



KING COUNTY FIRE DISTRICT #28

BOARD OF FIRE COMMISSIONERS

REGULAR MEETING MINUTES

WEDNESDAY, APRIL 20, 2016 – 6:00PM

ENUMCLAW CITY HALL COUNCIL CHAMBERS

Fire District Commissioner Meetings are wheelchair accessible. If other accommodations are required, please call the Fire District Office Manager at 360-825-5544 five (5) days preceding the meeting so arrangements can be made.

Attendance: Stan McCall – Commissioner, Angie Stubblefield – Commissioner, Dave Hannity – Commissioner, Amy Trachte – Commissioner (Called In), Jim Zoll – Commissioner, Mike Reynolds – Attorney, Randy Fehr – Fire Chief, Ashley Van Dam – District Secretary

1. CALL TO ORDER

- Call to order at 6:03pm by Stan McCall
- A. Excuse arranged absence of Commissioner Trachte
 - Commissioner Amy Trachte called in by phone

2. FLAG SALUTE

- Flag salute led by Commissioner Hannity

3. AGENDA AMENDMENTS

- Item 7: Add April 30, 2016 joint meeting at 10:30am with KCFD #44

4. ANNOUNCEMENTS & PRESENTATIONS

5. APPROVAL OF MEETING MINUTES

- A. March 16th 2016 Regular Meeting
 - 1) Board Action
 - Copies were missing from packet, add to May's agenda for approval

6. REGULAR BUSINESS

A. CORRESPONDENCE

- 1) WFOA 2015 Annual Report (Emailed)
- 2) WFOA Management Excellence Award Questionnaire (Emailed)

B. FINANCIAL REPORT

- 1) Approval of Vouchers & Payroll
 - a) Vouchers
 - a. Expense Fund March 03044-03054 \$8,157.21; April 04001-04035 \$120,286.06
 - b. Special Rescue April 04001-\$40.18
 - b) Payroll
 - a. 1st Quarter Volunteers/Commission/Chaplain- \$30,377.12
 - b. March Regular- \$134,492.09
 - c. February Regular - \$140,182.89
 - d. January Regular - \$135,687.13
 - c) Board Action to approve Expense Fund Vouchers 03044-03054 for \$8,157.21 & 04001-04035 for \$120,286.06; Special Rescue Fund Voucher 04001 for \$40.18; Payroll for \$164,869.21
 - Motion made by Commissioner Hannity, seconded by Commissioner Zoll. Unanimously approved.
- 2) Cash Balances –
 - a) March 31, 2016
 - a. Expense - \$285,487.02

- b. Special Rescue - \$33,423.06
 - b) April 13, 2016
 - a. Expense - \$399,575.84
 - b. Special Rescue - \$33,423.06
- 3) Chief's Report
 - See attached presentation at end of meeting minutes

C. RESOLUTIONS

- 1) None
 - a) Follow-up on requested resolution from the March meeting to setup a Fire Impact Fee Fund, Ashley states that it is not necessary per King County Cash Management. A separate revenue account will be setup for deposits in the General Operating Fund and an annual transfer will be made to the Capital Fund. Fire Impact Fee receivables and disbursements will be tracked in detail.

7. MEETINGS

- A. Next Regular Meeting
 - 1) May 18, 2016 at 6:00pm City Council Chambers
 - 2) April 30, 2016 at 10:30am at KCFD #44 – Joint Meeting

8. PUBLIC COMMENT

- A. *This is an opportunity for the public to address the Board of Commissioners on any subject which is not of a quasi-judicial nature or scheduled for a public hearing. Speakers are asked to stand to have their comments recorded. Speakers should state clearly their name(s) and address for the record. Please limit comments to three minutes per person.*
 - Commissioner McCall has requested that in future meetings he would like Public Comment to be moved after Agenda Amendments.

9. OLD BUSINESS

- A. Interlocal Agreements & Request for Proposals
 - Chief Fehr has spoken with City Administrator Chris Searcy to begin negotiations in May. Chief Fehr, Commissioner McCall and Commissioner Trachte will take part in meetings with City Administrator.
 - Commissioner Stubblefield talks about the need to take care of some concerns with issues on Board that need to be resolved before negotiations.

10. NEW BUSINESS

- A. Rescue Swimmer
 - Chief Fehr presents proposal for rescue swimmer program, see attached presentation at end of meeting minutes.
 - Commissioner Stubblefield asks if there will be any additional costs, insurance, liability, etc
 - Motion made by Commissioner Stubblefield, seconded by Commissioner Trachte. Unanimously approved.
- B. Legal Service Review
 - Commissioner Stubblefield talks about the Board Policy and the section that needs to be reviewed on an annual basis. Suggests the Board starts looking into a different legal counsel so we can continue with relations with City without a conflict of interest.
 - There was a significant amount of dialogue between all Board Members and Attorney Reynolds on his position as Attorney for the Fire District. Please see link on our website for complete discussion.
 - Commissioner Hannity makes motion to keep Attorney Reynolds as the King County Fire District #28 Attorney, seconded by Commissioner Zoll.
 - Commissioner Hannity, Commissioner Zoll, Commissioner McCall, and Commissioner Trachte vote in favor, Commissioner Stubblefield votes opposed.

11. EVENTS

12. PUBLIC COMMENT

- A. *This is an opportunity for the public to address the Board of Commissioners on any subject which is not of a quasi-judicial nature or scheduled for a public hearing. Speakers are asked to stand to have their comments recorded. Speakers should state clearly their name(s) and address for the record. Please limit comments to three minutes per person.*

13. EXECUTIVE SESSION

- A. RCW 42.30.110(1) (g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee

1) Fire Chief Evaluation

B. Local 3931 Contract

- Out to executive session at 7:00pm for 20 mins, extended for 5 mins
- Back from executive session at 7:26pm
- Motion to approve Local 3931 Contract by Commissioner Hannity, seconded by Commissioner Stubblefield, unanimously approve.

14. ADJOURNMENT

- Motion made by Commissioner Zoll, seconded by Commissioner Trachte, regular meeting adjourned at 7:28pm.

Approved by:

Stan McCall, Chairperson

Ashley Van Dam, District Secretary