



# ENUMCLAW FIRE DEPARTMENT

## BOARD OF FIRE COMMISSIONERS

### REGULAR MEETING AGENDA

WEDNESDAY, MAY 17, 2017 – 6:00PM

### ENUMCLAW CITY HALL COUNCIL CHAMBERS

***Fire District Commissioner Meetings are wheelchair accessible. If other accommodations are required, please call the Fire District Office Manager at 360-825-5544 five (5) days preceding the meeting so arrangements can be made.***

**1. CALL TO ORDER**

**2. FLAG SALUTE**

**3. ATTENDANCE**

**4. AGENDA AMENDMENTS**

**5. PUBLIC COMMENT**

A. *This is an opportunity for the public to address the Board of Commissioners on any subject which is not of a quasi-judicial nature or scheduled for a public hearing. Speakers are asked to stand to have their comments recorded. Speakers should state clearly their name(s) and address for the record. Please limit comments to three minutes per person.*

**6. ANNOUNCEMENTS & PRESENTATIONS**

A. Firefighter badge pinning and swearing in

- 1) Sam Schifter
- 2) Jared Johnson
- 3) Joe Brassard

**7. APPROVAL OF MEETING MINUTES**

A. Regular Meeting April 19, 2017

- 1) **Board Action:**

**8. REGULAR BUSINESS**

A. CORRESPONDENCE

B. FINANCIAL REPORT

- 1) Approval of Vouchers & Payroll

a) Vouchers

a. General Expense Fund – 04038-04047 \$14,199.76; 05001-05029 \$69,282.56

b. Special Rescue Fund – 05001 \$42.39

b) Payroll

a. April Regular-\$156,391.73; April Volunteer Residents \$3,610.05

b. March Regular- \$141,143.16; March Volunteer Residents \$2,079.54, 1<sup>st</sup> Qtr 2017 \$19,389.63

c. February Regular- \$153,913.35; February Volunteer Residents \$2,576.88

d. **Board Action** to approve General Expense Fund Vouchers 04038-04047 for \$14,199.76 and 05001-05029 for \$69,282.56; Special Rescue Fund Voucher 05001 \$42.39; April Regular Payroll for \$156,391.73; April Volunteer Residents Payroll for \$3,610.05.

- 2) Cash Balances –

a) April 30, 2017

a. Expense – \$1,497,005.85 (2016-\$933,283.72)

b. Capital Outlay - \$119,372.43 (2016 - \$0)

c. Special Rescue – \$14,020.27 (2016- \$33,403.52)

b) May 13, 2017

a. Expense - \$1,718,603.62

- b. Capital Outlay- \$119,372.43
    - c. Special Rescue - \$14,020.27
  - 3) Financial Report
  - 4) Chief's Report
- C. RESOLUTIONS
  - 1) None

**9. MEETINGS**

- A. Next Regular Meeting
  - 1) June 21, 2017 6:00pm City Hall Council Chambers

**10. OLD BUSINESS**

- A. Fleet Maintenance RFPs
- B. Nepotism Policy

**11. NEW BUSINESS**

**12. PUBLIC COMMENT**

- A. *This is an opportunity for the public to address the Board of Commissioners on any subject which is not of a quasi-judicial nature or scheduled for a public hearing. Speakers are asked to stand to have their comments recorded. Speakers should state clearly their name(s) and address for the record. Please limit comments to three minutes per person.*

**13. EXECUTIVE/EXEMPT SESSION**

**14. ADJOURNMENT**



# ENUMCLAW FIRE DEPARTMENT BOARD OF FIRE COMMISSIONERS

## REGULAR MEETING MINUTES WEDNESDAY, APRIL 19, 2017 – 6:00PM ENUMCLAW CITY HALL COUNCIL CHAMBERS

***Fire District Commissioner Meetings are wheelchair accessible. If other accommodations are required, please call the Fire District Office Manager at 360-825-5544 five (5) days preceding the meeting so arrangements can be made.***

### 1. CALL TO ORDER

- Called to order at 6:00pm by Commissioner McCall

### 2. FLAG SALUTE

- Led by Commissioner McCall

### 3. ATTENDANCE

- **Stan McCall – Commissioner, Angie Stubblefield – Commissioner, Dave Hannity – Commissioner, Amy Trachte – Commissioner (Via Phone), Jim Zoll – Commissioner, Mike Reynolds – Attorney, Randy Fehr – Fire Chief, Ashley Van Dam – District Secretary**

### 4. AGENDA AMENDMENTS

### 5. PUBLIC COMMENT

- A. *This is an opportunity for the public to address the Board of Commissioners on any subject which is not of a quasi-judicial nature or scheduled for a public hearing. Speakers are asked to stand to have their comments recorded. Speakers should state clearly their name(s) and address for the record. Please limit comments to three minutes per person.*

### 6. ANNOUNCEMENTS & PRESENTATIONS

- Commissioner Stubblefield mentions WFCA-Fire Benefit Charge Seminar Saturday April 22, 2017

### 7. APPROVAL OF MEETING MINUTES

- A. Regular Meeting March 15, 2017

- 1) **Board Action:** Motion made by Commissioner Hannity, seconded by Commissioner Zoll to approve March 15, 2017 meeting minutes. All in favor.

### 8. REGULAR BUSINESS

#### A. CORRESPONDENCE

#### B. FINANCIAL REPORT

- 1) Approval of Vouchers & Payroll

##### a) Vouchers

- a. General Expense Fund – 02038 \$160.80; 03035-03043 \$28,007.59; 04001-04037 \$153,730.05  
b. Special Rescue Fund – 04001 \$42.39

##### b) Payroll

- a. March Regular- \$141,143.16; March Volunteer Residents \$2,079.54, 1<sup>st</sup> Qtr 2017 \$19,389.63  
b. February Regular- \$153,913.35; February Volunteer Residents \$2,576.88  
c. January Regular- \$158,094.47, January Volunteer Residents- \$3,108.67  
d. **Board Action** to approve General Expense Fund Vouchers 02038 \$160.80; 03035-03043 \$28,007.59; 04001-04037 \$153,730.05; Special Rescue Fund Voucher 04001 \$42.39; March Regular Payroll for \$141,143.16; March Volunteer Residents Payroll for \$2,079.54; and 1<sup>st</sup> Quarter Payroll for \$19,389.63 motion made by Commissioner Zoll, seconded by Commissioner Hannity, all in favor.

