



ENUMCLAW FIRE DEPARTMENT

BOARD OF FIRE COMMISSIONERS

REGULAR MEETING AGENDA

WEDNESDAY, SEPTEMBER 19, 2018 – 6:00PM

ENUMCLAW CITY HALL COUNCIL CHAMBERS

Fire District Commissioner Meetings are wheelchair accessible. If other accommodations are required, please call the Fire District Office Manager at 360-825-5544 five (5) days preceding the meeting so arrangements can be made.

1. CALL TO ORDER
2. FLAG SALUTE
3. ATTENDANCE
4. AGENDA AMENDMENTS
5. PUBLIC COMMENT
 - A. *This is an opportunity for the public to address the Board of Commissioners on any subject which is not of a quasi-judicial nature or scheduled for a public hearing. Speakers are asked to stand to have their comments recorded. Speakers should state clearly their name(s) and address for the record. Please limit comments to three minutes per person.*
6. ANNOUNCEMENTS & PRESENTATIONS
 - A. Oath of Office-Paul Fisher
7. APPROVAL OF MEETING MINUTES
 - A. Regular Meeting August 15, 2018
 - B. Special Meeting September 19, 2018
 - **Board Action**
8. REGULAR BUSINESS
 - A. CORRESPONDENCE
 - B. FINANCIAL REPORT
 - 1) Approval of Vouchers & Payroll
 - a) Vouchers
 - a. General Fund – Vouchers 08040-08050 for \$24,131.41; 09001-09034 for \$80,519.26; Voided Voucher 05045 \$72.35 & 09026 \$17,754.98.
 - b. Special Rescue Fund– Vouchers 09001 \$42.39
 - b) Payroll
 - a. August Regular- \$229,997.69; August Volunteer Residents-\$5,779.47
 - b. July Regular-\$204,519.99; July Volunteer Residents-\$6,586.84
 - **Board Action** to approve General Fund Vouchers 08040-08050 for \$24,131.41; 09001-09034 for \$80,519.26; Voided Vouchers 05045 \$72.35 & 09026 \$17,754.98; Special Rescue Fund Voucher 09001 \$42.39; August Regular Payroll for \$229,997.69; August Volunteer Residents Pay for \$5,779.47.
 - 2) Cash Balances –
 - a) August 31, 2018
 - a. General Operating Fund – \$1,156,136.20 (2017 - \$936,521.75)
 - b. Capital Outlay Fund - \$714,426.40 (2017 - \$119,795.28)
 - c. Special Rescue Fund – \$2,128.99 (2017- \$13,901.52)
 - b) September 12, 2018
 - a. General Operating Fund – \$1,175,214.72
 - b. Capital Outlay Fund - \$714,426.40
 - c. Special Rescue Fund – \$2,218.99
 - 3) Financial Report-Ashley Van Dam

4) Chief's Report-Chief Randy Fehr

C. RESOLUTIONS

9. MEETINGS

A. Next Regular Meeting

1) October 17, 2018 6:00pm Enumclaw Council Chambers

B. Schedule Budget Workshop Meeting

10. OLD BUSINESS

11. NEW BUSINESS

A. Interlocal Agreement with Maple Valley Fire and Life Safety

B. Legal Representation Review/Evaluation

12. PUBLIC COMMENT

A. *This is an opportunity for the public to address the Board of Commissioners on any subject which is not of a quasi-judicial nature or scheduled for a public hearing. Speakers are asked to stand to have their comments recorded. Speakers should state clearly their name(s) and address for the record. Please limit comments to three minutes per person.*

13. EXECUTIVE/EXEMPT SESSION

A. RCW 42.30.110

1) Enumclaw Firefighters Union Local 3931 Grievance

2) Chief's Annual Evaluation

14. GOOD OF THE ORDER

15. ADJOURNMENT



ENUMCLAW FIRE DEPARTMENT

BOARD OF FIRE COMMISSIONERS

REGULAR MEETING MINUTES

WEDNESDAY, AUGUST 15, 2018 – 6:00PM

ENUMCLAW CITY HALL COUNCIL CHAMBERS

Fire District Commissioner Meetings are wheelchair accessible. If other accommodations are required, please call the Fire District Office Manager at 360-825-5544 five (5) days preceding the meeting so arrangements can be made.

1. CALL TO ORDER

- Called to order at 6:00pm by Commissioner Trachte.

2. FLAG SALUTE

- Led by Commissioner Jones.

3. ATTENDANCE

- Stan McCall-Commissioner, Angie Stubblefield-Commissioner, Amy Trachte-Commissioner, Jim Zoll-Commissioner, Jenny Jones-Commissioner, Randy Fehr-Fire Chief, Mike Reynolds-Attorney, Ashley Van Dam-District Secretary/Office Manager

4. AGENDA AMENDMENTS

5. PUBLIC COMMENT

- A. *This is an opportunity for the public to address the Board of Commissioners on any subject which is not of a quasi-judicial nature or scheduled for a public hearing. Speakers are asked to stand to have their comments recorded. Speakers should state clearly their name(s) and address for the record. Please limit comments to three minutes per person.*

6. ANNOUNCEMENTS & PRESENTATIONS

- Annual WFCFA conference announcement

7. APPROVAL OF MEETING MINUTES

- A. Regular Meeting July 18, 2018

- **Board Action:** Motion made by Commissioner Jones to approve meeting minutes, seconded by Commissioner McCall. All in favor.

8. REGULAR BUSINESS

A. CORRESPONDENCE

B. FINANCIAL REPORT

1) Approval of Vouchers & Payroll

a) Vouchers

- a. General Fund – Vouchers 08001-08039 \$73,612.46
- b. Special Rescue Fund– Vouchers 08001 \$42.39
- c. Capital Outlay Fund- Vouchers 08001-08002 \$5,939.77

b) Payroll

- a. July Regular-\$204,519.99; July Volunteer Residents-\$6,586.84
- b. June Regular-\$192,956.13; June Volunteer Residents-\$5,476.70; 2nd Quarter Volunteers & Commissioners \$12,383.19

- **Board Action** to approve General Fund Vouchers 08001-08039 for \$73,612.46, Special Rescue Fund Voucher 08001 for \$42.39, Capital Outlay Fund Vouchers 08001-08002 for \$5,939.77, July Regular Payroll for \$204,519.99, and July Volunteer Residents Pay for \$6,586.84 made by Commissioner Jones, seconded by Commissioner Zoll. All in favor.

