

ENUMCLAW FIRE DEPARTMENT BOARD OF FIRE COMMISSIONERS

REGULAR MEETING AGENDA WEDNESDAY, DECEMBER 19, 2018 – 6:00PM ENUMCLAW FIRE DEPARTMENT – STATION 41

Fire District Commissioner Meetings are wheelchair accessible. If other accommodations are required, please call the Fire District Office Manager at 360-825-5544 five (5) days preceding the meeting so arrangements can be made.

- 1. CALL TO ORDER
- 2. FLAG SALUTE
- 3. ATTENDANCE
- 4. AGENDA AMENDMENTS
- 5. PUBLIC COMMENT
 - A. This is an opportunity for the public to address the Board of Commissioners on any subject which is not of a quasi-judicial nature or scheduled for a public hearing. Speakers are asked to stand to have their comments recorded. Speakers should state clearly their name(s) and address for the record. Please limit comments to three minutes per person.
- 6. ANNOUNCEMENTS & PRESENTATIONS
- 7. APPROVAL OF MEETING MINUTES
 - A. Regular Meeting November 21, 2018
 - Board Action:
 - B. Special Meeting-2016-2017 Audit Exit Conference December 7, 2018
 - Board Action:
- 8. REGULAR BUSINESS
 - A. CORRESPONDENCE
 - B. FINANCIAL REPORT
 - 1) Approval of Vouchers & Payroll
 - a) Vouchers
 - a. General Fund Vouchers 181102001-181102009 for \$18,962.16; 181201001-181201033 for \$95,371.24
 - b) Payroll
 - a. November Payroll-\$276,480.00; November Volunteer Residents-\$4,279.10
 - b. October Payroll-\$202,999.50; October Volunteer Residents-\$4,750.06
 - Board Action: Motion to approve General Fund Vouchers 181102001-181102009 for \$18,962.16; 181201001-181201033 for \$95,371.24, November Payroll for \$276,480.00, and November Volunteer Residents pay for \$4,279.10.
 - 2) Cash Balances
 - a) December 15, 2018
 - a. General Operating Fund \$2,099,412.77
 - b. Capital Outlay Fund \$944,103.06
 - c. Special Rescue Fund \$2,058.13
 - C. RESOLUTIONS
 - 1) Resolution #2018-03 General Fund transfer to Capital Outlay Fund
 - Board Action:
- 9. MEETINGS
 - A. Next Regular Meeting
 - 1) January 16, 2019 6:00pm Enumclaw Council Chambers

- **10. OLD BUSINESS**
- 11. NEW BUSINESS
- **12. PUBLIC COMMENT**
 - A. This is an opportunity for the public to address the Board of Commissioners on any subject which is not of a quasi-judicial nature or scheduled for a public hearing. Speakers are asked to stand to have their comments recorded. Speakers should state clearly their name(s) and address for the record. Please limit comments to three minutes per person.
- 13. EXECUTIVE/EXEMPT SESSION
- 14. GOOD OF THE ORDER
- **15. ADJOURNMENT**



ENUMCLAW FIRE DEPARTMENT BOARD OF FIRE COMMISSIONERS

REGULAR MEETING MINUTES WEDNESDAY, NOVEMBER 21, 2018 – 6:00PM ENUMCLAW CITY HALL COUNCIL CHAMBERS

Fire District Commissioner Meetings are wheelchair accessible. If other accommodations are required, please call the Fire District Office Manager at 360-825-5544 five (5) days preceding the meeting so arrangements can be made.

1. CALL TO ORDER

• Called to order by Commissioner Trachte.

2. FLAG SALUTE

• Led by Commissioner Fisher.

3. ATTENDANCE

 Amy Trachte-Commissioner, Jim Zoll-Commissioner, Paul Fisher-Commissioner, Jenny Jones-Commissioner, Angie Stubblefield-Commissioner, Randy Fehr-Fire Chief, Ashley Van Dam-District Secretary/Office Manager, Mike Reynolds – Attorney.

4. AGENDA AMENDMENTS

5. PUBLIC COMMENT

A. This is an opportunity for the public to address the Board of Commissioners on any subject which is not of a quasi-judicial nature or scheduled for a public hearing. Speakers are asked to stand to have their comments recorded. Speakers should state clearly their name(s) and address for the record. Please limit comments to three minutes per person.

6. ANNOUNCEMENTS & PRESENTATIONS

7. APPROVAL OF MEETING MINUTES

- A. Regular Meeting October 17, 2018
- Board Action: Motion to approve minutes made by Commissioner Zoll, seconded by Commissioner Stubblefield. All in favor.
- B. Special Meeting October 24, 2018
- **Board Action:** Motion made to approve minutes made by Commissioner Jones, seconded by Commissioner Zoll. All in favor.

8. REGULAR BUSINESS

- A. CORRESPONDENCE
- B. FINANCIAL REPORT
 - 1) Approval of Vouchers & Payroll
 - a) Vouchers
 - a. General Fund Vouchers 10032-10037 for \$11,584.55; Vouchers 181101001-181101005, 181101007-181101046 for \$156,195.26
 - b. Capital Outlay Fund Vouchers 181101006 for \$15,698.17
 - b) Payroll
 - a. October Payroll- \$202,999.50; October Volunteer Residents- \$4,750.06
 - b. September Regular- \$200,793.12; September Volunteer Residents-\$7,434.59; 3rd Quarter Volunteers/Commissioners/Chaplain \$14,324.43
 - Board Action: Motion made by Commissioner Jones to approve General Fund Vouchers 10032-10037 for \$11,584.55; Vouchers 181101001-181101005 and 181101007-181101046 for \$156,195.26; Capital Outlay Fund Voucher 181101006 for \$15,698.17. October Payroll- \$202,999.50; October Volunteer Residents- \$4,750.06. Seconded by Commissioner Zoll. All in favor.
 - 2) Cash Balances
 - a) October 31, 2018

- a. General Operating Fund \$2,161,318.59 (2017 \$1,775,321.20)
- b. Capital Outlay Fund \$859,549.67 (2017 \$120,019.79)
- c. Special Rescue Fund \$2,051.08 (2017- \$13,843.58)
- b) November 12, 2018
 - a. General Operating Fund \$2,404,957.11
 - b. Capital Outlay Fund \$859,549.67
 - c. Special Rescue Fund \$2,051.08
- 3) Financial Report-Ashley Van Dam
- 4) Chief's Report-Chief Randy Fehr

C. RESOLUTIONS

- **Board Action:** Motion made by Stubblefield, seconded by Fisher. All in favor to read Resolutions by title.
- 1) Resolution #2018-01 Property Tax Levy
 - **Board Action:** Motion made to approve Resolution #2018-01 Property Tax Levy by Commissioner Zoll, seconded by Commissioner Stubblefield. All in favor.
- 2) Resolution #2018-02 Special Rescue Fund Closure
 - Board Action: Motion made to approve Resolution #2018-02 Special Rescue Fund Closure by Commissioner Zoll, seconded by Commissioner Stubblefield. All in favor.