- 2) Cash Balances –

- a) March 31, 2017
    - a. Expense – \$431,910.75 (2016-\$285,487.02)
    - b. Capital Outlay - \$119,273.88 (2016 - \$0)
    - c. Special Rescue – \$14,049.74 (2016- \$33,423.06)
  - b) April 11, 2017
    - a. Expense - \$544,803.37
    - b. Capital Outlay- \$119,273.88
    - c. Special Rescue - \$14,049.74
  - 3) Financial Report
    - 1<sup>st</sup> Quarter Financial Report given by Ashley Van Dam (see attached presentation)
  - 4) Chief's Report
    - Given by Chief Fehr (see attached presentation)
- C. RESOLUTIONS
- 1) None

## 9. MEETINGS

- A. Next Regular Meeting
  - 1) May 17, 2017 6:00pm City Hall Council Chambers
- Commissioner Stubblefield requested to review Chief's contract in May or June.
- Commissioner Zoll requests job descriptions for Office Manager and the job descriptions for the comparables.

## 10. OLD BUSINESS

### 11. NEW BUSINESS

- A. Nepotism Policy
  - Commissioner Stubblefield presents board with Enumclaw's current policy, Duvall's policy, and a proposed employment policies workplace relationship.
  - Commissioner Hannity makes comments on issues and concerns Commissioner Stubblefield brought forward. Hannity supports current policy and does not think it needs to be changed.
  - Commissioner McCall makes comments on benefits of having a restrictive nepotism policy.
  - Attorney Reynolds makes comments on discrimination. Also, comments that the current policy has been reviewed by MRSC and CIAW. Mentions his concerns with parts of Duvall's policy that has been proposed.
  - Commissioner Stubblefield responds to Attorney Reynolds concerns.
  - Attorney Reynolds' suggests not reinventing the wheel and customizing a policy. Suggests using one from another district or city that has been in place, adopted, and tested. Prefers tested policies instead of creating own.
  - Chief Fehr comments and makes some recommendations.
  - Commissioner Zoll makes comments on suggested changes and lets board know that he does not support changing the policy.
  - **Board Action:** Motion made by Commissioner Zoll to direct Attorney Reynolds to research policies related to nepotism including both hiring and operational related policies, seconded by Commissioner Trachte. In favor Zoll, Trachte, McCall, Stubblefield. Opposed by Hannity.

## 12. PUBLIC COMMENT

- A. *This is an opportunity for the public to address the Board of Commissioners on any subject which is not of a quasi-judicial nature or scheduled for a public hearing. Speakers are asked to stand to have their comments recorded. Speakers should state clearly their name(s) and address for the record. Please limit comments to three minutes per person.*

## 13. EXECUTIVE/EXEMPT SESSION

### 14. ADJOURNMENT

- **Board Action:** Motion made by Commissioner Hannity, seconded by Commissioner Stubblefield. Adjourned at 7:40pm

Approved by:

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Stan McCall, Chairperson

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Ashley Van Dam, District Secretary



# Special District Voucher Approval Document

King County

Scheduled Payment Date: 04/21/2017  
 Total Amount: \$633.45  
 Control Total: 1  
 Payment Method: CHECK

District Name: King County Fire District #28  
 File Name: AP\_KCFIRE28\_APSUPINV\_20170420092050.csv  
 Fund #: 100280010

### CONTACT INFORMATION:

Preparer's Name: ASHLEY VAN DAM

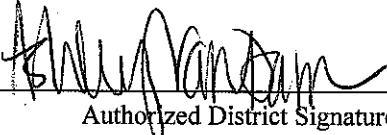
Email Address: avandam@ci.enumclaw.wa.us

### PAYMENT CERTIFICATION:

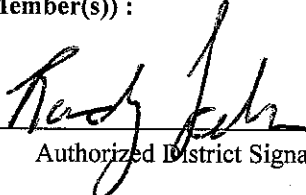
RCW (42.24.080)

I, the undersigned, do hereby certify under the penalty of perjury, that the materials have been furnished, the services rendered, the labor performed as described, or that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim(s) is(are) just, due and unpaid obligation against the above named governmental unit, that I am authorized to authenticate and certify to said claim(s).

#### Authorized District Signatures for Payment of Claims (Auditing Officer(s) or Board Member(s)) :

  
 \_\_\_\_\_  
 Authorized District Signature

4/20/17  
 \_\_\_\_\_  
 Date

  
 \_\_\_\_\_  
 Authorized District Signature

5/11/17  
 \_\_\_\_\_  
 Date

Authorized District Signature

Date

Authorized District Signature

Date

Authorized District Signature

Date

Authorized District Signature

Date

#### SUBMIT SIGNED DOCUMENT TO:

King County Accounts Payable      Email: SpecialDist.AP@kingcounty.gov  
 Attn: Special Districts              Fax: (206) 263-3767  
 401 5th Avenue, Room 323  
 Seattle, WA 98104

#### KING COUNTY FINANCE USE ONLY:

Batch Processed By: \_\_\_\_\_

Date Processed: \_\_\_\_\_



King County

### Special District Voucher Approval Document

District Name: King County Fire District #28

File Name: AP\_KCFIRE28\_APSUPINV\_20170420092050.csv

Payee (Vendor Name)	Vendor No.	Vendor Site	Invoice Number	Invoice Date	Amount	Description
JOSEPH TEMPLE			280012017-04038	2017-04-21	\$633.45	SEE REMITTANCE FOR DETAILS