2) Cash Balances –

a) July 31, 2018

- a. General Operating Fund – \$1,380,865.81 (2017 - \$1,092,806.56)

- b. Capital Outlay Fund - \$686,669.37 (2017 - \$119,684.22)
- c. Special Rescue Fund – \$2,167.91 (2017- \$13,930.60)
- b) August 7, 2018
 - a. General Operating Fund – \$1,395,467.13
 - b. Capital Outlay Fund - \$719,358.80
 - c. Special Rescue Fund – \$2,167.91
- 3) Financial Report-Ashley Van Dam
- 4) Chief’s Report-Chief Randy Fehr

C. RESOLUTIONS

9. MEETINGS

- A. Next Regular Meeting
 - 1) September 19, 2018 6:00pm Enumclaw Council Chambers

10. OLD BUSINESS

- A. Commissioner Opening
 - August 29, 2018 at 6:00pm at Station 41. Interview, appoint, with executive session.

11. NEW BUSINESS

- A. Review Department Insurance Policies
 - **Board Action:** Motion to approve current policies made by Commissioner Zoll, seconded by Commissioner McCall. All in favor.

12. PUBLIC COMMENT

- A. *This is an opportunity for the public to address the Board of Commissioners on any subject which is not of a quasi-judicial nature or scheduled for a public hearing. Speakers are asked to stand to have their comments recorded. Speakers should state clearly their name(s) and address for the record. Please limit comments to three minutes per person.*

13. EXECUTIVE/EXEMPT SESSION

- A. RCW 42.30.110 Enumclaw Firefighters Union Local 3931 Grievance
 - Began at 6:25pm for 10 mins.
 - Returned to regular session at 6:35pm

14. GOOD OF THE ORDER

15. ADJOURNMENT

- **Board Action:** Motion to adjourn made by Commissioner McCall, seconded by Stubblefield. All in favor. Adjourned at 6:39pm

Approved by:

Amy Trachte, Chairperson

Ashley Van Dam, District Secretary



ENUMCLAW FIRE DEPARTMENT

BOARD OF FIRE COMMISSIONERS

SPECIAL MEETING MINUTES

WEDNESDAY, AUGUST 29, 2018– 6:00PM

STATION 41 – HEADQUARTERS 1330 WELLS ST

The Board of Commissioners of the Enumclaw Fire Department held a Special Meeting at Enumclaw Fire Department Headquarters – Station 41, on Wednesday, August 29, 2018, at 6:00 p.m. to discuss and take action on the following items of business:

1. **CALL TO ORDER**
2. **FLAG SALUTE**
 - Led by Commissioner McCall
3. **ATTENDANCE**
 - Stan McCall-Commissioner, Angie Stubblefield-Commissioner, Amy Trachte-Commissioner, Jim Zoll-Commissioner, Jenny Jones-Commissioner, Randy Fehr-Fire Chief, Ashley Van Dam-District Secretary/Office Manager
4. **OLD BUSINESS**
 - A. Commissioner Position #3 Interviews
 - John Holwege interviewed first
 - Paul Fisher interviewed second
5. **PUBLIC COMMENT**
 - A. *This is an opportunity for the public to address the Board of Commissioners on any subject which is not of a quasi-judicial nature or scheduled for a public hearing. Speakers are asked to stand to have their comments recorded. Speakers should state clearly their name(s) and address for the record. Please limit comments to three minutes per person.*
 - None
6. **EXECUTIVE/EXEMPT SESSION**
 - A. RCW 42.30.110(g) To evaluate the qualifications of an applicant for public employment
 - Excused at 6:20pm for 15 minutes
 - Extended an additional 10 minutes
 - Back in regular session at 6:45pm
7. **BOARD ACTION**
 - A. Appoint new commissioner to Position #3
 - **Board Action:** Motion made by Commissioner McCall to appoint Paul Fisher to Commissioner Position #3 for the Enumclaw Fire Department, seconded by Commissioner Trachte. All in favor.
8. **ADJOURNMENT**
 - **Board Action:** Motion made to adjourn by Commissioner McCall seconded by Commissioner Stubblefield. All in favor. Adjourned at 6:48pm.

Approved by:

