



KING COUNTY FIRE DISTRICT #28

BOARD OF FIRE COMMISSIONERS

SPECIAL MEETING MINUTES

WEDNESDAY, FEBRUARY 24, 2016 – 6:00PM
ENUMCLAW CITY HALL COUNCIL CHAMBERS

Attendance: Stan McCall – Commissioner, Angie Stubblefield – Commissioner, Dave Hannity – Commissioner, Amy Trachte – Commissioner, Jim Zoll – Commissioner, Mike Reynolds – Attorney, Randy Fehr – Fire Chief, Ashley Van Dam – District Secretary

1. CALL TO ORDER

- Meeting called to order by Commissioner McCall at 6:01pm

2. FLAG SALUTE

- Flag salute led by Chief Fehr

3. AGENDA AMENDMENTS

- None

4. ANNOUNCEMENTS & PRESENTATIONS

- None

5. APPROVAL OF MEETING MINUTES

- A. January 20, 2016 Regular Meeting
- B. January 25, 2016 Special Meeting

- Motion made by Commissioner Hannity, seconded by Commissioner Trachte, unanimously approved.

6. REGULAR BUSINESS

A. CORRESPONDENCE

- 1) 2016 WA State Fire Service Directory
- 2) 2015 Annual Report South King County Fire Training
- 3) WFCA Legislative Reports – Jan 22, Jan 25, Feb 5, Feb 12, Feb 19
- 4) NWLS Brochure
- 5) WA Risk Management Flier
- 6) Wildland Fire Issues
- 7) Commencement Bank Loan Rate Change
- 8) Mt View Fire & Rescue Commissioners and Chief Meeting Proposal

- Commissioner McCall reviews each item and asks if any there are questions or discussion about each of them. Commissioner Hannity comments on the meeting notice with Mt View Fire & Rescue and encourages the Board and Chief to attend and be open minded to working with KCFD #44. Commissioner McCall comments on giving tax payers the biggest bang for their buck and the best service that can be provided. Chief Fehr will call KCFD #44 and express interest in meeting with them.

B. FINANCIAL REPORT

- 1) Approval of Vouchers & Payroll
 - a) Vouchers
 - Expense Fund – Vouchers 02001-02048 - \$65,794.84
 - Special Rescue – Voucher 02001 - \$40.18

- Commissioner Stubblefield makes motion, seconded by Commissioner Zoll, unanimously approved all vouchers.

- b) Payroll - \$263,021.70
 - 4th Quarter \$26,100.45
 - January Regular \$135,687.13
 - Retirement & Leave Payouts \$101,234.12

- Payroll December \$179,346.60
- Payroll November \$182,003.02
- Commissioner McCall reviews and discusses monthly payroll amounts.
 - 2) Cash Balances - February 18, 2016
 - a) Expense - \$496,269.43
 - b) Special Rescue - \$33,464.64
- Commissioner McCall reviews and discusses current cash balances.
 - 3) Chief's Report
- Chief Fehr presents an update on District's operations and financials
- Commissioner Stubblefield comments on the number of concurrent calls the District is experiencing YTD and the need for additional staffing so that we can continue to provide the expected level of service patients deserve.
- C. RESOLUTIONS
 - 1) None

7. MEETINGS

- A. Next Regular Meeting
 - 1) March 16, 2016 at 6:00pm Enumclaw City Hall
 - 2) April 20, 2016 at 6:00pm Enumclaw City Hall
 - 3) Tentative meeting with KCFD #44 on April 30, 2016

8. PUBLIC COMMENT

- A. *This is an opportunity for the public to address the Board of Commissioners on any subject which is not of a quasi-judicial nature or scheduled for a public hearing. Speakers are asked to stand to have their comments recorded. Speakers should state clearly their name(s) and address for the record. Please limit comments to three minutes per person.*
 - No comments from Public