9. MEETINGS

- A. Next Regular Meeting
 - 1) December 19, 2018 6:00pm Enumclaw Council Chambers
 - Moved to Enumclaw Fire Department. Commission approved Chief Fehr's absence to December's regular meeting.

10. OLD BUSINESS

- A. Aid Car-Chief Fehr
- **Board Action:** Motion to approve Chief Fehr to execute contract with Bruan, seconded by Commissioner Fisher. All in favor.
- B. 2019 Budget Proposal Public Hearing
- **Board Action:** Motion made to approve 2019 Budget Proposal for Capital Outlay Fund and General Expense Fund by Commissioner Zoll, seconded by Commissioner Jones. All in favor.

11. NEW BUSINESS

12. PUBLIC COMMENT

A. This is an opportunity for the public to address the Board of Commissioners on any subject which is not of a quasi-judicial nature or scheduled for a public hearing. Speakers are asked to stand to have their comments recorded. Speakers should state clearly their name(s) and address for the record. Please limit comments to three minutes per person.

13. EXECUTIVE/EXEMPT SESSION

- 14. GOOD OF THE ORDER
- 15. ADJOURNMENT
 - **Board Action:** Motion to adjourn made by Commissioner Zoll, seconded by Commissioner Stubblefield. All in favor. Meeting adjourned at 6:41pm.

Approved by:	
Amy Trachte, Chairperson	Ashley Van Dam, District Secretary



ENUMCLAW FIRE DEPARTMENT BOARD OF FIRE COMMISSIONERS

SPECIAL MEETING MINUTES FRIDAY, DECEMBER 7, 2018– 9:00AM STATION 41 – HEADQUARTERS 1330 WELLS ST

- 1. CALL TO ORDER
 - Called to order at 9:00am
- 2. FLAG SALUTE
- 3. ATTENDANCE
 - Amy Trachte Commissioner, Jim Zoll Commissioner, Randy Fehr Fire Chief, Ashley Van Dam – Office Manager, Erinn Tinney – Administrative Assistant, Joseph Ramos – Assistant Audit Manager, Pavath Phommachanh – Audit Lead
- 4. NEW BUSINESS
 - A. 2016-2017 Audit Exit Conference
- 5. ADJOURNMENT
 - Adjourned at 9:45am

Approved by:	
Amy Trachte, Chairperson	Ashley Van Dam, District Secretary

ACCOUNTS PAYABLE PAID

Enumclaw Fire Department MCAG #: 2521

11/30/2018 To: 11/30/2018

Time: 08:55:43 Date: 12/17/2018

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Accts Vendor ID Vendor Pay # Paid On Year Trans Amount Memo **2924 11/30/2018 2018** 942 54 BROWN & BROWN OF WA DBA I 1.717.88 NOVEMBER PAYROLL 522 10 29 0-00 Payroll Clearing 001 000 520 2018 GENERAL C 98.00 DIS INS CONTRIBUTION 522 10 29 0-00 Payroll Clearing 001 000 520 2018 GENERAL C 91.00 DIS INS DEDUCTION 522 10 29 0-00 Payroll Clearing 001 000 520 2018 GENERAL C 34.30 DIS INS-PT CONTRIBUTION 522 10 29 0-00 Payroll Clearing 8.34 DIS INS-PT DEDUCTION 001 000 520 2018 GENERAL C 735.00 522 20 29 0-00 Payroll Clearing 001 000 520 2018 GENERAL C DIS INS CONTRIBUTION 522 20 29 0-00 Payroll Clearing 001 000 520 2018 GENERAL C 651.45 DIS INS DEDUCTION 522 45 29 0-00 Payroll Clearing 001 000 520 2018 GENERAL C 50.79 DIS INS DEDUCTION 522 45 29 0-00 Payroll Clearing 001 000 520 2018 GENERAL C 49.00 DIS INS CONTRIBUTION Invoice 11/30/2018 PAYROLL 1.717.88 BENEFITS/TAXES **2915** 11/30/2018 2018 943 99 DELTA DENTAL OF WASHINGT(1,501.20 INV# 1111273 522 20 24 0-00 Health Insurance 001 000 520 2018 GENERAL C 1,501.20 NOVEMBER DENTAL Invoice 1111273 1,501.20 NOVEMBER STATEMENT **2916 11/30/2018 2018** 943 99 3,520.60 INV# 1119752 DELTA DENTAL OF WASHINGT(522 10 24 0-00 Health Insurance 001 000 520 2018 GENERAL C 517.05 DECEMBER DENTAL 522 20 24 0-00 Health Insurance 001 000 520 2018 GENERAL C 2,844.85 DECEMBER DENTAL 522 45 24 0-00 Health Insurance 001 000 520 2018 GENERAL C 158.70 DECEMBER DENTAL Invoice 1119752 3,520.60 DECEMBER STATEMENT **11/30/2018 2018** 944 105 **DEPT OF LABOR & INDUSTRIES** 5,877.52 L&I PAYROLL 522 10 23 0-00 L & I 001 000 520 2018 GENERAL C 30.73 L&I ADMIIN CONTRIBUTION 18.98 522 10 23 0-00 L & I 001 000 520 2018 GENERAL C L&I ADMIN DEDUCTION 522 10 23 0-00 L & I 001 000 520 2018 GENERAL C 226.55 L&I FF CONTRIBUTION 522 10 23 0-00 L & I 001 000 520 2018 GENERAL C 47.47 L&I FF DEDUCTION 522 20 23 0-00 L & I 001 000 520 2018 GENERAL C 4,373.08 L&I FF CONTRIBUTION 522 20 23 0-00 L & I 001 000 520 2018 GENERAL C 916.36 L&I FF DEDUCTION 522 45 23 0-00 L & I 001 000 520 2018 GENERAL C 218.55 L&I FF CONTRIBUTION 522 45 23 0-00 L & I 001 000 520 2018 GENERAL C 45.80 L&I FF DEDUCTION Invoice 11/30/18 PAYROLL 5.877.52 NOVEMBER L&I