Amy Trachte, Chairperson

Ashley Van Dam, District Secretary

Voucher Transactions

2018 GENERAL OPERATING FUND 100280010

Period	Tran #	Ref Number	Ref Date	Description	Account(s)	Amount
Voucher: 08040		Vendor: DIMARTINO BROWN & BROWN OF WA dba DIMARTINO			Approval/Warrant Info:	
8/2018	15136	August 31, 2018	08/31/18	DIS INS Contribution	522.10.29	98.00
8/2018	15136	August 31, 2018	08/31/18	DIS INS Deduction	522.10.29	91.00
8/2018	15136	August 31, 2018	08/31/18	DIS INS-PT Contribution	522.10.29	34.30
8/2018	15136	August 31, 2018	08/31/18	DIS INS-PT Deduction	522.10.29	8.34
8/2018	15136	August 31, 2018	08/31/18	DIS INS Contribution	522.20.29	735.00
8/2018	15136	August 31, 2018	08/31/18	DIS INS Deduction	522.20.29	651.45
8/2018	15136	August 31, 2018	08/31/18	DIS INS Contribution	522.45.29	49.00
8/2018	15136	August 31, 2018	08/31/18	DIS INS Deduction	522.45.29	50.79
Subtotal						1,717.88
Voucher: 08041		Vendor: CUMBERLAND CUMBERLAND WATER CO-OP			Approval/Warrant Info:	
8/2018	15145	AUGUST	08/15/18	WATER-ST 42 RESIDENTS	522.50.47	68.01
8/2018	15146	AUGUST	08/15/18	WATER-ST 42	522.50.47	57.91
Subtotal						125.92
Voucher: 08042		Vendor: DEPTLI DEPT OF LABOR & INDUSTRIES			Approval/Warrant Info:	
8/2018	15137	August 31, 2018	08/31/18	L & I ADMN Contribution	522.10.23	29.96
8/2018	15137	August 31, 2018	08/31/18	L & I ADMN Deduction	522.10.23	18.50
8/2018	15137	August 31, 2018	08/31/18	L & I FF Contribution	522.10.23	223.89
8/2018	15137	August 31, 2018	08/31/18	L & I FF Deduction	522.10.23	46.91
8/2018	15137	August 31, 2018	08/31/18	L & I FF Contribution	522.20.23	5,095.39
8/2018	15137	August 31, 2018	08/31/18	L & I FF Deduction	522.20.23	1,067.72
8/2018	15137	August 31, 2018	08/31/18	L & I FF Contribution	522.45.23	131.27
8/2018	15137	August 31, 2018	08/31/18	L & I FF Deduction	522.45.23	27.51
Subtotal						6,641.15
Voucher: 08043		Vendor: IAFF IAFF #3931			Approval/Warrant Info:	
8/2018	15138	August 31, 2018	08/31/18	HOUSE DUES Deduction	522.20.29	75.00
8/2018	15138	August 31, 2018	08/31/18	UNION DUES Deduction	522.20.29	1,890.00
8/2018	15138	August 31, 2018	08/31/18	HOUSE DUES Deduction	522.45.29	5.00
8/2018	15138	August 31, 2018	08/31/18	UNION DUES Deduction	522.45.29	126.00
Subtotal						2,096.00
Voucher: 08044		Vendor: IAFF FIREP IAFF FIRE PAC			Approval/Warrant Info:	
8/2018	15139	August 31, 2018	08/31/18	IAFF FIREP Deduction	522.20.29	122.13

Voucher Transactions

09/17/18

2018 GENERAL OPERATING FUND 100280010

Vouchers: Range

Period	Tran #	Ref Number	Ref Date	Description	Account(s)	Amount
8/2018	15139	August 31, 2018	08/31/18	IAFF FIREP Deduction	522.45.29	20.00
Subtotal						142.13
Voucher: 08045		Vendor: MALECON MALECON INC			Approval/Warrant Info:	
8/2018	15143	REFUND	08/28/18	REFUND EXPO PERMIT 9/2/18	589.90.00	85.00
Subtotal						85.00
Voucher: 08046		Vendor: PSE PUGET SOUND ENERGY			Approval/Warrant Info:	
8/2018	15147	220000260285	08/07/18	ELECTRIC-ST43 RES.	522.50.47	19.46
8/2018	15148	200004901209	08/07/18	ELECTRIC-ST41	522.50.47	897.85
Subtotal						917.31
Voucher: 08047		Vendor: FEHR RANDY FEHR			Approval/Warrant Info:	
8/2018	15144	REFUND	08/28/18	ROTARY DUES	522.10.492	650.00
8/2018	15144	REFUND	08/28/18	QFC_FOOD 8/10/18 FIRE	522.20.31	165.36
Subtotal						815.36
Voucher: 08048		Vendor: VALLEYCOM VALLEY COMMUNICATIONS CENTER			Approval/Warrant Info:	
8/2018	15149	022800	08/10/18	NETMOTION ACCESS	522.20.42	423.84
8/2018	15150	0022789	08/10/18	DISPTACH SERVICES	522.20.42	9,281.82
Subtotal						9,705.66
Voucher: 08049		Vendor: WSCFFFAST WSCFF FAST PAC			Approval/Warrant Info:	
8/2018	15140	August 31, 2018	08/31/18	WSCFF Deduction	522.20.29	165.00
8/2018	15140	August 31, 2018	08/31/18	WSCFF Deduction	522.45.29	20.00
Subtotal						185.00
Voucher: 08050		Vendor: WSCFF WSCFF MEDICAL EMPLOYEE BENEFIT TRUST			Approval/Warrant Info:	
8/2018	15141	August 31, 2018	08/31/18	MERP Deduction	522.10.29	100.00
8/2018	15141	August 31, 2018	08/31/18	MERP Deduction	522.20.29	1,500.00
8/2018	15141	August 31, 2018	08/31/18	MERP Deduction	522.45.29	100.00
Subtotal						1,700.00
Total						24,131.41