Page Total \$633.45

Cumulative Total \$633.45



# Special District Voucher Approval Document

King County

Scheduled Payment Date: 04/28/2017  
 Total Amount: \$13,566.31  
 Control Total: 9  
 Payment Method: CHECK

District Name: King County Fire District #28  
 File Name: AP\_KCFIRE28\_APSUPINV\_20170427125709.csv  
 Fund #: 100280010

### CONTACT INFORMATION:

Preparer's Name: ASHLEY VAN DAM

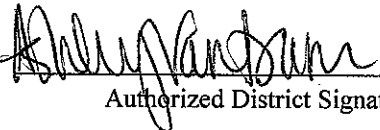
Email Address: avandam@ci.enumclaw.wa.us

### PAYMENT CERTIFICATION:

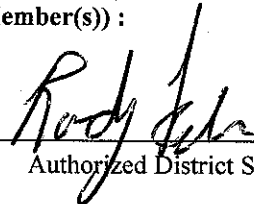
RCW (42.24.080)

I, the undersigned, do hereby certify under the penalty of perjury, that the materials have been furnished, the services rendered, the labor performed as described, or that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim(s) is(are) just, due and unpaid obligation against the above named governmental unit, that I am authorized to authenticate and certify to said claim(s).

#### Authorized District Signatures for Payment of Claims (Auditing Officer(s) or Board Member(s)) :

  
 \_\_\_\_\_  
 Authorized District Signature

4/27/17  
 \_\_\_\_\_  
 Date

  
 \_\_\_\_\_  
 Authorized District Signature

5/10/17  
 \_\_\_\_\_  
 Date

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Authorized District Signature

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Date

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Date

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Authorized District Signature

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Date

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 Attn: Special Districts              Fax: (206) 263-3767  
 401 5th Avenue, Room 323  
 Seattle, WA 98104

#### KING COUNTY FINANCE USE ONLY:

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Date Processed: \_\_\_\_\_



# Special District Voucher Approval Document

King County

District Name: King County Fire District #28

File Name: AP\_KCFIRE28\_APSUPINV\_20170427125709.csv

Payee (Vendor Name)	Vendor No.	Vendor Site	Invoice Number	Invoice Date	Amount	Description
BROWN & BROWN OF WA DBA DIMARTINO ASSOC			280012017-04039	2017-04-28	\$1,405.49	SEE REMITTANCE FOR DETAILS
DELTA DENTAL OF WASHINGTON			280012017-04040	2017-04-28	\$2,585.15	SEE REMITTANCE FOR DETAILS
DEPT OF LABOR & INDUSTRIES			280012017-04041	2017-04-28	\$4,290.14	SEE REMITTANCE FOR DETAILS
IAFF #3931			280012017-04042	2017-04-28	\$1,443.00	SEE REMITTANCE FOR DETAILS
IAFF FIRE PAC			280012017-04043	2017-04-28	\$127.95	SEE REMITTANCE FOR DETAILS
NETDUTY SOFTWARE			280012017-04044	2017-04-28	\$588.00	SEE REMITTANCE FOR DETAILS
SYSTEMS DESIGN WEST			280012017-04045	2017-04-28	\$1,571.58	SEE REMITTANCE FOR DETAILS
WSCFF FAST PAC			280012017-04046	2017-04-28	\$155.00	SEE REMITTANCE FOR DETAILS
WSCFF MEDICAL EMPLOYEE BENEFIT TRUST			280012017-04047	2017-04-28	\$1,400.00	SEE REMITTANCE FOR DETAILS

Page Total \$13,566.31

Cumulative Total \$13,566.31





King County

### Special District Voucher Approval Document

v1.29

**Scheduled Payment Date:** 05/17/2017  
**Total Amount:** \$69,282.56  
**Control Total:** 29  
**Payment Method:** CHECK

**District Name:** King County Fire District #28  
**File Name:** AP\_KCFIRE28\_APSUPINV\_20170515134848.csv  
**Fund #:** 100280010

**CONTACT INFORMATION:**

Preparer's Name: ASHLEY VAN DAM

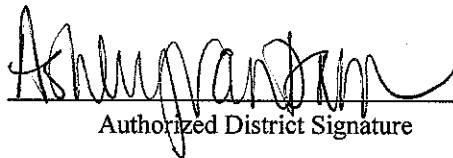
Email Address: avandam@ci.enumclaw.wa.us

**PAYMENT CERTIFICATION:**

RCW (42.24.080)

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**Authorized District Signatures for Payment of Claims (Auditing Officer(s) or Board Member(s)) :**

  
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 Authorized District Signature

5/15/17  
 \_\_\_\_\_  
 Date

\_\_\_\_\_  
 Authorized District Signature

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 Date

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 Authorized District Signature