ACCOUNTS PAYABLE PAID

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Accts Pay #	Paid On	Year	Trans	Vend	or ID Vendor	Amount	Memo
	11/30/2018			178	IAFF #3931	2,176.00	NOVEMBER PAYROLL
	522 20 29 0 522 20 29 0 522 45 29 0 522 45 29 0	0-00 Pa 0-00 Pa	yroll Cle yroll Cle	earing earing	001 000 520 2018 GENERAL C 001 000 520 2018 GENERAL C 001 000 520 2018 GENERAL C 001 000 520 2018 GENERAL C	75.00 1,965.00 5.00 131.00	HOUSE DUES DEDUCTION UNION DUES DEDUCTION HOUSE DUES DEDUCTION UNION DUES DEDUCTION
					Invoice		
					11/30/2018 PAYROLL	2,176.00	BENEFITS/TAXES
2920	11/30/2018	2018	946	179	IAFF FIRE PAC	142.13	NOVEMBER PAYROLL
	522 20 29 0 522 45 29 0				001 000 520 2018 GENERAL C 001 000 520 2018 GENERAL C	122.13 20.00	IAFF FIREPAC DEDUCTION IAFF FIREPAC DEDUCTION
					Invoice		
					11/30/2018 PAYROLL	142.13	BENEFITS/TAXES
2917	11/30/2018	2018	947	309	PUGET SOUND ENERGY	23.48	ACT# 200004901795
	522 50 47 (0-00 Ut	ilities Se	rvices	001 000 520 2018 GENERAL C	23.48	ELECTRIC ST. 42
					Invoice		
					200000086005	23.48	NOVEMBER STATEMENT
2918	11/30/2018	2018	947	309	PUGET SOUND ENERGY	278.85	ACT# 200004901795
	522 50 47 (0-00 Ut	ilities Se	rvices	001 000 520 2018 GENERAL C	278.85	ELECTRIC ST. 42 RESIDENTS
					Invoice		
					200004901795	278.85	NOVEMBER STATEMENT
2914	11/30/2018	2018	948	353	SYSTEMS DESIGN WEST	1,839.50	INV# EN1118
	522 10 41 0	0-00 Pr	ofession	al Servi	ices 001 000 520 2018 GENERAL C	1,839.50	TRANSPORT BILLING SERVICES
					Invoice		
					EN1118	1,839.50	NOVEMBER STATEMENT
2921	11/30/2018	2018	949	397	WSCFF FAST PAC	185.00	NOVEMBER PAYROLL
	522 20 29 0 522 45 29 0				001 000 520 2018 GENERAL C 001 000 520 2018 GENERAL C	165.00 20.00	WSCFF DEDUCTION WSCFF DEDUCTION

ACCOUNTS PAYABLE PAID

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Accts Pay #	Paid On	Year	Trans	Vend	dor ID Vendor	Amount	t Memo
					Invoice		
					11/30/2018 PAYROLL	185.00	BENEFITS/TAXES
2923	11/30/201	8 2018	950	398	WSCFF MEDICAL EMPLOYEE BI	1,700.00	NOVEMBER PAYROLL
	522 10 29 522 20 29 522 45 29	0-00 Pa	yroll C	learing	001 000 520 2018 GENERAL C 001 000 520 2018 GENERAL C 001 000 520 2018 GENERAL C	100.00 1,500.00 100.00	MERP DEDUCTION MERP DEDUCTION MERP DEDUCTION
					Invoice		
					11/30/2018	1,700.00	BENEFITS/TAXES
					Total:	18,962.16	
					Fund		
					001 2018 GENERAL OPERATING FUND	18,962.16	
Tl	his report l	nas bee	n revie	wed by	y:		
R	EMARKS	:			Signature & Title		Date

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Time: 14:52:16 Date: 12/14/2018

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ay#	Received Date Due		Vendor		Amount	Memo
2941	11/19/2018 12/19/2018 5		ACROSS THE STREET PRODCUTIONS		1,000.00	INV# INV00574
	522 45 49 1-00 Training & Conf	Perences	001 000 520 2018 GENERA		1,000.00	BLUE CARD 1 YEAR CE
		Invoice				
		INV005	174	00.000,1	BLUE CARD	
2942	11/26/2018 12/19/2018 5		ACROSS THE STREET PRODCUTIONS		346.50	INV# INV01011
	522 45 49 1-00 Training & Conf	erences	001 000 520 2018 GENERA		346.50	BLUE CARD TRAINING_STEWART
		Invoice				
		INV010)11	346.50	BLUE CARD	
2943	12/07/2018 12/19/2018 5		ACROSS THE STREET PRODCUTIONS		346.50	INV# INV01103
	522 45 49 1-00 Training & Conf	erences	001 000 520 2018 GENERA		346.50	BLUE CARD TRAINING_LENTZ
		Invoice				
		INV011	03	346.50	BLUE CARD	
			Total ACROSS THE STREET PRODCUTIO	NS	1,693.00	
2944	12/01/2018 12/19/2018 33		ATTORNEY MICHAEL J REYNOLDS		1,260.00	INV# 5358
	522 11 41 0-00 Professional Ser	vices	001 000 520 2018 GENERA		1,260.00	ATTORNEY SERVICES
		Invoice				
		5358	1	1,260.00	NOVEMBER STA	TEMENT
2973	12/12/2018 12/19/2018 78		COORDINATED CARE		120.42	REFUND
	342 60 10 0-00 Ambulance Serv	ices Refi	001 000 300 2018 GENERA		-120.42	REFUND TRANSPORT
		Invoice				
		9/1/201	6	120.42	AMB. REFUND	
2946	11/27/2018 12/19/2018 79		COPIERS NORTHWEST		99.41	INV# INV1862216
	522 10 41 0-00 Professional Ser	vices	001 000 520 2018 GENERA		99.41	COPIER SERVICE
		Invoice				