Voucher Transactions

09/17/18

2018 GENERAL OPERATING FUND 100280010

Vouchers: All

Period	Tran #	Ref Number	Ref Date	Description	Account(s)	Amount
Voucher: 09001		Vendor: 911SUPPLY 911 SUPPLY			Approval/Warrant Info:	
9/2018	15160	64172	08/28/18	50 PATCHES	522.20.27	395.67
9/2018	15161	64082	08/24/18	SWAP PATCHES	522.20.27	1,176.13
Subtotal						1,571.80
Voucher: 09002		Vendor: ATTORNEY ATTORNEY MICHAEL J REYNOLDS			Approval/Warrant Info:	
9/2018	15159	5296	09/01/18	LEGAL SERVICES	522.11.41	1,200.00
Subtotal						1,200.00
Voucher: 09003		Vendor: CITYOFBUCK CITY OF BUCKLEY FIRE DEPT			Approval/Warrant Info:	
9/2018	15162	201845	08/29/18	INSTRUCTOR COURSE_HETTICK	522.45.491	100.00
Subtotal						100.00
Voucher: 09004		Vendor: COPIERSNW COPIERS NORTHWEST			Approval/Warrant Info:	
9/2018	15165	INV1813942	08/28/18	CANON COPIER SERVICE	522.10.41	41.07
Subtotal						41.07
Voucher: 09005		Vendor: CREATIVECO CREATIVE CONCEPTS			Approval/Warrant Info:	
9/2018	15166	EFD18-09	09/01/18	CBT	522.45.491	800.00
9/2018	15166	EFD18-09	09/01/18	REPORT REVIEW	522.20.41	240.00
Subtotal						1,040.00
Voucher: 09006		Vendor: DAVISDOOR DAVIS DOOR SERVICE INC			Approval/Warrant Info:	
9/2018	15167	229189	08/23/18	BAY DOOR #3_ARM,ROLLER	522.50.48	2,457.33
Subtotal						2,457.33
Voucher: 09007		Vendor: DELTADENTA DELTA DENTAL OF WASHINGTON			Approval/Warrant Info:	
9/2018	15168	1086519	07/17/18	DENTAL INSURANCE	522.20.24	2,653.45
9/2018	15168	1086519	07/17/18	DENTAL INSURANCE	522.45.24	158.70
9/2018	15168	1086519	07/17/18	DENTAL INSURANCE	522.10.24	517.05
Subtotal						3,329.20
Voucher: 09008		Vendor: EARNOSETHR EAR, NOSE, THROAT & FACIAL			Approval/Warrant Info:	
9/2018	15170	508961	08/13/18	MEDICAL EXAM	522.25.41	275.00
Subtotal						275.00
Voucher: 09009		Vendor: ENUMCLAWST ENUMCLAW STATIONERS INC			Approval/Warrant Info:	
9/2018	15169	40475	08/31/18	BOX PENS	522.10.31	17.71
Subtotal						17.71

Voucher Transactions

09/17/18

2018 GENERAL OPERATING FUND 100280010

Vouchers: All

Period	Tran #	Ref Number	Ref Date	Description	Account(s)	Amount
Voucher: 09010		Vendor: TINNEY ERINN TINNEY			Approval/Warrant Info:	
9/2018	15199	REIMBURSEMENT	09/13/18	QFC_LUNCH CBA MEETING	522.10.31	50.60
Subtotal						50.60
Voucher: 09011		Vendor: FASTENAL FASTENAL INDUSTRIAL SUPPLY			Approval/Warrant Info:	
9/2018	15172	WAENU80675	08/14/18	BATTERIES 12	522.20.31	23.28
Subtotal						23.28
Voucher: 09012		Vendor: AUTOGLASS Foothills Auto Glass LLC			Approval/Warrant Info:	
9/2018	15171	16200	08/22/18	WINDSHIELD-2010 E450 2804	522.60.48	217.40
Subtotal						217.40
Voucher: 09013		Vendor: NAPA Foothills Auto Supply Inc			Approval/Warrant Info:	
9/2018	15173	303169	12/05/17	OIL	522.60.31	107.61
9/2018	15174	304728	08/15/18	OIL DRY	522.60.31	8.72
Subtotal						116.33
Voucher: 09014		Vendor: GATEWAY GATEWAY TRUE VALUE			Approval/Warrant Info:	
9/2018	15175	124101	08/31/18	CAULK,CAULK GUN,TAPE	522.50.31	17.58
9/2018	15176	124117	08/31/18	BULBS	522.50.31	14.95
Subtotal						32.53
Voucher: 09015		Vendor: JAMESOIL JAMES OIL CO INC			Approval/Warrant Info:	
9/2018	15177	399209	08/31/18	AUGUST FUEL	522.20.32	695.36
9/2018	15178	398907	08/31/18	AUGUST FUEL	522.20.32	1,192.43
Subtotal						1,887.79
Voucher: 09016		Vendor: KENTDBRUCE KENT D BRUCE CO, LLC			Approval/Warrant Info:	
9/2018	15181	3915	08/24/18	LENS 2804	522.60.35	49.08
Subtotal						49.08
Voucher: 09017		Vendor: KCRADIO KING COUNTY RADIO COMMUNICATION			Approval/Warrant Info:	
9/2018	15180	13789	08/30/18	800 MHZ RADIO ACCESS	522.20.42	1,822.90
Subtotal						1,822.90
Voucher: 09018		Vendor: KYLEHARDER KYLE HARDERSEN			Approval/Warrant Info:	
9/2018	15206	REFUND	09/14/18	REFUND DEPOSIT_K.HARDERSE	589.10.00	300.00
Subtotal						300.00

Voucher Transactions

09/17/18

2018 GENERAL OPERATING FUND 100280010

Vouchers: All

Period	Tran #	Ref Number	Ref Date	Description	Account(s)	Amount
Voucher: 09019		Vendor: LNCURTIS L.N. CURTIS & SONS			Approval/Warrant Info:	
9/2018	15163	INV210968	08/23/18	BOOTS_SCHIPPER	522.20.271	154.04
9/2018	15164	INV206974	08/09/18	PANTS,COATS_3 EACH	522.25.271	6,779.62
Subtotal						6,933.66
Voucher: 09020		Vendor: LEOFF LEOFF HEALTH & WELFARE TRUST			Approval/Warrant Info:	
9/2018	15182	OCT STATEMENT	09/01/18	MEDICAL BENEFITS	522.10.24	2,315.72
9/2018	15182	OCT STATEMENT	09/01/18	MEDICAL BENEFITS	522.20.24	20,590.40
9/2018	15182	OCT STATEMENT	09/01/18	MEDICAL BENEFITS	522.45.24	920.73
Subtotal						23,826.85
Voucher: 09021		Vendor: LIFEASSIST LIFE ASSIST INC			Approval/Warrant Info:	
9/2018	15183	873494	09/04/18	EMS SUPPLIES	522.20.31	861.76
Subtotal						861.76
Voucher: 09022		Vendor: MAILEXPRES MAIL EXPRESS BUSINESS CENTER			Approval/Warrant Info:	
9/2018	15184	AUGUST	09/01/18	POSTAGE	522.10.42	30.60
Subtotal						30.60
Voucher: 09023		Vendor: NOWORRIES NO WORRIES PEST CONTROL			Approval/Warrant Info:	
9/2018	15200	012758	09/07/18	PEST CONTROL SERVICE	522.50.48	260.88
Subtotal						260.88
Voucher: 09024		Vendor: PRAXAIR PRAXAIR DISTRIBUTION INC			Approval/Warrant Info:	
9/2018	15185	80565565	08/31/18	CYLINDER RENTAL	522.20.49	15.22
9/2018	15186	84923314	08/31/18	MEDICAL OXYGEN	522.20.31	179.41
Subtotal						194.63
Voucher: 09025		Vendor: PSE PUGET SOUND ENERGY			Approval/Warrant Info:	
9/2018	15201	200004901209	09/07/18	ELECTRIC-ST41	522.50.47	772.34
9/2018	15202	220000260285	09/07/18	ELECTRIC-ST43 RES.	522.50.47	17.86
Subtotal						790.20
Voucher: 09027		Vendor: SOUND PUB SOUND PUBLISHING INC			Approval/Warrant Info:	
9/2018	15204	7864173	08/31/18	COMMISSIONER ADS	522.11.411	59.10
Subtotal						59.10
Voucher: 09028		Vendor: SYSTEMSDES SYSTEMS DESIGN WEST			Approval/Warrant Info:	
9/2018	15195	EN0818	07/28/18	AMBULANCE BILLING SERVICE	522.10.41	1,742.50

