

KING COUNTY FIRE DISTRICT #28

BOARD OF FIRE COMMISSIONERS

REGULAR MEETING MINUTES

WEDNESDAY, AUGUST 17, 2016 – 6:00PM

ENUMCLAW CITY HALL COUNCIL CHAMBERS

Attendance: Stan McCall – Commissioner, Angie Stubblefield – Commissioner, Dave Hannity – Commissioner, Amy Trachte – Commissioner, Jim Zoll – Commissioner, Mike Reynolds – Attorney, Randy Fehr – Fire Chief, Ashley Van Dam – District Secretary

1. CALL TO ORDER

-Meeting called to order by Commissioner McCall at 6:00pm.

2. FLAG SALUTE

-Flag salute led by Chief Fehr.

3. AGENDA AMENDMENTS

-Commissioner Zoll asks to move agenda item 9B old business (City of Enumclaw ILAs) after executive session. Move item A in executive session (City of Enumclaw ILAs) to B so that he can be excused from meeting.

-Attorney Reynolds asks to move item A in executive session (City of Enumclaw ILAs) to open session.

-Chief Fehr has no updates for contract negotiations, requests to remove item A (Union Local 3931 Contract Negotiations) from executive session.

-Commissioner McCall requests executive session be cancelled and Old Business item A (City of Enumclaw ILAs) be moved to end of meeting.

-Agenda Amendments accepted by all commissioners.

4. PUBLIC COMMENT

A. *This is an opportunity for the public to address the Board of Commissioners on any subject which is not of a quasi-judicial nature or scheduled for a public hearing. Speakers are asked to stand to have their comments recorded. Speakers should state clearly their name(s) and address for the record. Please limit comments to three minutes per person.*

-No public comment.

5. ANNOUNCEMENTS & PRESENTATIONS

6. APPROVAL OF MEETING MINUTES

A. Special Meeting July 13th, 2016

1) **Board Action:** Motion made by Commissioner Trachte to approve, seconded by Commissioner Stubblefield. All in Favor.

7. REGULAR BUSINESS

A. CORRESPONDENCE

- 1) WFCFA 2nd Quarter Operating Statement (Emailed)
- 2) WFCFA Health Care Program 2017 Premiums (Emailed)
- 3) WFCFA NAEFO Membership (Emailed)
- 4) WFCFA Annual Conference Flier
- 5) WFCFA FLSA Overtime Rule (Emailed)

B. FINANCIAL REPORT

- 1) Approval of Vouchers & Payroll
 - a) Vouchers
 - a. Expense Fund 08001-08045 \$97,741.70
 - b. Special Rescue 08001 \$40.22
 - b) Payroll
 - a. July Regular- \$141,342.25
 - b. June Regular - \$144,842.89
 - c. May Regular - \$140,528.92

- c) **Board Action:** Commissioner Hannity makes motion to approve Expense Fund Vouchers 08001-08045 \$97,741.70; Special Rescue Fund Voucher 08001 \$40.22; Payroll for \$141,342.25, seconded by Commissioner Stubblefield. All in favor.
- 2) Cash Balances –
 - a) July 31, 2016
 - a. Expense - \$557,272.17 (2015 - \$766,133.65)
 - b. Special Rescue – \$28,503.97 (2015 – \$33,797.61)
 - b) August 10, 2016
 - a. Expense - \$524,424.96
 - b. Special Rescue - \$28,503.97
- 3) Financial Report
-Given by Office Manager Ashley Van Dam-See attached presentation
- 4) Chief's Report
-Given by Chief Fehr-See attached presentation

C. RESOLUTIONS

- 1) Resolution #2016-004 Credit Card Policy
 - a) Motion to have Chair read Resolution by Title Only
 - b) Chair reads Resolution by Title Only
 - c) Fire Chief Comments
 - d) Board Comments
 - e) **Board Action:** Motion to read by title made by Stubblefield. Seconded by Trachte. All in favor. Commissioner McCall reads Resolution #2016-004 by title. Commissioner Hannity makes motion to accept, seconded by Commissioner Zoll. All in favor.
- 2) Resolution #2016-005 Asset Management Policy
 - a) Motion to have Chair read Resolution by Title Only
 - b) Chair reads Resolution by Title Only
 - c) Fire Chief Comments
 - d) Board Comments
 - e) **Board Action:** Motion to read by title made by Hannity. Seconded by Stubblefield. All in favor. Commissioner McCall reads Resolution #2016-005 by title. Commissioner Hannity makes motion to accept, seconded by Commissioner Trachte. All in favor.
- 3) Resolution #2016-006 Cash Receipting Policy
 - a) Motion to have Chair read Resolution by Title Only
 - b) Chair reads Resolution by Title Only
 - c) Fire Chief Comments
 - d) Board Comments
 - e) **Board Action:** Motion to read by title made by Hannity. Seconded by Zoll. All in favor. Commissioner McCall reads Resolution #2016-006 by title. Commissioner Hannity makes motion to accept, seconded by Commissioner Zoll. All in favor.