INV1862216

99.41 DECEMBER STATEMENT

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Received Date Due	Vendor	Amount	Memo
12/01/2018 12/19/2018 84	CREATIVE CONCEPTS	1,040.00	INV# 18-12
			REPORT READING CBT
	Invoice		
	18-12	1,040.00 DECEMBER STA	TEMENT
11/15/2018 12/19/2018 85	CUMBERLAND WATER CO-OP	57.33	ACT# 49
522 50 47 0-00 Utilities Services	001 000 520 2018 GENERA	57.33	ST. 42 WATER
	Invoice		
	ACT# 49	57.33 NOVEMBER STA	TEMENT
11/15/2018 12/19/2018 85	CUMBERLAND WATER CO-OP	63.50	ACT# 48
522 50 47 0-00 Utilities Services	001 000 520 2018 GENERA	63.50	ST. 42 RESIDENT WATER
	Invoice		
	ACT# 48	63.50 NOVEMBER STA	TEMENT
	Total CUMBERLAND WATER CO-OP	120.83	
12/14/2018 12/19/2018 96	DAVIS DOOR SERVICE INC	415.33	INV# 232616
522 50 48 0-00 Repairs & Mainte	enance 001 000 520 2018 GENERA	415.33	REPLACED ROLLERS,HINGES_DOOR#4
	Invoice		
	232616	415.33 DECEMBER SER	VICES
11/06/2018 12/19/2018 119	EAR, NOSE, THROAT & FACIAL	200.00	ACT# 517186
522 25 41 0-00 Professional Serv	vices 001 000 520 2018 GENERA	200.00	MEDICAL EXAM_KNAPP
	Invoice		
	ACT# 517186	200.00 MEDICAL	
11/13/2018 12/19/2018 119	EAR, NOSE, THROAT & FACIAL	75.00	ACT# 519594
522 25 41 0-00 Professional Serv	vices 001 000 520 2018 GENERA	75.00	KNAPP
	Invoice		
	11/15/2018 12/19/2018 85 522 50 47 0-00 Utilities Services 11/15/2018 12/19/2018 85 522 50 47 0-00 Utilities Services 12/14/2018 12/19/2018 96 522 50 48 0-00 Repairs & Maint 11/06/2018 12/19/2018 119 522 25 41 0-00 Professional Services	12/01/2018 12/19/2018 84 CREATIVE CONCEPTS 522 20 41 0-00 Professional Services 001 000 520 2018 GENERA 522 45 49 1-00 Training & Conferences 001 000 520 2018 GENERA	1,001/2018 12/19/2018 84 CREATIVE CONCEPTS 1,040.00 522 20 41 0-00 Professional Services 001 000 520 2018 GENERA 240.00 800.00 522 45 49 1-00 Training & Conferences 001 000 520 2018 GENERA 800.00 622 45 49 1-00 Training & Conferences 001 000 520 2018 GENERA 1,040.00 DECEMBER STA 1,040.00 DECEMBER

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Invoice

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Accts Pav #	Received Date Due	7	Vendor		Amount	Memo
		OR10968		806.27	UNIFORMS	
2958	07/23/2018 12/19/2018 151		GALLS LLC		804.13	INV# OR10968563
	522 20 27 0-00 Uniforms		001 000 520 2018 GENERA			CLASS A_JOHNSON
		Invoice				
		OR10968	563	804.13	UNIFORMS	
2959	07/23/2018 12/19/2018 151	•	GALLS LLC		746.04	INV# OR10968514
	522 20 27 0-00 Uniforms		001 000 520 2018 GENERA		746.04	CLASS A_HETTICK
		Invoice				
		OR10968	514	746.04	UNIFORMS	
2960	07/23/2018 12/19/2018 151	•	GALLS LLC		730.29	INV# OR10968463
	522 20 27 0-00 Uniforms		001 000 520 2018 GENERA		730.29	CLASS A_BRASSARD
		Invoice				
		OR10968	463	730.29	UNIFORMS	
2961	07/23/2018 12/19/2018 151	•	GALLS LLC		806.85	INV# OR10968206
	522 20 27 0-00 Uniforms		001 000 520 2018 GENERA		806.85	CLASS A_LENTZ
		Invoice				
		OR10968	206	806.85	UNIFORMS	
			Total GALLS LLC		5,440.15	
2953	11/30/2018 12/19/2018 155		GATEWAY TRUE VALUE		1.85	INV# 126573
	522 50 31 0-00 Operating Supp	lies	001 000 520 2018 GENERA		1.85	NUTS & BOLTS
		Invoice				
		126573		1.85	NOVEMBER STA	TEMENT
2954	11/26/2018 12/19/2018 156	•	GENERAL FIRE APPARATUS INC		1,572.35	INV# S3987
	522 60 35 0-00 Small Tools & 1	Minor Eqı	001 000 520 2018 GENERA		1,572.35	HEAD LAMP_15-2
		Invoice				

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Accts Pay # Received Date Due Vendor Amount Memo S3987 1.572.35 NOVEMBER STATEMENT 2974 12/12/2018 12/19/2018 478 HAZELTON, URSULA **100.00 REFUND** 342 60 10 0-00 Ambulance Services Refu 001 000 300 2018 GENERA -100.00 REFUND TRANSPORT Invoice 6-6-2018 100.00 TRANSPORT REFUND 2962 11/15/2018 12/19/2018 190 JAMES OIL CO INC 499.56 INV# 400710 522 20 32 0-00 Fuel 001 000 520 2018 GENERA 499.56 NOVEMBER FUEL Invoice 400710 499.56 FUEL 2963 11/30/2018 12/19/2018 190 JAMES OIL CO INC 618.93 INV# 400991 618.93 NOVEMBER FUEL 522 20 32 0-00 Fuel 001 000 520 2018 GENERA Invoice 400991 618.93 FUEL 1,118.49 Total JAMES OIL CO INC 2979 12/07/2018 12/19/2018 198 JIM WETTONS PLUMBING 232.27 INV# 15297 522 50 48 0-00 Repairs & Maintenance 001 000 520 2018 GENERA 232.27 REPAIR LOBBY TOILET Invoice 15297 232.27 REPAIR 2964 11/30/2018 12/19/2018 234 KING COUNTY RADIO COMMUNICATION SERV 42.39 INV# 14095 522 20 42 0-00 Communications 001 000 520 2018 GENERA 42.39 800 MHz ACCESS_SR Invoice 14095 **42.39 RADIOS** 2965 11/30/2018 12/19/2018 234 KING COUNTY RADIO COMMUNICATION SERV 2,119.65 INV# 14094 522 20 42 0-00 Communications 001 000 520 2018 GENERA 2.119.65 800 MHz RADIO ACCESS Invoice