Voucher Transactions

09/17/18

2018 GENERAL OPERATING FUND 100280010

Vouchers: All

Period	Tran #	Ref Number	Ref Date	Description	Account(s)	Amount
Subtotal						1,742.50
Voucher: 09029		Vendor: THESUPPLY THE SUPPLY SOURCE			Approval/Warrant Info:	
9/2018	15196	1804236	08/30/18	SOAP,CLEANERS,TOWELLS	522.50.31	456.51
9/2018	15205	1804445	09/13/18	WASH & WAX	522.50.31	100.87
Subtotal						557.38
Voucher: 09030		Vendor: USBANK US BANK			Approval/Warrant Info:	
9/2018	15156	AUGUST	08/28/18	AMAZON_RETURN PHONE CASE	522.20.35	-37.99
9/2018	15156	AUGUST	08/28/18	CoE_WATER ST43	522.50.47	44.51
9/2018	15156	AUGUST	08/28/18	CoE_WATER/GAS ST41	522.50.47	550.24
9/2018	15156	AUGUST	08/28/18	AMAZON_DUTY PHONE CASE	522.20.35	32.56
9/2018	15156	AUGUST	08/28/18	VERIZON APPARATUS DATA	522.20.42	598.98
9/2018	15156	AUGUST	08/28/18	WSP BACKGROUND_KUZMER	522.25.41	12.00
9/2018	15156	AUGUST	08/28/18	LEMAY SHREDDING	522.10.41	25.10
9/2018	15156	AUGUST	08/28/18	XFINITY CABLE_ST41	522.50.47	21.06
9/2018	15156	AUGUST	08/28/18	IMS ALLIANCE_TAGS	522.20.31	96.85
9/2018	15156	AUGUST	08/28/18	DIRECT TV CABLE_ST42	522.50.47	77.99
9/2018	15156	AUGUST	08/28/18	AUTH.NET_C.C. PROCESSING	522.10.412	42.74
9/2018	15156	AUGUST	08/28/18	CLINK INTERNET_ST42	522.10.42	123.47
9/2018	15156	AUGUST	08/28/18	XFINITY CABLE_ST43	522.50.47	21.33
9/2018	15156	AUGUST	08/28/18	AMAZON_FILE FOLDERS	522.10.31	11.83
9/2018	15156	AUGUST	08/28/18	VERIZON_TRAINING CPT CELL	522.45.42	64.34
9/2018	15156	AUGUST	08/28/18	VERIZON_FIRE MARSHALL	522.30.42	45.73
9/2018	15156	AUGUST	08/28/18	VERIZON_CHIEF CELL	522.10.42	45.07
9/2018	15156	AUGUST	08/28/18	VERIZON_A2802 CELL	522.20.42	8.64
9/2018	15156	AUGUST	08/28/18	VERIZON_A2803 CELL	522.20.42	8.64
9/2018	15156	AUGUST	08/28/18	VERIZON_DUTY OFFICER CELL	522.20.42	38.27
9/2018	15156	AUGUST	08/28/18	VERIZON_A2804 CELL	522.20.42	8.64
9/2018	15156	AUGUST	08/28/18	AMAZON_ALCOHOL CLEANER	522.20.31	13.99
9/2018	15156	AUGUST	08/28/18	AMAZON_INSOLES	522.20.27	48.86
9/2018	15156	AUGUST	08/28/18	AMAZON_PUB ED GLOWSTICKS	522.31.31	19.55
9/2018	15156	AUGUST	08/28/18	AMAZON_1ST AID KIT	522.31.31	23.89
9/2018	15156	AUGUST	08/28/18	AMAZON_PUB ED TATTOOS	522.31.31	19.44