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 Seattle, WA 98104

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Date Processed: \_\_\_\_\_



# Special District Voucher Approval Document

King County

District Name: King County Fire District #28

File Name: AP\_KCFIRE28\_APSUPINV\_20170515134848.csv

Payee (Vendor Name)	Vendor No.	Vendor Site	Invoice Number	Invoice Date	Amount	Description
A+ FIRE & SAFETY			280012017-05001	2017-05-17	\$1,607.18	SEE REMITTANCE FOR DETAILS
ATTORNEY MICHAEL J REYNOLDS			280012017-05002	2017-05-17	\$1,920.00	SEE REMITTANCE FOR DETAILS
CITIES INSURANCE ASSOCIATION OF WA			280012017-05003	2017-05-17	\$7,443.00	SEE REMITTANCE FOR DETAILS
CITY OF ENUMCLAW			280012017-05004	2017-05-17	\$665.17	SEE REMITTANCE FOR DETAILS
COPIERS NORTHWEST			280012017-05005	2017-05-17	\$88.84	SEE REMITTANCE FOR DETAILS
CREATIVE CONCEPTS			280012017-05006	2017-05-17	\$1,040.00	SEE REMITTANCE FOR DETAILS
ESO SOLUTIONS			280012017-05007	2017-05-17	\$4,536.38	SEE REMITTANCE FOR DETAILS
GALLS LLC			280012017-05008	2017-05-17	\$1,029.30	SEE REMITTANCE FOR DETAILS
GATEWAY TRUE VALUE			280012017-05009	2017-05-17	\$52.54	SEE REMITTANCE FOR DETAILS
GLENDALE HEATING AIR CONDITIONING			280012017-05010	2017-05-17	\$301.67	SEE REMITTANCE FOR DETAILS
JAMES OIL CO. INC			280012017-05011	2017-05-17	\$956.07	SEE REMITTANCE FOR DETAILS
KING COUNTY RADIO COMMUNICATION SERVICES			280012017-05012	2017-05-17	\$1,568.54	SEE REMITTANCE FOR DETAILS
L.N. CURTIS & SONS			280012017-05013	2017-05-17	\$119.57	SEE REMITTANCE FOR DETAILS
LEOFF HEALTH & WELFARE TRUST			280012017-05014	2017-05-17	\$17,176.32	SEE REMITTANCE FOR DETAILS
LIFE ASSIST INC			280012017-05015	2017-05-17	\$663.40	SEE REMITTANCE FOR DETAILS
PEAKI ADMINISTRATION LLC			280012017-05016	2017-05-17	\$10,002.00	SEE REMITTANCE FOR DETAILS
PRAXAIR DISTRIBUTION INC			280012017-05017	2017-05-17	\$179.42	SEE REMITTANCE FOR DETAILS
PST INVESTIGATIONS			280012017-05018	2017-05-17	\$4,456.48	SEE REMITTANCE FOR DETAILS
PUBLIC SAFETY CENTER			280012017-05019	2017-05-17	\$151.50	SEE REMITTANCE FOR DETAILS
PUGET SOUND ENERGY			280012017-05020	2017-05-17	\$715.78	SEE REMITTANCE FOR DETAILS
PUGET SOUND REGIONAL FIRE AUTHORITY			280012017-05021	2017-05-17	\$3,042.55	SEE REMITTANCE FOR DETAILS
RON & LEOS WELDING			280012017-05022	2017-05-17	\$260.88	SEE REMITTANCE FOR DETAILS
ROOSEVELT AUTOMOTIVE			280012017-05023	2017-05-17	\$891.02	SEE REMITTANCE FOR DETAILS
SEAWESTERN			280012017-05024	2017-05-17	\$587.98	SEE REMITTANCE FOR DETAILS
SOUND PUBLISHING INC			280012017-05025	2017-05-17	\$103.44	SEE REMITTANCE FOR DETAILS
THE SUPPLY SOURCE			280012017-05026	2017-05-17	\$603.15	SEE REMITTANCE FOR DETAILS
US BANK			280012017-05027	2017-05-17	\$2,128.06	SEE REMITTANCE FOR DETAILS
VALLEY COMMUNICATIONS CENTER			280012017-05028	2017-05-17	\$6,826.62	SEE REMITTANCE FOR DETAILS
WASTE MANAGEMENT			280012017-05029	2017-05-17	\$165.70	SEE REMITTANCE FOR DETAILS

Page Total \$69,282.56

Cumulative Total \$69,282.56



## Special District Voucher Approval Document

King County

Scheduled Payment Date: 05/17/2017  
Total Amount: \$42.39  
Control Total: 1  
Payment Method: CHECK

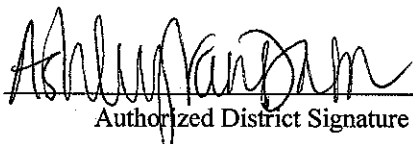
District Name: King County Fire District #28  
File Name: AP\_KCFIRE28\_APSUPINV\_20170515140514.csv  
Fund #: 100286030

<b>CONTACT INFORMATION:</b>	
Preparer's Name: ASHLEY VAN DAM	Email Address: avandam@ci.enumclaw.wa.us

<b>PAYMENT CERTIFICATION:</b>	RCW (42.24.080)
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I, the undersigned, do hereby certify under the penalty of perjury, that the materials have been furnished, the services rendered, the labor performed as described, or that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim(s) is(are) just, due and unpaid obligation against the above named governmental unit, that I am authorized to authenticate and certify to said claim(s).

**Authorized District Signatures for Payment of Claims (Auditing Officer(s) or Board Member(s)) :**

 _____ Authorized District Signature	5/17/17 _____ Date	_____ Authorized District Signature	_____ Date
_____ Authorized District Signature	_____ Date	_____ Authorized District Signature	_____ Date
_____ Authorized District Signature	_____ Date	_____ Authorized District Signature	_____ Date

**SUBMIT SIGNED DOCUMENT TO:**  
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Attn: Special Districts              Fax: (206) 263-3767  
401 5th Avenue, Room 323  
Seattle, WA 98104

<b>KING COUNTY FINANCE USE ONLY:</b>	
Batch Processed By:	_____
Date Processed:	_____



# Special District Voucher Approval Document

King County

District Name: King County Fire District #28

File Name: AP\_KCFIRE28\_APSUPINV\_20170515140514.csv

Payee (Vendor Name)	Vendor No.	Vendor Site	Invoice Number	Invoice Date	Amount	Description
KING COUNTY RADIO COMMUNICATION SERVICES			281002017-05001	2017-05-17	\$42.39	SEE REMITTANCE FOR DETAILS