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	AG #: 2521		As Of: 12/1	9/2018		Page: 6
Accts Pay #	Received Date Due	,	Vendor		Amount	Memo
		14094		2,119.65	RADIOS	
2966	11/30/2018 12/19/2018 234]	KING COUNTY RADIO COMMUNIC	ATION SE	RV 194.03	INV# 00448403
	522 20 48 0-00 Repairs & Mainto	enance	001 000 520 2018 GENERA		194.03	RADIO INVENTORY MANAGEMENT
		Invoice				
		00448403	3	194.03	RADIOS	
		,	Total KING COUNTY RADIO COMMUN	NICATION	SER' 2,356.07	
2972	11/20/2018 12/19/2018 477]	LAKE TAPPS CONSTRUCTION		3,020.55	INV# 2875
	522 50 48 0-00 Repairs & Mainto	enance	001 000 520 2018 GENERA		3,020.55	REPAIRS FOR RODENT CONTROL
		Invoice				
		2875		3,020.55	REPAIRS	
2971	12/01/2018 12/19/2018 248]	LEOFF HEALTH & WELFARE TRUS	Γ	26,185.66	MEDICAL
	522 10 24 0-00 Health Insurance 522 20 24 0-00 Health Insurance 522 45 24 0-00 Health Insurance		001 000 520 2018 GENERA 001 000 520 2018 GENERA 001 000 520 2018 GENERA		22,628.81	JANUARY MEDICAL BENEFITS JANUARY MEDICAL BENEFITS JANUARY MEDICAL BENEFITS
		Invoice				
		JANUAR	RY MEDICAL	26,185.66	DECEMBER STA	TEMENT
2967	11/19/2018 12/19/2018 251]	LIFE ASSIST INC		1,775.39	INV# 887746
	522 20 31 0-00 Operating Suppli	es	001 000 520 2018 GENERA		1,775.39	EMS SUPPLIES
		Invoice				
		887746		1,775.39	NOVEMBER SUF	PPLIES
2968	11/27/2018 12/19/2018 251]	LIFE ASSIST INC		874.77	INV# 888920
	522 20 31 0-00 Operating Suppli	es	001 000 520 2018 GENERA		874.77	EMS SUPPLIES
		Invoice				
		888920		874.77	NOVEMBER SUF	PPLIES
2969	11/30/2018 12/19/2018 251]	LIFE ASSIST INC		1,210.59	INV# 889452
	522 20 31 0-00 Operating Suppli	es	001 000 520 2018 GENERA		1,210.59	EMS SUPPLIES

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101011	10 11. 2321	-		713 O1, 12/17	/2010	i age.
Accts Pay #	Received	Date Due	Vendor		Amount	Memo
			Invoice			
			889452		1,210.59 NOVEMBER SU	PPLIES
2970	12/04/2018	3 12/19/2018 251	LIFE AS	SSIST INC	13.04	INV# 890161
	522 20 31 0	0-00 Operating Suppli	ies	001 000 520 2018 GENERA	13.04	EMS SUPPLIES
			Invoice			
			890161		13.04 DECEMBER SUF	PPLIES
			Total LIF	E ASSIST INC	3,873.79	
2975	12/01/2018	3 12/19/2018 254	MAIL E	XPRESS BUSINESS CENTER	29.51	INV# 439307
		0-00 Communication 0-00 Communication		001 000 520 2018 GENERA 001 000 520 2018 GENERA		E-ITX NUC WARRANTY THERMOMETER WARRANTY
			Invoice			
			439307 440429		29.51	
2981	11/30/2018	12/19/2018 301	PRAXA	IR DISTRIBUTION INC	15.22	INV# 86413521
	522 20 49 (0-00 Other Services &	Rentals	001 000 520 2018 GENERA	15.22	CYLINDER RENTAL
			Invoice			
			86413521		15.22 NOVEMBER SEI	RVICES
2980	12/03/2018	3 12/19/2018 309	PUGET	SOUND ENERGY	274.85	ACT# 300000002356
	522 50 47 (0-00 Utilities Services	3	001 000 520 2018 GENERA	274.85	ST. 42 ELECTRIC
			Invoice			
			3000000002356		274.85 ELECTRIC ST. 42	2
2994	12/07/2018	3 12/19/2018 309	PUGET	SOUND ENERGY	667.90	ACT# 200004901209
	522 50 47 (0-00 Utilities Services	3	001 000 520 2018 GENERA	667.90	ELECTRIC ST. 41
			Invoice			
			200004901209		667.90 DECEMBER STA	TEMENT
2995	12/07/2018	3 12/19/2018 309	PUGET	SOUND ENERGY	16.13	ACT# 220000260285
	522 50 47 (0-00 Utilities Services	3	001 000 520 2018 GENERA	16.13	ELECTRIC ST. 43

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522 60 48 0-00 Repairs & Maintenance

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1,066.81 INSPECTION,PUMP REPAIR_2812