Voucher Transactions

09/17/18

2018 GENERAL OPERATING FUND 100280010

Vouchers: All

Period	Tran #	Ref Number	Ref Date	Description	Account(s)	Amount
9/2018	15156	AUGUST	08/28/18	AMAZON_RESPIRATOR CLEANER	522.20.31	100.75
9/2018	15156	AUGUST	08/28/18	AMAZON_PUB ED STICKERS	522.31.31	21.63
9/2018	15156	AUGUST	08/28/18	AMAZON_HALLOWEEN CANDY	522.31.31	32.30
9/2018	15156	AUGUST	08/28/18	AMAZON_HALLOWEEN CANDY	522.31.31	16.64
9/2018	15156	AUGUST	08/28/18	QFC_WATER REHAB APPARATUS	522.20.31	39.00
9/2018	15156	AUGUST	08/28/18	MONOPRICE_SPEAKER WIRE	522.50.31	32.99
9/2018	15156	AUGUST	08/28/18	ORTRONICS_CABLE EOC	522.50.31	26.07
9/2018	15156	AUGUST	08/28/18	ORTRONICS_SPEAKER WIRE	522.50.31	219.00
9/2018	15156	AUGUST	08/28/18	CASCADE TRAINING_CPRCARDS	522.41.31	47.83
9/2018	15156	AUGUST	08/28/18	TRACTOR SUPPLY_PROPANE	522.50.31	12.45
9/2018	15156	AUGUST	08/28/18	IMS ALLIANCE_PASSPORT TAG	522.20.31	61.87
9/2018	15156	AUGUST	08/28/18	LOVES_ICE WILDLAND	522.20.31	4.98
9/2018	15156	AUGUST	08/28/18	SHELL_FUEL WILDLAND	522.20.32	84.36
9/2018	15156	AUGUST	08/28/18	WHITE SWAN_FUEL WILDLAND	522.20.32	21.42
9/2018	15156	AUGUST	08/28/18	WSP_BACKGROUND-MADILL	522.25.41	12.00
9/2018	15156	AUGUST	08/28/18	VISTA PRINT_BUSINESS CARD	522.10.411	29.34
9/2018	15156	AUGUST	08/28/18	CW NIELSEN_CAREER CLASS A	522.20.27	175.66
Subtotal						2,904.02
Voucher: 09031		Vendor: VALLEYCOM VALLEY COMMUNICATIONS CENTER			Approval/Warrant Info:	
9/2018	15197	0022847	09/10/18	NETMOTION ACCESS	522.20.42	423.84
9/2018	15198	0022904	09/10/18	DISPTACH SERVICES	522.20.42	9,574.49
Subtotal						9,998.33
Voucher: 09032		Vendor: PSE PUGET SOUND ENERGY			Approval/Warrant Info:	
9/2018	15215	200006861179	09/07/18	ELECTRIC- ST42 RESIDENTS	522.50.47	82.69
Subtotal						82.69
Voucher: 09033		Vendor: PSRFA PUGET SOUND REGIONAL FIRE AUTHORITY			Approval/Warrant Info:	
9/2018	15207	18-0836	09/01/18	IT SERVICE CONTRACT	522.10.42	3,151.45
9/2018	15208	18-0756	08/16/18	REPLACE FAN CLUTCH	522.60.48	338.48
9/2018	15209	18-0733	08/14/18	REPLACE FUEL PUMP	522.60.48	420.90
9/2018	15210	18-0732	08/14/18	ADJUST AERIAL	522.60.48	1,425.00
9/2018	15211	18-0731	08/14/18	SHOCKS,TIERODS,AC LINE	522.60.48	1,270.67
9/2018	15212	18-0730	08/14/18	DRILL HOLES FOR SAW	522.60.48	86.72

Voucher Transactions

2018 GENERAL OPERATING FUND 100280010

Period	Tran #	Ref Number	Ref Date	Description	Account(s)	Amount
9/2018	15213	18-0835	08/31/18	APPARATUS MAINT	522.60.48	10,329.07
9/2018	15214	18-0808	08/30/18	HOFFMAN INJURY	522.45.491	650.00
Subtotal						17,672.29
Voucher: 09034		Vendor: GACHEN TYLER GACHEN			Approval/Warrant Info:	
9/2018	15216	May 18, 2018	05/18/18	DRS ADJ	588.10.00	73.41
9/2018	15216	May 18, 2018	05/18/18	MEDICARE	522.45.21	-1.06
Subtotal						72.35
Total						80,519.26

Voucher Transactions

2018 SPECIAL RESCUE FUND 100286030

Period	Tran #	Ref Number	Ref Date	Description	Account(s)	Amount
Voucher: 09001		Vendor: KCRADIO KING COUNTY RADIO COMMUNICATION			Approval/Warrant Info:	
9/2018	15179	13790	08/30/18	800 MHZ RADIO	522.23.42	42.39
Subtotal						42.39
Total						42.39

BARS Entries for 08/31/2018

Disbursement	Description	Vendor	Entry Total
Direct Deposit	Net Pay	DIRECT DEPOSIT FOR PAYROLL	128,231.55
Direct Deposit	Benefits/Taxes	DEPT OF RETIREMENT SYSTEMS	29,863.90
Direct Deposit	Benefits/Taxes	INTERNAL REVENUE SERVICE	31,210.80
Direct Deposit	Benefits/Taxes	JOHN HANCOCK RETIREMENT PLAN	9,441.18
Other	Benefits/Taxes	DELTA DENTAL OF WASHINGTON	68.10
Other	Benefits/Taxes	DIRECT DEPOSIT FOR PAYROLL	18,700.00
Voucher	Benefits/Taxes	BROWN & BROWN OF WA dba	1,717.88
Voucher	Benefits/Taxes	DEPT OF LABOR & INDUSTRIES	6,641.15
Voucher	Benefits/Taxes	IAFF #3931	2,096.00
Voucher	Benefits/Taxes	IAFF FIRE PAC	142.13
Voucher	Benefits/Taxes	WSCFF FAST PAC	185.00
Voucher	Benefits/Taxes	WSCFF MEDICAL EMPLOYEE BENEFIT	1,700.00
			229,997.69

BARS Entries for 09/10/2018

09/06/2018

Page 1 of 1

Disbursement	Description	Vendor	Entry Total
Direct Deposit	Net Pay	DIRECT DEPOSIT FOR PAYROLL	4,689.03
Direct Deposit	Benefits/Taxes	INTERNAL REVENUE SERVICE	1,090.44
			5,779.47