8. MEETINGS

A. Next Regular Meeting

- 1) September 21, 2016

9. OLD BUSINESS

A. Board Policies

- Commissioner Zoll makes a request to remove paragraph 3 of Section 4.01, it's already covered in Section 6.04.
- Commissioner Hannity makes comments and thinks that we should adopt the new draft policy presented by Commissioner Zoll. Stated that it's a great manual, straight forward and easy to read. Thinks it's a great product for newly elected commissioners.
- Commissioner Stubblefield comments that she has issues with document. Specifically on each elected official not being allowed to contact legal counsel on their own without having to go through the Chair. Makes reference to Snure's recommendations.
- Commissioner Zoll makes comments on draft manual.
- Commissioner Trachte recommends keeping the current manual.

-Commissioner McCall suggests that we table the topic until next meeting since he was unable to thoroughly review the draft of the proposed new policy book.

-Board Action: Commissioner Hannity makes motion to accept, seconded by Commissioner Zoll to move forward with proposed manual and to add it to next meeting's agenda. Zoll, Hannity, and Trachte in favor. Stubblefield opposed. No vote from Commissioner McCall.

B. City of Enumclaw ILAs

-Moved to item 13 after public comment

10. NEW BUSINESS

A. SKCFTC ILA

No additional discussion. Draft ILA will be changed.

11. EVENTS – Remove from future agendas, covered in Chief's report.

12. PUBLIC COMMENT

A. *This is an opportunity for the public to address the Board of Commissioners on any subject which is not of a quasi-judicial nature or scheduled for a public hearing. Speakers are asked to stand to have their comments recorded. Speakers should state clearly their name(s) and address for the record. Please limit comments to three minutes per person.*

13. OLD BUSINESS

A. City of Enumclaw ILAs

-Commissioner Stubblefield asks who from the City is part of the negotiation committee for the ILAs.

-Commissioner McCall gives update on each of the three ILAs being negotiated.

- IT Services-Matrix to calculate estimated cost of providing service. City has given Fire District cost proposal for services provided. Still sorting out some details.
- Fleet Maintenance Service- Fire District has given City draft agreement, waiting to hear back from City on it.
- Dispatch Services-Was tabled, Fire District made announcement at last meeting during open session that they were exploring other options.

-Commissioner Zoll and Attorney Reynolds have been dismissed.

-Commissioner Trachte comments on her experience and makes recommendation to move forward with a decision to move to Valley Communications for Dispatch Services.

-Commissioner Hannity asks Commissioner McCall to call for vote.

-Board Action: Commissioner Trachte makes motion, seconded by Commissioner Stubblefield. In favor: Hannity, McCall, Trachte, and Stubblefield. Commissioner Zoll not present.

14. EXECUTIVE SESSION – Cancelled during Agenda Amendments

A. RCW 42.30.110 d) To review negotiations on the performance of publicly bid contracts when public knowledge regarding such consideration would cause a likelihood of increased costs

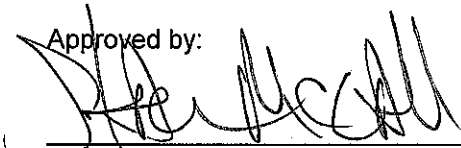
1) ILA Contracts with City of Enumclaw Update

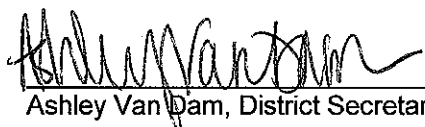
B. Local 3931 Union Contract Negotiations Update

15. ADJOURNMENT

Motion made to adjourn by Commissioner Hannity, seconded by Trachte. All in favor. Meeting adjourned at 7:45pm.

Approved by:


Stan McCall, Chairperson


Ashley Van Dam, District Secretary