Page Total \$42.39

Cumulative Total \$42.39

**BARS Entries for 04/28/2017**

<b>Disbursement</b>	<b>Description</b>	<b>Vendor</b>	<b>Entry Total</b>
Direct Deposit	Net Pay	DIRECT DEPOSIT FOR PAYROLL	82,446.51
Direct Deposit	Benefits/Taxes	DEPT OF RETIREMENT SYSTEMS	19,766.85
Direct Deposit	Benefits/Taxes	INTERNAL REVENUE SERVICE	22,889.78
Direct Deposit	Benefits/Taxes	JOHN HANCOCK RETIREMENT PLAN	7,813.56
Other	Benefits/Taxes	DIRECT DEPOSIT FOR PAYROLL	13,000.00
Other	Benefits/Taxes	ENUMCLAW FIRE DEPARTMENT	1,653.45
Voucher	Benefits/Taxes	BROWN & BROWN OF WA dba	1,405.49
Voucher	Benefits/Taxes	DEPT OF LABOR & INDUSTRIES	4,290.14
Voucher	Benefits/Taxes	IAFF #3931	1,443.00
Voucher	Benefits/Taxes	IAFF FIRE PAC	127.95
Voucher	Benefits/Taxes	WSCFF FAST PAC	155.00
Voucher	Benefits/Taxes	WSCFF MEDICAL EMPLOYEE BENEFIT	1,400.00
			156,391.73

# BARS Entries for 05/10/2017

05/02/2017

Page 1 of 1

<b>Disbursement</b>	<b>Description</b>	<b>Vendor</b>	<b>Entry Total</b>
Direct Deposit	Net Pay	DIRECT DEPOSIT FOR PAYROLL	2,947.95
Direct Deposit	Benefits/Taxes	INTERNAL REVENUE SERVICE	662.10
			3,610.05

Period: APR-2017

**Fund: 100280010 ENUMCLAW FIRE EXPENSE**

Day	Beginning Balance	Receipts	Disbursements	Ending Balance
01	431,910.75	318.13	6.91	432,221.97
02	432,221.97	0.00	0.00	432,221.97
03	432,221.97	986.97	0.00	433,208.94
04	433,208.94	235.00	0.00	433,443.94
05	433,443.94	34,881.62	16.76	468,308.80
06	468,308.80	3,416.76	0.00	471,725.56
07	471,725.56	4,105.23	0.00	475,830.79
08	475,830.79	0.00	0.00	475,830.79
09	475,830.79	0.00	0.00	475,830.79
10	475,830.79	45,174.76	2,164.52	518,841.03
11	518,841.03	25,941.98	0.00	544,783.01
12	544,783.01	32,893.80	21,699.65	555,977.16
13	555,977.16	10,540.93	0.00	566,518.09
14	566,518.09	9,999.26	16,565.64	559,951.71
15	559,951.71	0.00	0.00	559,951.71
16	559,951.71	0.00	0.00	559,951.71
17	559,951.71	197,964.68	16,215.78	741,700.61
18	741,700.61	25,648.07	0.00	767,348.68
19	767,348.68	18,613.79	154,156.47	631,806.00
20	631,806.00	23,082.94	0.00	654,888.94
21	654,888.94	30,896.79	0.00	685,785.73
22	685,785.73	0.00	0.00	685,785.73
23	685,785.73	0.00	0.00	685,785.73
24	685,785.73	43,705.44	633.45	728,857.72
25	728,857.72	32,434.79	0.00	761,292.51
26	761,292.51	389,454.85	0.00	1,150,747.36
27	1,150,747.36	332,197.24	0.00	1,482,944.60
28	1,482,944.60	66,961.30	146,483.01	1,403,422.89
29	1,403,422.89	0.00	0.00	1,403,422.89
30	1,403,422.89	93,711.90	128.94	1,497,005.85
<b>Total</b>		<b>1,423,166.23</b>	<b>358,071.13</b>	

Average Daily Balance: 708,179.77

Period: APR-2017

Fund: 100283010 ENUMCLAW FIRE CAPITAL OUTLAY

Day	Beginning Balance	Receipts	Disbursements	Ending Balance
01	119,273.88	98.55	0.00	119,372.43
02	119,372.43	0.00	0.00	119,372.43
03	119,372.43	0.00	0.00	119,372.43
04	119,372.43	0.00	0.00	119,372.43
05	119,372.43	0.00	0.00	119,372.43
06	119,372.43	0.00	0.00	119,372.43
07	119,372.43	0.00	0.00	119,372.43
08	119,372.43	0.00	0.00	119,372.43
09	119,372.43	0.00	0.00	119,372.43
10	119,372.43	0.00	0.00	119,372.43
11	119,372.43	0.00	0.00	119,372.43
12	119,372.43	0.00	0.00	119,372.43
13	119,372.43	0.00	0.00	119,372.43
14	119,372.43	0.00	0.00	119,372.43
15	119,372.43	0.00	0.00	119,372.43
16	119,372.43	0.00	0.00	119,372.43
17	119,372.43	0.00	0.00	119,372.43
18	119,372.43	0.00	0.00	119,372.43
19	119,372.43	0.00	0.00	119,372.43
20	119,372.43	0.00	0.00	119,372.43
21	119,372.43	0.00	0.00	119,372.43
22	119,372.43	0.00	0.00	119,372.43
23	119,372.43	0.00	0.00	119,372.43
24	119,372.43	0.00	0.00	119,372.43
25	119,372.43	0.00	0.00	119,372.43
26	119,372.43	0.00	0.00	119,372.43
27	119,372.43	0.00	0.00	119,372.43
28	119,372.43	0.00	0.00	119,372.43
29	119,372.43	0.00	0.00	119,372.43
30	119,372.43	0.00	0.00	119,372.43
<b>Total</b>		<b>98.55</b>	<b>0.00</b>	