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Accts Pay #	Received Date Due		Vendor	Amount	Memo
		Invoice			
		220000	260285 16.13	DECEMBER STA	TEMENT
			Total PUGET SOUND ENERGY	958.88	
2976	12/06/2018 12/19/2018 311		PUGET SOUND REGIONAL FIRE AUTHORITY	10,329.07	INV# 18-1057
	522 60 48 0-00 Repairs & Mainte	enance	001 000 520 2018 GENERA	10,329.07	APPARATUS MAINTENANCE
		Invoice		_	
		18-1057	10,329.07	DECEMBER SER	EVICES
2977	12/06/2018 12/19/2018 311		PUGET SOUND REGIONAL FIRE AUTHORITY	3,151.45	INV# 18-1058
	522 10 42 0-00 Communication		001 000 520 2018 GENERA	3,151.45	IT SERVICE AGREEMENT
		Invoice		_	
		18-1058	3,151.45	DECEMBER SER	EVICES
2978	12/07/2018 12/19/2018 311		PUGET SOUND REGIONAL FIRE AUTHORITY	Y 133.20	INV# 18-1080
	522 45 49 1-00 Training & Confe	erences	001 000 520 2018 GENERA	133.20	LIVE FIRE_CHAN,DUNN,WISONT
		Invoice		-	
		18-1080	133.20	TRAINING	
2998	12/12/2018 12/19/2018 311		PUGET SOUND REGIONAL FIRE AUTHORITY	Y 574.72	INV# 18-1096
	522 60 48 0-00 Repairs & Mainte	enance	001 000 520 2018 GENERA	574.72	INSPECTION,REPAIRS_2805
		Invoice		-	
		18-1096	574.72	NOVEMBER SEI	RVICES
2999	12/12/2018 12/19/2018 311		PUGET SOUND REGIONAL FIRE AUTHORITY	Y 302.60	INV# 18-1097
	522 60 48 0-00 Repairs & Mainte	enance	001 000 520 2018 GENERA	302.60	INSPECTION, VALVE REPAIR_15-2
		Invoice		-	
		18-1097	302.60	NOVEMBER SEI	RVICES
3000	12/12/2018 12/19/2018 311		PUGET SOUND REGIONAL FIRE AUTHORITY	1,066.81	INV# 18-1098

001 000 520 2018 GENERA

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Accts Pay #	Received Date Due	Vendor	Amount Memo
	Invoi	ce	
	18-10	98 1,066.81 NO	OVEMBER SERVICES
3001	12/12/2018 12/19/2018 311	PUGET SOUND REGIONAL FIRE AUTHORITY	792.88 INV# 18-1099
	522 60 48 0-00 Repairs & Maintenance	001 000 520 2018 GENERA	792.88 INSTALL ALTERNATOR_C28
	Invoi	ce	
	18-10	99 792.88 NO	OVEMBER SERVICES
3002	12/12/2018 12/19/2018 311	PUGET SOUND REGIONAL FIRE AUTHORITY	436.77 INV# 18-1100
	522 60 48 0-00 Repairs & Maintenance	001 000 520 2018 GENERA	436.77 REPLACE COOLER_15-2
	Invoi	ce	
	18-11	00 436.77 NO	OVEMBER SERVICES
3003	12/12/2018 12/19/2018 311	PUGET SOUND REGIONAL FIRE AUTHORITY	400.46 INV# 18-1101
	522 60 48 0-00 Repairs & Maintenance	001 000 520 2018 GENERA	400.46 REPLACE MDC WITH SURFACE PRO_C28
	Invoi	ce	
	18-11	01 400.46 NO	OVEMBER SERVICES
3004	12/12/2018 12/19/2018 311	PUGET SOUND REGIONAL FIRE AUTHORITY	618.30 INV# 18-1102
	522 60 48 0-00 Repairs & Maintenance	001 000 520 2018 GENERA	618.30 INSPECTION,REPAIRS_15-2
	Invoi	ce	
	18-11	02 618.30 NO	OVEMBER SERVICES
3005	12/12/2018 12/19/2018 311	PUGET SOUND REGIONAL FIRE AUTHORITY	12.24 INV# 18-1103
	522 60 48 0-00 Repairs & Maintenance	001 000 520 2018 GENERA	12.24 LIGHT,SIREN CHECK_2816
	Invoi	ce	
	18-11	03 12.24 NO	OVEMBER SERVICES
		Total PUGET SOUND REGIONAL FIRE AUTHORITY	17,818.50
	11/15/2018 12/19/2018 338	SEAWESTERN	51.20 INV# 209240
2987	11/13/2010 12/17/2010 000	SETTI ESTETE	

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Accts Pay #	Received	Date Due		Vendor		Amount	Memo
			Invoice				
			209240		51.20	NOVEMBER SUF	PPLIES
2988	12/13/2018	3 12/19/2018 338		SEAWESTERN		842.97	INV# 209635
	522 20 35	0-00 Small Tools &	Minor Equ	001 000 520 2018 GENERA		842.97	GAS DETECTOR, CHARGING DOCK
			Invoice				
			209635		842.97	DECEMBER SUP	PLIES
				Total SEAWESTERN		894.17	
2986	12/01/2018	3 12/19/2018 342		SNURE LAW OFFICE, PSC		48.00	NOVEMBER SERVICES
	522 11 41	0-00 Professional S	ervices	001 000 520 2018 GENERA		48.00	NOVEMBER LEGAL SERVICES
			Invoice				
			11/20/1	8	48.00	NOVEMBER STA	TEMENT
2985	11/30/2018	3 12/19/2018 345		SOUND PUBLISHING INC		553.25	INV# 7884566
	522 31 41	1-00 Advertising &	Printing	001 000 520 2018 GENERA		553.25	PUBLIC HEARING,SANTA RUN
2989	11/09/2018	3 12/19/2018 347		STATE AUDITORS OFFICE		2,965.59	INV# L128183
	522 10 41	0-00 Professional S	ervices	001 000 520 2018 GENERA		2,965.59	AUDIT 10/2018
			Invoice				
			L12818	3	2,965.59	OCTOBER SERV	ICES
2982	11/05/2018	3 12/19/2018 353		SYSTEMS DESIGN WEST		2,341.50	INV# EN1018
	522 10 41	0-00 Professional S	ervices	001 000 520 2018 GENERA		2,341.50	AMBULANCE BILLING
			Invoice				
			EN1018	3	2,341.50	SEPTEMBER SEF	RVICES
2983	11/27/2018	3 12/19/2018 371		US BANK		7,716.05	NOVEMBER/DECEMBER CHARGES
	522 10 31 522 10 31	0-00 Miscellaneous 0-00 Operating Sup 0-00 Operating Sup 0-00 Operating Sup	plies plies	001 000 300 2018 GENERA 001 000 520 2018 GENERA 001 000 520 2018 GENERA 001 000 520 2018 GENERA		114.79 125.08	USBANK REWARDS CREIT KELLY'S MERC_LUNCH 11/7/18 OFFICE DEPOT_W2 & 1099 FORMS & ENV. QFC_LUNCH 12/5/18

