



ENUMCLAW FIRE DEPARTMENT

BOARD OF FIRE COMMISSIONERS

REGULAR MEETING AGENDA

WEDNESDAY, DECEMBER 19, 2018 – 6:00PM

ENUMCLAW FIRE DEPARTMENT – STATION 41

Fire District Commissioner Meetings are wheelchair accessible. If other accommodations are required, please call the Fire District Office Manager at 360-825-5544 five (5) days preceding the meeting so arrangements can be made.

1. CALL TO ORDER

- By Amy Trachte at 6:00pm

2. FLAG SALUTE

- Led by Amy Trachte

3. ATTENDANCE

- Amy Trachte-Commissioner, Jim Zoll-Commissioner, Paul Fisher-Commissioner, Jenny Jones-Commissioner, Angie Stubblefield-Commissioner, Ashley Van Dam-District Secretary/Office Manager, Mike Reynolds – Attorney. Excused absence: Randy Fehr-Fire Chief.

4. AGENDA AMENDMENTS

5. PUBLIC COMMENT

- A. *This is an opportunity for the public to address the Board of Commissioners on any subject which is not of a quasi-judicial nature or scheduled for a public hearing. Speakers are asked to stand to have their comments recorded. Speakers should state clearly their name(s) and address for the record. Please limit comments to three minutes per person.*

6. ANNOUNCEMENTS & PRESENTATIONS

7. APPROVAL OF MEETING MINUTES

- A. Regular Meeting November 21, 2018

- **Board Action:** Motion to approve made by Commissioner Zoll, seconded by Commissioner Stubblefield. All in favor.

- B. Special Meeting-2016-2017 Audit Exit Conference December 7, 2018

- **Board Action:** Motion to approve made by Commissioner Zoll, seconded by Commissioner Stubblefield. All in favor.

8. REGULAR BUSINESS

A. CORRESPONDENCE

B. FINANCIAL REPORT

- 1) Approval of Vouchers & Payroll

- a) Vouchers

- a. General Fund Vouchers 181102001-181102009 for \$18,962.16; 181201001-181201033 for \$95,371.24

- b) Payroll

- a. November Payroll-\$276,480.00; November Volunteer Residents-\$4,279.10

- b. October Payroll-\$202,999.50; October Volunteer Residents-\$4,750.06

- **Board Action:** Motion to approve General Fund Vouchers 181102001-181102009 for \$18,962.16; 181201001-181201033 for \$95,371.24, November Payroll for \$276,480.00, and November Volunteer Residents pay for \$4,279.10 made by Commissioner Jones, seconded by Commissioner Fisher. All in favor.

- 2) Cash Balances –

- a) December 15, 2018

- a. General Operating Fund – \$2,099,412.77

- b. Capital Outlay Fund - \$944,103.06
- c. Special Rescue Fund – \$2,058.13

C. RESOLUTIONS

- 1) Resolution #2018-03 General Fund transfer to Capital Outlay Fund
 - **Board Action:** Motion made to read Resolution #2018-03 by title by Commissioner Stubblefield, seconded by Commissioner Fisher. All in favor.
 - **Board Action:** Motion made to approve Resolution #2018-03 by Commissioner Zoll, seconded by Commissioner Stubblefield. All in favor.

9. MEETINGS

A. Next Regular Meeting

- 1) January 3, 2019 6:00pm – Enumclaw Fire Department Station 41
- 2) January 16, 2019 6:00pm – Enumclaw Council Chambers

10. OLD BUSINESS

11. NEW BUSINESS

12. PUBLIC COMMENT

- A. *This is an opportunity for the public to address the Board of Commissioners on any subject which is not of a quasi-judicial nature or scheduled for a public hearing. Speakers are asked to stand to have their comments recorded. Speakers should state clearly their name(s) and address for the record. Please limit comments to three minutes per person.*

13. EXECUTIVE/EXEMPT SESSION

14. GOOD OF THE ORDER

15. ADJOURNMENT

- **Board Action:** Motion made to adjourn at 6:06pm made by Commissioner Zoll, seconded by Commissioner Stubblefield. All in favor.

Approved by:

Amy Trachte, Chairperson

Ashley Van Dam, District Secretary