Period: AUG-2018

Fund: 100280010 ENUMCLAW FIRE EXPENSE

Day	Beginning Balance	Receipts	Disbursements	Ending Balance
01	1,380,865.81	2,720.27	5.89	1,383,580.19
02	1,383,580.19	600.00	0.00	1,384,180.19
03	1,384,180.19	7,693.43	0.00	1,391,873.62
04	1,391,873.62	0.00	0.00	1,391,873.62
05	1,391,873.62	0.00	0.00	1,391,873.62
06	1,391,873.62	4,386.90	0.00	1,396,260.52
07	1,396,260.52	1,438.71	0.00	1,397,699.23
08	1,397,699.23	832.06	0.00	1,398,531.29
09	1,398,531.29	444.98	56.47	1,398,919.80
10	1,398,919.80	9,490.33	5,299.47	1,403,110.66
11	1,403,110.66	0.00	0.00	1,403,110.66
12	1,403,110.66	0.00	0.00	1,403,110.66
13	1,403,110.66	1,923.90	0.00	1,405,034.56
14	1,405,034.56	1,053.27	209.97	1,405,877.86
15	1,405,877.86	706.89	92,406.65	1,314,178.10
16	1,314,178.10	2,532.01	15.53	1,316,694.58
17	1,316,694.58	5,223.25	224.07	1,321,693.76
18	1,321,693.76	0.00	0.00	1,321,693.76
19	1,321,693.76	0.00	0.00	1,321,693.76
20	1,321,693.76	2,934.79	345.67	1,324,282.88
21	1,324,282.88	2,579.26	29.68	1,326,832.46
22	1,326,832.46	1,880.07	17.00	1,328,695.53
23	1,328,695.53	1,344.83	119.71	1,329,920.65
24	1,329,920.65	2,599.12	0.00	1,332,519.77
25	1,332,519.77	0.00	0.00	1,332,519.77
26	1,332,519.77	0.00	0.00	1,332,519.77
27	1,332,519.77	121.25	151.56	1,332,489.46
28	1,332,489.46	3,965.67	1,304.18	1,335,150.95
29	1,335,150.95	576.81	249.89	1,335,477.87
30	1,335,477.87	2,294.83	0.00	1,337,772.70
31	1,337,772.70	11,378.44	193,014.94	1,156,136.20
Total		68,721.07	293,450.68	

Average Daily Balance: 1,353,397.05

Period: AUG-2018

Fund: 100283010 ENUMCLAW FIRE CAPITAL OUTLAY

Day	Beginning Balance	Receipts	Disbursements	Ending Balance
01	686,669.37	33,696.80	0.00	720,366.17
02	720,366.17	0.00	0.00	720,366.17
03	720,366.17	0.00	0.00	720,366.17
04	720,366.17	0.00	0.00	720,366.17
05	720,366.17	0.00	0.00	720,366.17
06	720,366.17	0.00	0.00	720,366.17
07	720,366.17	0.00	0.00	720,366.17
08	720,366.17	0.00	0.00	720,366.17
09	720,366.17	0.00	0.00	720,366.17
10	720,366.17	0.00	0.00	720,366.17
11	720,366.17	0.00	0.00	720,366.17
12	720,366.17	0.00	0.00	720,366.17
13	720,366.17	0.00	0.00	720,366.17
14	720,366.17	0.00	0.00	720,366.17
15	720,366.17	0.00	5,939.77	714,426.40
16	714,426.40	0.00	0.00	714,426.40
17	714,426.40	0.00	0.00	714,426.40
18	714,426.40	0.00	0.00	714,426.40
19	714,426.40	0.00	0.00	714,426.40
20	714,426.40	0.00	0.00	714,426.40
21	714,426.40	0.00	0.00	714,426.40
22	714,426.40	0.00	0.00	714,426.40
23	714,426.40	0.00	0.00	714,426.40
24	714,426.40	0.00	0.00	714,426.40
25	714,426.40	0.00	0.00	714,426.40
26	714,426.40	0.00	0.00	714,426.40
27	714,426.40	0.00	0.00	714,426.40
28	714,426.40	0.00	0.00	714,426.40
29	714,426.40	0.00	0.00	714,426.40
30	714,426.40	0.00	0.00	714,426.40
31	714,426.40	0.00	0.00	714,426.40
Total		33,696.80	5,939.77	

Average Daily Balance: 717,108.88

Period: AUG-2018

Fund: 100286030 ENUMCLAW FIRE SPECIAL RESCUE RESERV

Day	Beginning Balance	Receipts	Disbursements	Ending Balance
01	2,167.91	3.14	0.00	2,171.05
02	2,171.05	0.00	0.00	2,171.05
03	2,171.05	0.00	0.00	2,171.05
04	2,171.05	0.00	0.00	2,171.05
05	2,171.05	0.00	0.00	2,171.05
06	2,171.05	0.00	0.00	2,171.05
07	2,171.05	0.00	0.00	2,171.05
08	2,171.05	0.00	0.00	2,171.05
09	2,171.05	0.00	0.00	2,171.05
10	2,171.05	0.00	0.00	2,171.05
11	2,171.05	0.00	0.00	2,171.05
12	2,171.05	0.00	0.00	2,171.05
13	2,171.05	0.00	0.00	2,171.05
14	2,171.05	0.00	0.00	2,171.05
15	2,171.05	0.00	42.39	2,128.66
16	2,128.66	0.00	0.00	2,128.66
17	2,128.66	0.00	0.00	2,128.66
18	2,128.66	0.00	0.00	2,128.66
19	2,128.66	0.00	0.00	2,128.66
20	2,128.66	0.00	0.00	2,128.66
21	2,128.66	0.00	0.00	2,128.66
22	2,128.66	0.00	0.00	2,128.66
23	2,128.66	0.00	0.00	2,128.66
24	2,128.66	0.00	0.00	2,128.66
25	2,128.66	0.00	0.00	2,128.66
26	2,128.66	0.00	0.00	2,128.66
27	2,128.66	0.00	0.00	2,128.66
28	2,128.66	0.00	0.00	2,128.66
29	2,128.66	0.00	0.00	2,128.66
30	2,128.66	0.00	0.00	2,128.66
31	2,128.66	0.33	0.00	2,128.99
Total		3.47	42.39	

Average Daily Balance: 2,147.81

<-----End of Report----->

Fund	Fund Name	Ending Balance
100280010	ENUMCLAW FIRE EXPENSE	1,175,214.72
100283010	ENUMCLAW FIRE CAPITAL OUTLAY	714,426.40
100286030	ENUMCLAW FIRE SPECIAL RESCUE RESERV	2,128.99
	Total	1,891,770.11

<-----End of Report----->

**INTERLOCAL AGREEMENT
ADMINISTRATION OF VOLUNTEER PROGRAM**

THIS INTERLOCAL AGREEMENT is entered into and effective this ____ day of _____, 2018, by and between King County Fire Protection District 28 and King County Fire District 43.