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ects		
y # Received Date Due	Vendor	Amount Memo
522 10 31 0-00 Operating Supplies	001 000 520 2018 GENERA	100.00 USPS_POSTAGE
522 10 41 0-00 Professional Services	001 000 520 2018 GENERA	135.00 MRSC ROSTERS DUES
522 10 41 0-00 Professional Services	001 000 520 2018 GENERA	25.10 LEMAY_SHREDDING
522 10 42 0-00 Communication	001 000 520 2018 GENERA	157.09 SKYNET_DOMAIN,HOSTING,ST.43 CABLE
522 10 42 0-00 Communication	001 000 520 2018 GENERA	123.50 CLINK_ST. 42
522 10 42 0-00 Communication	001 000 520 2018 GENERA	205.21 VERIZON_CELL PHONES
522 10 42 0-00 Communication	001 000 520 2018 GENERA	48.49 SKYNET_HOSTING,ST.43 CABLE
522 10 42 0-00 Communication	001 000 520 2018 GENERA	123.99 CLINK_ST. 42
522 20 31 0-00 Operating Supplies	001 000 520 2018 GENERA	17.60 AMAZON_CANINE BAG REFILLS
522 20 31 0-00 Operating Supplies	001 000 520 2018 GENERA	93.42 AMAZON_BATTERIES
522 20 31 0-00 Operating Supplies	001 000 520 2018 GENERA	49.87 QFC_WATER,CHARGER
522 20 31 0-00 Operating Supplies	001 000 520 2018 GENERA	38.28 GME SUPPLY_HELMET HEADBAND
522 20 35 0-00 Small Tools & Minor Equ	001 000 520 2018 GENERA	422.86 THE FIRE STORE_LOCK TOOLS
522 20 35 0-00 Small Tools & Minor Equ	001 000 520 2018 GENERA	180.03 DISCOUNT TOOLS_SAW BLADE
522 20 35 0-00 Small Tools & Minor Equ	001 000 520 2018 GENERA	201.79 EBAY_ 2 RADIO DASH MOUNTS
522 20 42 0-00 Communications	001 000 520 2018 GENERA	609.91 VERIZON_APPARATUS DATA
522 20 42 0-00 Communications	001 000 520 2018 GENERA	87.22 VERIZON_APPARATUS DATA
522 25 41 0-00 Professional Services	001 000 520 2018 GENERA	36.00 WSP
		BACKGROUND_OROZCO,KNAPP,ZIELINSKI
522 50 31 0-00 Operating Supplies	001 000 520 2018 GENERA	21.68 AMAZON_ZIP TIE MOUNTS EOC
522 50 35 0-00 Small Tools & Minor Equ	001 000 520 2018 GENERA	65.21 BESTBUY_TV BRACKET EOC
522 50 35 0-00 Small Tools & Minor Equ	001 000 520 2018 GENERA	3,260.99 BESTBUY_TV EOC ROOM
522 50 35 0-00 Small Tools & Minor Equ	001 000 520 2018 GENERA	63.43 AMAZON_HOSE MOUNT BRACKET
522 50 35 0-00 Small Tools & Minor Equ	001 000 520 2018 GENERA	94.45 AMAZON_HOSE 100 FT.
522 50 35 0-00 Small Tools & Minor Equ	001 000 520 2018 GENERA	239.24 AMAZON_HOSEREEL
522 50 47 0-00 Utilities Services	001 000 520 2018 GENERA	457.80 CoE_GAS,WATER,SEWER ST.41
522 50 47 0-00 Utilities Services	001 000 520 2018 GENERA	22.61 CoE_WATER ST.43
522 50 47 0-00 Utilities Services	001 000 520 2018 GENERA	77.99 DIRECT TV_CABLE ST.42
522 50 47 0-00 Utilities Services	001 000 520 2018 GENERA	31.81 XFINITY_CABLE ST.41
522 50 47 0-00 Utilities Services	001 000 520 2018 GENERA	21.29 XFINITY_CABLE ST.43
522 50 47 0-00 Utilities Services	001 000 520 2018 GENERA	123.97 WASTE MNGT_ST. 42
522 50 47 0-00 Utilities Services	001 000 520 2018 GENERA	71.07 WASTE MNGT_ST. 43
522 50 47 0-00 Utilities Services	001 000 520 2018 GENERA	77.99 DIRECT TV_CABLE ST.42
522 50 47 0-00 Utilities Services	001 000 520 2018 GENERA	31.81 XFINITY_CABLE ST.41
522 50 47 0-00 Utilities Services	001 000 520 2018 GENERA	562.20 CoE_WATER,GAS,SEWER ST.41
522 50 47 0-00 Utilities Services	001 000 520 2018 GENERA	22.61 CoE_WATER ST.43
522 50 47 0-00 Utilities Services	001 000 520 2018 GENERA	31.81 XFINITY_CABLE ST.41
522 50 47 0-00 Utilities Services	001 000 520 2018 GENERA	20.24 XFINITY_CABLE ST.43
522 50 47 0-00 Utilities Services	001 000 520 2018 GENERA	871.03 CoE_WATER,GAS,SEWER ST.41
522 50 47 0-00 Utilities Services	001 000 520 2018 GENERA	289.06 CoE_WATER ST.43
589 90 00 0-00 Other Custodial Activities	001 000 580 2018 GENERA	-32.09 TAX DUE_THE FIRE STORE
589 90 00 0-00 Other Custodial Activities	001 000 580 2018 GENERA	-2.44 TAX DUE GME SUPPLY
589 90 00 0-00 Other Custodial Activities		