Average Daily Balance: 119,372.43



Period: APR-2017

Fund: 100286030 ENUMCLAW FIRE SPECIAL RESCUE RESERV

Day	Beginning Balance	Receipts	Disbursements	Ending Balance
01	14,049.74	11.62	0.00	14,061.36
02	14,061.36	0.00	0.00	14,061.36
03	14,061.36	0.00	0.00	14,061.36
04	14,061.36	0.00	0.00	14,061.36
05	14,061.36	0.00	0.00	14,061.36
06	14,061.36	0.00	0.00	14,061.36
07	14,061.36	0.00	0.00	14,061.36
08	14,061.36	0.00	0.00	14,061.36
09	14,061.36	0.00	0.00	14,061.36
10	14,061.36	0.00	0.00	14,061.36
11	14,061.36	0.00	0.00	14,061.36
12	14,061.36	0.00	0.00	14,061.36
13	14,061.36	0.00	0.00	14,061.36
14	14,061.36	0.00	0.00	14,061.36
15	14,061.36	0.00	0.00	14,061.36
16	14,061.36	0.00	0.00	14,061.36
17	14,061.36	0.00	0.00	14,061.36
18	14,061.36	0.00	0.00	14,061.36
19	14,061.36	0.00	42.39	14,018.97
20	14,018.97	0.00	0.00	14,018.97
21	14,018.97	0.00	0.00	14,018.97
22	14,018.97	0.00	0.00	14,018.97
23	14,018.97	0.00	0.00	14,018.97
24	14,018.97	0.00	0.00	14,018.97
25	14,018.97	0.00	0.00	14,018.97
26	14,018.97	0.00	0.00	14,018.97
27	14,018.97	0.00	0.00	14,018.97
28	14,018.97	1.30	0.00	14,020.27
29	14,020.27	0.00	0.00	14,020.27
30	14,020.27	0.00	0.00	14,020.27
<b>Total</b>		<b>12.92</b>	<b>42.39</b>	

Average Daily Balance: 14,044.53

&lt;-----End of Report-----&gt;

<b>Fund</b>	<b>Fund Name</b>	<b>Ending Balance</b>
100280010	ENUMCLAW FIRE EXPENSE	1,718,603.62
100283010	ENUMCLAW FIRE CAPITAL OUTLAY	119,372.43
100286030	ENUMCLAW FIRE SPECIAL RESCUE RESERV	14,020.27
	<b>Total</b>	<b>1,851,996.32</b>

<-----End of Report----->

**REVENUE**

	YTD 4/30/2017	2017 Estimated Actual	2017 Budget	Difference	% of Budget
Fire Levy \$	1,607,511	\$ 3,487,152	\$ 3,487,152	\$ -	100%
Transport Revenue \$	107,499	\$ 322,496	\$ 370,000	\$ (47,504)	87%
KCEMS Levy \$	313,406	\$ 313,406	\$ 313,406	\$ -	100%
Grant Revenue \$	1,270	\$ 2,270	\$ 2,250	\$ 20	101%
Misc. Revenue \$	18,630	\$ 34,130	\$ 24,662	\$ 9,468	138%
<b>Total \$</b>	<b>2,048,315</b>	<b>\$ 4,159,455</b>	<b>\$ 4,197,470</b>	<b>\$ (38,015)</b>	<b>99.1%</b>

**EXPENDITURES**

	YTD 4/30/2017	2017 Estimated Actual	2017 Budget	Difference	% of Budget
Personnel (Wages & Benefits) \$	837,919	\$ 2,481,230	\$ 2,796,134	\$ 314,904	89%
Administration Overhead \$	141,876	\$ 510,156	\$ 546,916	\$ 36,760	93%
Operational Equipment & Supplies \$	97,179	\$ 273,387	\$ 290,645	\$ 17,258	94%
Capital \$	34,086	\$ 77,086	\$ 43,000	\$ (34,086)	179%
Transfer-Out to Capial Outlay Fund \$	119,157	\$ 619,157	\$ 500,000	\$ (119,157)	124%
<b>Total \$</b>	<b>1,230,216</b>	<b>\$ 3,961,015</b>	<b>\$ 4,176,695</b>	<b>\$ 215,680</b>	<b>94.8%</b>

**FUND BALANCE**

	YTD 4/30/2017	2017 Estimated Actual	2017 Budget	Difference
Beginning Fund Balance \$	678,779	\$ 678,779	\$ 487,507	\$ 191,272
Change in Fund Balance (Rev - Exp) \$	818,099	\$ 198,439	\$ 20,775	\$ 797,324
<b>Ending Fund Balance \$</b>	<b>1,496,878</b>	<b>\$ 877,219</b>	<b>\$ 508,282</b>	<b>\$ 988,596</b>

# 2017 BUDGET REPORT

4/30/2017

	2017 YTD	2017 Budget	2017 Estimated Actual	2017 Est Actual vs Budget
<b>REVENUES</b>				
<b>Property Taxes</b>				
Taxes, Real and Property	1,607,511	3,487,152	3,487,152	0
Other Taxes	(898)	(538)	(2,694)	(2,156)
<b>Subtotal</b>	<b>1,606,613</b>	<b>3,486,614</b>	<b>3,484,458</b>	<b>(2,156)</b>
<b>Excise Taxes in Lieu of Property Tax</b>				
Leasehold Tax	193	0	193	193
Forest/Timber Excise Tax	25	0	25	25
<b>Subtotal</b>	<b>218</b>	<b>0</b>	<b>218</b>	<b>218</b>
<b>Fire/EMS Services</b>				
KC EMS Levy	313,406	313,406	313,406	0
Permits and Licenses	3,220	10,000	9,660	(340)
Fire Protection & Emergency Medical Services	8,249	4,000	12,600	8,600
Class Fees	660	1,200	660	(540)
Protective Inspection Services	2,286	5,000	5,000	0
Ambulance Transport Fees	107,499	370,000	322,496	(47,504)
Ambulance Transport Refunds	(482)	0	(482)	(482)
<b>Subtotal</b>	<b>434,838</b>	<b>703,606</b>	<b>663,340</b>	<b>(40,266)</b>
<b>Grants</b>				
Direct Federal Grant (Apparatus)	0	0	0	0
Trauma Grant	1,270	1,250	1,270	20
Central Region EMS Training Grant	0	1,000	1,000	0
<b>Subtotal</b>	<b>1,270</b>	<b>2,250</b>	<b>2,270</b>	<b>20</b>
<b>Other Revenues</b>				
Investment Interest	1,591	4,000	4,773	773
Investment Interest Fee	(41)	(200)	(122)	78
Gains/Losses on Investments	346	1,200	1,037	(164)
Contributions & Gifts	215	0	215	215
Surplus/Junk Sales	0	0	0	0
Judgements/Settlements	0	0	0	0
Miscellaneous Revenue	0	0	0	0
Other Refunds	0	0	0	0
Insurance Recovery	3,266	0	3,266	3,266
<b>Subtotal</b>	<b>5,377</b>	<b>5,000</b>	<b>9,169</b>	<b>4,169</b>
<b>TOTAL REVENUE</b>	<b>2,048,315.49</b>	<b>4,197,470</b>	<b>4,159,455</b>	<b>(38,015)</b>
			203.1%	-0.9%
			99.1%	