9. OLD BUSINESS

- A. Board Policy Manual Update
 - Commissioner Stubblefield talks about adding pieces related to conflict of interest, thinks the Board should have a committee put together to work on it.
 - Commissioner Hannity asks if document is currently complete for changes related to Board moving to 5 commissioners, makes motion to accept the Board Policy in its current state, Commissioner Stubblefield seconds, unanimously approved.
 - Commissioner Zoll makes comment about nepotism policies and that they should already be in Lexipol policy.
 - Commissioner Stubblefield discusses issues across the country and playing favoritism, etc when hiring someone and the need for a policy.
 - Commissioner Hannity makes comment about nepotism policy and discusses why he has a problem with it.
 - Commissioner Stubblefield responds to Commissioner Hannity's opinion on nepotism policy.
 - Commissioner McCall comments about special districts, departments, and government agencies having nepotism policies and how it is common to have them, McCall states he does not think it's necessary to have it in the Board Policy and it should be in Lexipol.
 - Commissioner Stubblefield responds that it's important for the Board to attend seminars and worried about discriminator practice and violations.
 - Commissioner McCall asks Commissioner Stubblefield what place does a nepotism policy belong in the Board Policy and restates that the District already has one in place and if there is concerns it's the Lexipol policy that should be reviewed.
 - Commissioner McCall explains his familiarity with policies and policy manuals and associated legal issues.
 - Commissioner Zoll comments about his research and Lexipol policy being general to the state and his familiarity with the Los Angeles issue and talks about the continued updates that get made to Lexipol.
 - Commissioner Stubblefield comments again
 - Commissioner McCall addresses again what policies belong in operational policies vs Board Policy Manual.
 - Commissioner Trachte comments about looking at Lexipol policy
 - Chief Fehr will email Lexipol policy to Board tomorrow

- Commissioner Stubblefield comments on getting approval to put a committee together to pull information.
- Board discusses about incurring costs for time outside Board Meetings.
- B. ILA with City of Enumclaw for IT Services, Dispatch Services, Vehicle & Equipment Maintenance Services
 - Searcy will get back to Commission when he returns from vacation.

10. NEW BUSINESS

- A. Proposition No. 1 Levy Lid Lift Explanatory Statement
 - Commissioner McCall presents explanatory statement and what he would like to see from Board.
 - Board discusses the different explanatory options and amounts.
 - Attorney Reynolds comments on preferred explanatory statement and how the others might put the District into a danger zone. He also states his research on it.
 - Commissioner Stubblefield comments about information.
 - Commissioner McCall comments on removing threats and providing straight factual information.
 - Commissioner Zoll makes a motion, seconded by Commissioner Hannity. Motion approved by Hannity, McCall, Zoll, and Trachte. Opposed by Commissioner Stubblefield.
- B. Proposition No. 1 Levy Lid Lift Pro & Con Committees
 - Motion made by Commissioner Hannity, seconded by Commissioner Trachte, all in favor to appoint the Ward family as the Pro Committee.
 - No interest has been received for a Con Committee at this time; the deadline is February 26 at 4:30pm.
- C. 2016 Levy Informational Brochure
 - Commission discuss changes in each section
 - Commissioner Hannity makes motion to approve Levy Facts Brochure, seconded by Commissioner Stubblefield, unanimously approved.
- D. Accounts Payable Authorization Signatures
 - Ashley discusses the approvals for AP Vouchers and how the commission would like to review and approve them now that the Board has five members.
 - Need signatures from Trachte and Zoll.
 - Board decided not all members need to sign.

11. EVENTS

- Commissioner Fehr announces Town Hall Meetings
- Board discusses who is attending each meeting to prevent creating a quorum
- Commissioner Stubblefield asks about mailers; cost associated and timeline

12. PUBLIC COMMENT

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 - No public comment

13. EXECUTIVE SESSION

- No items

14. ADJOURNMENT

- Commissioner McCall entertains motion to adjourn, Commissioner Zoll makes motion to adjourn, Commissioner Hannity seconds motion, meeting adjourned at 7:50pm.