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Accts Pay #	Received Date Due	Vendor			Amount	Memo
	589 90 00 0-00 Other Custodial A	Activitie	001 000 580 2018 GENERA		-14.79	TAX DUE_EBAY
		Invoice				
		NOVEMBER	7,7	44.17	NOVEMBER STA	TEMENT
2990	12/10/2018 12/19/2018 373	VALLEY	COMMUNICATIONS CENTER		406.18	INV# 0023306
	522 20 42 0-00 Communications		001 000 520 2018 GENERA		406.18	NETMOTION DECEMBER,23 UNITS
		Invoice				
		0023306	4	106.18	DECEMBER SER	VICES
2991	12/10/2018 12/19/2018 373	VALLEY	COMMUNICATIONS CENTER		8,236.57	INV# 0023295
	522 20 42 0-00 Communications		001 000 520 2018 GENERA		8,236.57	NOVEMBER DISPATCH,197
		Invoice				
		0023295	8,2	236.57	NOVEMBER SER	VICES
		Total VAI	LLEY COMMUNICATIONS CENTER	R	8,642.75	
2984	12/13/2018 12/19/2018 376	VERIZO	N WIRELESS		1,100.17	NOV. 8 - DEC. 1 STATEMET
	522 10 42 0-00 Communication		001 000 520 2018 GENERA		75.55	CHIEF CELL
	522 20 42 0-00 Communications		001 000 520 2018 GENERA			A2802 CELL
	522 20 42 0-00 Communications		001 000 520 2018 GENERA			A2803 CELL
	522 20 42 0-00 Communications		001 000 520 2018 GENERA			DUTY OFFICER CELL
	522 20 42 0-00 Communications		001 000 520 2018 GENERA			A2804 CELL
	522 20 42 0-00 Communications		001 000 520 2018 GENERA			APPARATUS DATA
	522 30 42 0-00 Communications 522 45 42 0-00 Communications		001 000 520 2018 GENERA 001 000 520 2018 GENERA			FIRE MARSHAL CELL TRAINING CAPT CELL
2993	12/01/2018 12/19/2018 378		E COMMISSIONERS ASSN			INV# 17D282019
	522 11 49 2-00 Dues, Subscription	ons, & N	001 000 520 2018 GENERA		2,830.00	2019 MEMBERSHIP DUES
		Invoice				
		17D282019	2,8	330.00	2019 DUES	
2992	11/29/2018 12/19/2018 379	WA STA	ΓE ASSN OF FIRE MARSHALS		100.00	11/29/2018
	522 30 49 2-00 Dues, Subscription	ons, & N	001 000 520 2018 GENERA		100.00	WSAFM 2019 RENEWAL_MADILL
		Invoice				

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Accts Pay # Received	Date Due	Vendor		Amount Memo	
		11/29/2018	100.00	DUES	
		Fund	Report Total:	95,371.24	
		001 2018 GENERAL OPERATING FUN	D 95,371.24		
This report	has been review	ed by:			
REMARKS	:	Signature & Title		Date	

BARS Entries for 11/30/2018

11/27/2018 BARS EIITHES 101 11/30/2016			Page 1 of 1
Disbursement	Description	Vendor	Entry Total
Direct Deposit	Net Pay	DIRECT DEPOSIT FOR PAYROLL	161,846.85
Direct Deposit	Benefits/Taxes	DEPT OF RETIREMENT SYSTEMS	35,490.52
Direct Deposit	Benefits/Taxes	INTERNAL REVENUE SERVICE	40,727.16
Direct Deposit	Benefits/Taxes	JOHN HANCOCK RETIREMENT PLAN	10,248.84
Other	Benefits/Taxes	DELTA DENTAL OF WASHINGTON	68.10
Other	Benefits/Taxes	DIRECT DEPOSIT FOR PAYROLL	16,300.00
Voucher	Benefits/Taxes	BROWN & BROWN OF WA dba	1,717.88
Voucher	Benefits/Taxes	DEPT OF LABOR & INDUSTRIES	5,877.52
Voucher	Benefits/Taxes	IAFF #3931	2,176.00
Voucher	Benefits/Taxes	IAFF FIRE PAC	142.13
Voucher	Benefits/Taxes	WSCFF FAST PAC	185.00
Voucher	Benefits/Taxes	WSCFF MEDICAL EMPLOYEE BENEFIT	1,700.00
			276,480.00

BARS Entries for 12/10/2018

12/06/2018

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Disbursement	Description	Vendor	Entry Total
Direct Deposit	Net Pay	DIRECT DEPOSIT FOR PAYROLL	3,465.90
Direct Deposit	Benefits/Taxes	INTERNAL REVENUE SERVICE	813.20
			4,279.10



Daily Cash Balance Report As Of 12-15-2018

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Fund	Fund Name		Ending Balance
100280010	ENUMCLAW FIRE EXPENSE		2,099,412.77
100283010	ENUMCLAW FIRE CAPITAL OUTLAY		944,103.06
100286030	ENUMCLAW FIRE SPECIAL RESCUE RESERV		2,058.13
	To	otal	3,045,573.96

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GENERAL FUND TRANSFER TO THE CAPTIAL OUTLAY FUND

ENUMCLAW FIRE DEPARTMENT KING COUNTY, STATE OF WASHINGTON RESOLUTION #2018-03

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF ENUMCLAW FIRE DEPARTMENT TO TRANSFER FUNDS FROM THE GENERAL FUND TO THE CAPITAL OUTLAY FUND.

WHEREAS, the Board of Commissioners has been advised of an invoice in the amount of \$15,698.17 for financial software upgrades that was paid from the Capital Outlay Fund in November but budgeted to be paid from the General Fund in 2018.

WHEREAS, the Board wishes to transfer money from the General Fund to the Capital Outlay Fund to cover said expenditure;

NOW, THEREFORE BE IT RESOLVED, that the Board of Commissioners of Enumclaw Fire Department do hereby transfer \$15,698.17 from the General Fund to the Capital Outlay Fund for the purpose of covering General Fund expenditures paid from the Capital Outlay Fund.

PASSED AND APPROVED this da Commissioners of Enumclaw Fire Department	ay of <u>December,</u> 2018, by the Board of ent.
APPROVED:	ATTEST:
Amy Trachte, Chairperson	Ashley Van Dam, District Secretary
Angela Stubblefield, Vice Chairperson	
Jim Zoll, Commissioner	
Jenny Jones, Commissioner	
Paul Fisher, Commissioner Enumclaw Fire Department	
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Resolution # 2018-003