1) Resolution 2017-004 Amend Deferred Compensation Administrator
 - **Board Action:** Motion made by Commissioner Zoll, seconded by Commissioner Stubblefield. All in favor.
 - 2) Resolution 2017-005 PSRFA Fire Apparatus Service ILA
 - **Board Action:** Motion made by Commissioner Zoll, seconded by Commissioner Stubblefield. All in favor.

9. MEETINGS

- A. Next Regular Meeting
- 1) August 16, 2017 6:00pm City Hall Council Chambers
 - 2) September 23, 2017 10:00am Tentatively at Enumclaw Fire Dept Station 41 (HQ)
 - 3) October 18, 2017 Location Change to Enumclaw Fire Dept Station 41 (HQ)
- Chief requests August 16th regular meeting to be changed to August 9th.
 - **Board Action:** Made by Commissioner Stubblefield, seconded by Commissioner Zoll to approve August meeting date change. All in favor.
- B. Meeting Schedule
- Ashley to get City Hall Council Chambers room availability for 3rd week of month to see options of changing regular meetings to another day.

10. OLD BUSINESS

11. NEW BUSINESS

- A. IT Services ILA
- **Board Action:** Motion made by Commissioner Zoll to authorize staff to develop an RFP for IT Services. Seconded by Commissioner Stubblefield. All in favor.

12. PUBLIC COMMENT

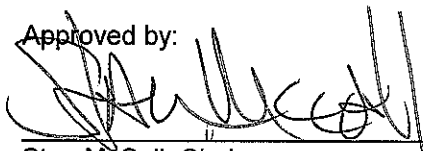
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13. EXECUTIVE/EXEMPT SESSION

14. ADJOURNMENT

- **Board Action:** Motion made by Commissioner Zoll, seconded by Commissioner Stubblefield all in favor. Adjourned at 7:08pm.

Approved by:


Stan McCall, Chairperson


Ashley Van Dam, District Secretary