# 2017 BUDGET REPORT

4/30/2017

	2017 YTD	2017 Budget	2017 Estimated Actual	2017 Est Actual vs Budget
<b>EXPENDITURES</b>				
<b>PERSONNEL</b>				
<b>Direct Compensation</b>				
Administration	78,847	247,619	243,045	4,574
Commission & Chaplain	2,280	23,500	4,560	18,940
Captains & Firefighters	454,189	1,711,912	1,588,133	123,779
Volunteers	44,645	155,500	125,000	30,500
Fire Prevention & Investigation	3,821	9,829	11,463	(1,634)
Public Education	346	0	1,038	(1,038)
External Training Classes	396	0	1,187	(1,187)
Fire Suppression & EMS Training Facilities	6,047	25,282	18,141	7,141
	1,008	3,050	3,024	26
<b>Subtotal</b>	<b>591,578</b>	<b>2,176,692</b>	<b>1,915,591</b>	<b>261,101</b>
<b>Indirect Compensation</b>				
Administration	31,218	65,816	67,348	(1,532)
Commission & Chaplain	420	1,881	839	1,042
Captains & Firefighters	209,088	536,199	526,150	10,049
Volunteers	5,616	15,046	8,802	6,244
<b>Subtotal</b>	<b>246,341</b>	<b>618,942</b>	<b>565,639</b>	<b>53,303</b>
<b>Miscellaneous</b>				
Awards & Recognition	0	500	0	500
<b>Subtotal</b>	<b>0</b>	<b>500</b>	<b>0</b>	<b>500</b>
<b>PERSONNEL TOTAL</b>	<b>837,919</b>	<b>2,796,134</b>	<b>2,481,230</b>	<b>314,904</b>
<b>ADMINISTRATION OVERHEAD</b>				
<b>Administration &amp; Legislative Support</b>				
Administration	27,584	92,320	85,226	7,094
Operating Supplies	753	8,450	2,258	6,192
Small Tools & Minor Equipment	0	7,500	7,500	0
Professional Services	11,140	15,450	15,450	0
Advertising & Printing	0	200	0	200
Bank Service Charges & Cash Management Fees	92	500	276	224
Communication	11,044	56,620	56,620	0
Taxes & Assessments	3,722	700	722	(22)
Other Services	0	500	0	500
Dues, Subscriptions, & Memberships	835	2,400	2,400	0
<b>Commission</b>	<b>7,180</b>	<b>59,750</b>	<b>35,000</b>	<b>24,750</b>
Operating Supplies	0	250	0	250
Small Tools & Minor Equipment	0	7,500	7,500	0
Professional Services	6,583	48,000	24,000	24,000
Advertising & Printing	447	600	600	0
Other Services	0	500	0	500
Dues, Subscriptions, & Memberships	150	2,900	2,900	0
Election Costs	0	0	0	0
<b>Fire Suppression &amp; EMS</b>	<b>835</b>	<b>1,975</b>	<b>1,725</b>	<b>250</b>
Advertising & Printing	0	250	0	250
Dues, Subscriptions, & Memberships	835	1,725	1,725	0
<b>Fire Prevention &amp; Investigation</b>	<b>140</b>	<b>550</b>	<b>550</b>	<b>0</b>
Advertising & Printing	0	0	0	0
Dues, Subscriptions, & Memberships	140	550	550	0
<b>Public Education</b>	<b>0</b>	<b>250</b>	<b>0</b>	<b>250</b>
Advertising & Printing	0	250	0	250
<b>Subtotal</b>	<b>35,739</b>	<b>154,845</b>	<b>122,501</b>	<b>32,344</b>
<b>Infrastructure &amp; Facilities</b>				
Operating Supplies	894	5,050	2,681	2,369
Small Tools & Minor Equipment	1,368	18,400	18,400	0
Professional Services	0	1,000	1,000	0
Taxes & Assessments	0	3,000	3,000	0
Utilities Services	16,166	40,000	40,000	0
Repairs & Maintenance	6,458	11,000	11,000	0
Other Services	0	0	0	0
<b>Subtotal</b>	<b>24,885</b>	<b>78,450</b>	<b>76,081</b>	<b>2,369</b>
<b>Support Services</b>				
Fire Suppression & EMS	80,693	306,400	304,900	1,500
Professional Services	3,883	65,300	65,300	0
Communications	76,810	191,600	191,600	0