WHEREAS, King County Fire Protection District 43 is currently in need of contract administration of its volunteer programs, and District 28 has such services available; and

WHEREAS, District 43 is willing and able to pay reasonable compensation for such services;

NOW, THEREFORE, it is hereby agreed between the parties:

1. **PURPOSE.**

The purpose of this agreement is to provide administrative services for certain aspects of the volunteer firefighter program at District 43, because District 28 has such administrative functions already to operate and administer its own volunteer firefighter program.

2. **PROGRAM DELIVERY.**

District 28 will perform necessary and appropriate administrative functions to support the volunteer program presently operated by District 43, including any necessary contacts or liaison with the State agency that administers the pension and other benefit programs for volunteer firefighters in Washington State, pursuant to RCW 41.24. Although District 43 will retain the Board of Volunteer Firefighters for its volunteers, as mandated in RCW 41.24.060, the administrative staff of District 28 will support such board by maintaining and presenting all correspondence, claims, and other papers, such as agendas and minutes of meetings, so that such local board may conduct its regular meetings as needed.

3. **TERM OF AGREEMENT.**

The term of this Agreement shall be one year after the effective date hereof, **provided** that this agreement shall be automatically renewed from year to year unless terminated or modified in accordance with the provisions hereof. The participants agree to review the program shortly before the end of the annual term to determine if changes need to be made. Either participant may terminate their participation during the term of this agreement, or any renewal term, by providing 90 days written notice to the other party.

4. **CONSIDERATION.**

The consideration for this agreement is the payment of reasonable and agreed compensation for the services by District 43 to District 28. Such compensation may be renegotiated periodically and may be shown in an exhibit to this Interlocal Agreement.

5. **EMPLOYER/EMPLOYEE RELATIONSHIP.**

It is understood and agreed by the parties that any employee of either party providing services pursuant to this Agreement, shall be and remain an employee of their usual employer. He/she shall not be deemed an employee of the other party, even though he/she may operate at times under the direct supervision and control of the other agency's officials for the limited purposes of this agreement. Nothing contained in this Agreement shall create the relationship of master and servant or employer and employee, as between the agency served and the other agency's employee. He/she shall not be considered an independent contractor, but rather a continuing employee of the regular employer.

6. **OTHER PROVISIONS.**

The following standard provisions also apply:

1. **Integrated Agreement.** This Agreement is the full and complete understanding of the parties and there are no other agreements, either verbal or written, which would alter the terms of this document. The agreement may be modified or amended only by supplemental written agreement hereafter negotiated by the parties.
2. **No Third Party Beneficiary.** The provisions of this interlocal agreement are not intended to create any third-party beneficiary contract rights, and therefore none should be deemed created by this agreement. The agreement between the parties is only intended to create rights and/or obligations as between the signatory parties.
3. **Governing Law.** This Agreement is entered into and shall be governed by the law of the State of Washington. In the event of a dispute that has completed arbitration or been held ineligible for arbitration, the venue shall lie in Pierce County, Washington.
4. **Arbitration of Disputes.** It is the intent of all parties to this agreement that disputes, if any, between any of the parties hereto shall be resolved as informally and amicably as possible by settlement without the assistance of any outside professionals in dispute resolution. However, if such conciliation fails, the parties agree that mediation may be used. If the parties are unable to resolve the dispute through mediation, then an arbitrator shall be selected through the auspices of the American Arbitration Association, or any such entity providing arbitrators as the parties may agree upon. The arbitration shall proceed, however, with a single arbitrator and with the parties sharing the costs proportionately, depending upon how many of the parties are involved in the dispute. Only if arbitration is

unsuccessful or declared by a court to be inapplicable to the dispute shall the parties proceed to Superior Court.

5. **Construction/Interpretation.** This Agreement is being entered into and shall be construed and interpreted in accordance with the laws of the State of Washington.
6. **Hold Harmless/Indemnification.** Each of the parties which are signatories hereto, by executing this agreement, are deemed to hold harmless and indemnify any and all other parties for any negligence, errors or omissions of the indemnifying party. The indemnification and hold harmless is mutual with respect to any of the negligence, errors and omissions of any of the other parties, with respect to their own negligence, errors and omissions. Each party, therefore, remains solely liable for their own sole negligence, errors or omissions. Such indemnification extends not only to the actual party, but all employees, agents, volunteers and parties acting on their behalf. The respective parties to the interlocal agreement are not deemed to be agents of each other for purposes of this agreement.
7. **Waiver of Breach.** The failure of any party to this agreement to insist upon strict performance of any of the covenants and agreements contained in this agreement, or to exercise any option or right conferred by this agreement, in any one or more instances shall not be construed to be a waiver or relinquishment of any such option or right or of any other covenants or agreements which shall all be and remain in full force and effect.
8. **Industrial Insurance Waiver.** With respect to the performance of this agreement and as to claims against any of the parties, their officers, agents, and employees, each party expressly waives its immunity to the other parties only, under Title 51 of the Revised Code of Washington, the Industrial Insurance Act, for injuries to its employees, and agrees that the obligations to indemnify, defend and hold harmless provided in this agreement, extend to any claim brought by or on behalf of any employee of the party. This waiver is mutually negotiated by the parties to this agreement.
9. **Notices.** Any notice required or desired to be served, given or delivered hereunder shall be in writing and shall be deemed to have been validly served, given or delivered upon deposit in the United States mail by registered or certified mail with proper postage prepaid and addressed to the party to be notified.

**KING COUNTY
FIRE PROTECTION DISTRICT 43**

Chairman

Commissioner

Commissioner

Commissioner

Commissioner

Attest:

District Secretary

KING COUNTY FIRE PROTECTION
DISTRICT 28

Chairman

Commissioner

Commissioner

ATTEST:

District Secretary