

**ENUMCLAW FIRE DEPARTMENT  
BOARD OF FIRE COMMISSIONERS**

**MEETING MINUTES  
WEDNESDAY, SEPTEMBER 20, 2017 – 6:00 P.M.  
Enumclaw City Hall Council Chambers**

*Fire District Commissioner Meetings are wheelchair accessible. If other accommodations are required, please call the Fire District Office Manager at 360-825-5544 five (5) days preceding the meeting so arrangements can be made.*

1. **CALL TO ORDER:** The meeting was called to order by Commissioner McCall.
2. **FLAG SALUTE:** The flag salute was led by Commissioner Hannity.
3. **ATTENDANCE:** Commissioner Stan McCall, Commissioner Dave Hannity, Commissioner Angela Stubblefield, Commissioner Amy Trachte, Commissioner Jim Zoll, Fire Chief Randy Fehr, Attorney Michael J. Reynolds. Attorney Reynolds stated District Secretary Ashley Van Dam was absent due to family matters. Commissioner McCall expressed wishes to her and her family.
4. **AGENDA AMENDMENTS:** None.
5. **PUBLIC COMMENT:** None
6. **ANNOUNCEMENTS & PRESENTATIONS:** Commissioner McCall encouraged Commissioner attendance at Conference. Commissioner Zoll referenced an article in the Courier Herald on August 30, 2017 on donation of animal resuscitation equipment donated by the Puget Sound Doberman Pinscher Club of AKC and praised the Fire Department and Chief Fehr. Chief Fehr thanked Firefighter Otto for work on getting the donation.
7. **APPROVAL OF MEETING MINUTES:** Approval of Minutes of August 9, 2017. Attorney Reynolds suggested Minutes to be corrected on its title from "Agenda" to "Minutes".

- 1) Board Action: Motion made by Commissioner Hannity to approve August 9, 2017 Special Meeting Minutes with correction, seconded by Commissioner Zoll. All in favor.

**8. REGULAR BUSINESS:**

A. CORRESPONDENCE: None.

B. FINANCIAL REPORT:

1) Approval of Vouchers & Payroll

A) General Expense Fund

- a) Vouchers 08017-08027 of \$31,342.22; 09001-09036 of \$62,984.86
- b) Special Rescue Fund Voucher 09001 of \$42.39

B) Payroll

- a) August Regular - \$178,769.79; August Volunteer Residents - \$1,645.43
- b) July Regular - \$173,400.96; July Volunteer Residents - \$1,682.04
- c) June Regular - \$173,292.42; June Volunteer Residents - \$2,890.13. 2<sup>nd</sup> Quarter Volunteers/Commission/Chaplain \$17,888.80

**Board Action** to approve General Expense Fund Vouchers 08017-08027 for \$31,342.22; and 09001-09036 for \$62,984.86; Special Rescue Fund Voucher 09001 for \$42.39; August regular payroll for \$178,769.79; and August volunteer residents payroll for \$1,645.43 made by Commissioner Trachte, seconded by Commissioner Hannity. All in favor.

2) Cash Balances

A) August 31, 2107

- a) Expense - \$936,521.75 (2016 - \$329,745.15)
- b) Capital Outlay - \$119,795.28 (2016 - \$0.00)
- c) Special Rescue - \$13,901.52 (2016 - \$29,086.72)

B) September 12, 2017

- a) Expense - \$975,761.81
- b) Capital Outlay - \$119,795.28
- c) Special Rescue - \$13,901.52

3) Financial Report – Chief Randy Fehr

4) Chief's Report – Chief Randy Fehr

C. RESOLUTIONS – None

9. MEETINGS:

A. Budget Workshop

1) October 5, 2017 at 6:00 p.m. Enumclaw Fire Dept Station 41 (HQ)

B. Next Regular Meeting

2) October 18, 2017 at 6:00 p.m. Enumclaw Fire Dept Station 41 (HQ)

10. OLD BUSINESS: None

11. NEW BUSINESS:

A. Professional Service Agreement Amendment – Systems Design

**Board Action:** Motion made by Commissioner Hannity to authorize Chief Fehr to execute, seconded by Commissioner Zoll. All in favor.

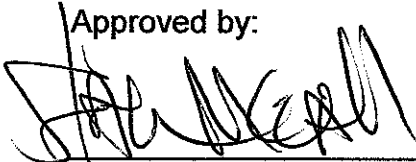
12. PUBLIC COMMENT: None

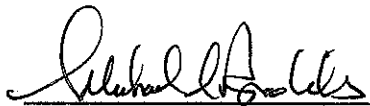
13. EXECUTIVE/EXEMPT SESSION: None

14. ADJOURNMENT:

**Board Action:** Motion to adjourn meeting at 6:35 by Commissioner Hannity, seconded by Commissioner Trachte. All in favor.

Approved by:

  
\_\_\_\_\_  
Stan McCall, Chairperson

  
\_\_\_\_\_  
Michael J. Reynolds, District Attorney