# 2017 BUDGET REPORT

4/30/2017

	2017 YTD	2017 Budget	2017 Estimated Actual	2017 Est Actual vs Budget
Insurance	0	48,000	48,000	0
Repairs & Maintenance	0	500	0	500
Other Services	0	1,000	0	1,000
<b>Fire Suppression &amp; EMS Volunteers</b>	<b>437</b>	<b>1,001</b>	<b>1,312</b>	<b>(311)</b>
Professional Services	437	1	1,312	(1,311)
Other Services	0	1,000	0	1,000
<b>Fire Prevention &amp; Investigation</b>	<b>121</b>	<b>6,220</b>	<b>5,362</b>	<b>858</b>
Professional Services	0	5,000	5,000	0
Communications	121	720	362	358
Other Services	0	500	0	500
<b>Subtotal</b>	<b>81,251</b>	<b>313,621</b>	<b>311,575</b>	<b>2,046</b>
<b>ADMINISTRATION OVERHEAD TOTAL</b>	<b>141,876</b>	<b>546,916</b>	<b>510,156</b>	<b>36,760</b>
<b>OPERATIONAL EQUIPMENT &amp; SUPPLIES</b>				
<b>Fire Suppression &amp; EMS</b>				
Operating Supplies	3,289	21,500	9,868	11,632
Fuel	2,866	10,500	8,597	1,903
Small Tools & Minor Equipment	1,361	25,700	25,700	0
<b>Subtotal</b>	<b>7,516</b>	<b>57,700</b>	<b>44,165</b>	<b>13,535</b>
<b>Fire Suppression &amp; EMS Volunteers</b>				
Operating Supplies	920	1,000	1,000	0
<b>Subtotal</b>	<b>920</b>	<b>1,000</b>	<b>1,000</b>	<b>0</b>
<b>Fire Prevention &amp; Investigation</b>				
Operating Supplies	0	500	500	0
Small Tools & Minor Equipment	0	500	500	0
<b>Subtotal</b>	<b>0</b>	<b>1,000</b>	<b>1,000</b>	<b>0</b>
<b>Public Education</b>				
Operating Supplies	0	4,500	4,500	0
Small Tools & Minor Equipment	0	0	0	0
Travel	0	250	250	0
Miscellaneous	0	500	500	0
<b>Subtotal</b>	<b>0</b>	<b>5,250</b>	<b>5,250</b>	<b>0</b>
<b>Vehicles &amp; Equipment Maintenance</b>				
Operating Supplies	157	5,000	5,000	0
Small Tools & Minor Equipment	109	27,650	27,650	0
Professional Services	0	0	0	0
Repairs & Maintenance	7,690	21,500	21,500	0
<b>Subtotal</b>	<b>7,956</b>	<b>54,150</b>	<b>54,150</b>	<b>0</b>
<b>Uniforms &amp; PPE</b>				
<b>Administration</b>	<b>0</b>	<b>1,250</b>	<b>1,250</b>	<b>0</b>
Uniforms	0	1,250	1,250	0
<b>Fire Suppression &amp; EMS</b>	<b>23,910</b>	<b>48,625</b>	<b>44,643</b>	<b>3,982</b>
Uniforms	71	11,225	11,225	0
Bunker Gear	22,833	30,400	30,400	0
Uniform Maintenance	1,006	7,000	3,018	3,982
<b>Fire Suppression &amp; EMS Volunteers</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Uniforms	0	0	0	0
Bunker Gear	0	0	0	0
<b>Subtotal</b>	<b>23,910</b>	<b>49,875</b>	<b>45,893</b>	<b>3,982</b>
<b>Training &amp; Travel</b>				
<b>Administration</b>	<b>85</b>	<b>4,500</b>	<b>4,500</b>	<b>0</b>
Travel	0	1,500	1,500	0
Training & Conferences	85	3,000	3,000	0
<b>Commission</b>	<b>0</b>	<b>3,500</b>	<b>3,500</b>	<b>0</b>
Travel	0	1,000	1,000	0
Training & Conferences	0	2,500	2,500	0
<b>Fire Suppression &amp; EMS Training</b>	<b>55,518</b>	<b>111,920</b>	<b>111,905</b>	<b>15</b>
Operating Supplies-CPR Classes	132	500	500	0
Operating Supplies	145	1,000	1,000	0
Small Tools & Minor Equipment	0	0	0	0
Communications	235	720	705	15
Travel	26	2,000	2,000	0
Training & Conferences	50,830	97,350	97,350	0
Dues, Subscriptions, & Memberships	4,150	5,350	5,350	0
Miscellaneous	0	5,000	5,000	0

# 2017 BUDGET REPORT

4/30/2017

	2017 YTD	2017 Budget	2017 Estimated Actual	2017 Est Actual vs Budget
<b>Fire Prevention &amp; Investigation</b>	1,274	1,750	2,024	(274)
Travel	0	750	750	0
Training & Conferences	1,274	1,000	1,274	(274)
<b>Subtotal</b>	<b>56,877</b>	<b>121,670</b>	<b>121,929</b>	<b>(259)</b>
<b>OPERATIONAL EQUIPMENT &amp; SUPPLIES TOTAL</b>	<b>97,179</b>	<b>290,645</b>	<b>273,387</b>	<b>17,258</b>
<b>CAPITAL</b>				
<b>Land, Buildings, &amp; Structures</b>				
Land	0	0	0	0
Buildings	0	43,000	43,000	0
Other Improvements	0	0	0	0
<b>Subtotal</b>	<b>0</b>	<b>43,000</b>	<b>43,000</b>	<b>0</b>
<b>Machinery &amp; Equipment</b>				
Machinery & Equipment	34,086	0	34,086	(34,086)
M&E-Fire Apparatus	0	0	0	0
<b>Subtotal</b>	<b>34,086</b>	<b>0</b>	<b>34,086</b>	<b>(34,086)</b>
<b>CAPITAL TOTAL</b>	<b>34,086</b>	<b>43,000</b>	<b>77,086</b>	<b>(34,086)</b>
<b>CAPITAL</b>				
Transfer Out-Capital Outlay Fund	119,157	500,000	619,157	(119,157)
<b>CAPITAL TOTAL</b>	<b>119,157</b>	<b>500,000</b>	<b>619,157</b>	<b>(119,157)</b>
<b>TOTAL EXPENDITURES</b>	<b>1,230,216</b>	<b>4,176,695</b>	<b>3,961,015</b>	<b>215,680</b>
			<b>94.8%</b>	
<b>Beginning Fund Balance</b>	<b>\$ 678,779.37</b>	<b>\$ 487,507.30</b>	<b>\$ 678,779.37</b>	<b>191,272.07</b>
<b>Estimated Change in Fund Balance</b>	<b>\$ 818,099.04</b>	<b>\$ 20,775.00</b>	<b>\$ 198,439.35</b>	<b>177,664.35</b>
<b>Estimated Ending Fund Balance</b>	<b>\$ 1,496,878.41</b>	<b>\$ 508,282.30</b>	<b>\$ 877,218.72</b>	<b>368,936.42</b>