



ENUMCLAW FIRE DEPARTMENT

BOARD OF FIRE COMMISSIONERS

REGULAR MEETING MINUTES

WEDNESDAY, MARCH 20, 2019 – 6:00PM

ENUMCLAW CITY HALL COUNCIL CHAMBERS

Fire District Commissioner Meetings are wheelchair accessible. If other accommodations are required, please call the Fire District Office Manager at 360-825-5544 five (5) days preceding the meeting so arrangements can be made.

1. CALL TO ORDER

- Called to order by Commissioner Trachte at 6:00pm.

2. FLAG SALUTE

- Led by Commissioner Stubblefield.

3. ATTENDANCE

- Amy Trachte-Commissioner, Jim Zoll-Commissioner, Jenny Jones-Commissioner, Ashley Van Dam-District Secretary/Office Manager, Mike Reynolds – Attorney, Randy Fehr-Fire Chief.
- Paul Fisher not here yet.

4. AGENDA AMENDMENTS

5. PUBLIC COMMENT

- A. *This is an opportunity for the public to address the Board of Commissioners on any subject which is not of a quasi-judicial nature or scheduled for a public hearing. Speakers are asked to stand to have their comments recorded. Speakers should state clearly their name(s) and address for the record. Please limit comments to three minutes per person.*

6. ANNOUNCEMENTS & PRESENTATIONS

- A. PDC-Personal Financial Affairs Statement (F-1) Reminder-Due April 15th

7. APPROVAL OF MEETING MINUTES

- A. Regular Meeting February 20, 2019

- **Board Action:** Motion to approve February 20, 2019 meeting minutes made by Commissioner Stubblefield, seconded by Jones. All in favor. 4-0.

8. REGULAR BUSINESS

A. CORRESPONDENCE

- Commissioner Zoll met with Firefighter Hardersen. Just a meet and greet, he is the new Local 3931 President.
- Commissioner Fisher joined meeting at 6:02pm.

B. FINANCIAL REPORT

1) Approval of Vouchers & Payroll

a) Vouchers

a. General Fund Vouchers

- i. 190204001-190204007-\$41,094.41
- ii. 190302001-\$10,133.80
- iii. 190303001-19030306 \$48,802.64

b) Payroll EFTs

a. February Payroll \$210,254.00

b. February Volunteer Residents Pay \$1,305.26

- **Board Action:** Motion to approve General Fund Vouchers 190204001-190204007 for \$41,094.41, 190302001 for \$10,133.80, and 190303001-19030306 for \$48,802.64. February Payroll for \$210,254.00 and February Volunteer Residents Pay for \$1,305.26 made by Commissioner Jones, seconded by Commissioner Zoll. All in favor 5-0.

- 2) Cash Balances –
 - a) February 28, 2019
 - a. General Operating Fund – \$893,257.99 (2018 - \$404,663.37)
 - b. Capital Outlay Fund - \$1,545,437.44 (2018 - \$645,765.20)
 - b) March 12, 2019
 - a. General Operating Fund – \$937,085.12
 - b. Capital Outlay Fund - \$1,545,437.44
- 3) Finance Report-Ashley Winter
- 4) Chief's Report-Chief Randy Fehr

C. RESOLUTIONS

9. MEETINGS

A. Next Regular Meeting

- 1) April 17, 2019 6:00pm – Enumclaw Council Chambers

10. OLD BUSINESS

11. NEW BUSINESS

A. 1921 Model "T" Firetruck & Trailer Amended Ownership Transfer Agreement

- Motion to approve update ILA made by Commissioner Zoll, seconded by Fisher. All in favor. 5-0

12. PUBLIC COMMENT

- A. *This is an opportunity for the public to address the Board of Commissioners on any subject which is not of a quasi-judicial nature or scheduled for a public hearing. Speakers are asked to stand to have their comments recorded. Speakers should state clearly their name(s) and address for the record. Please limit comments to three minutes per person.*

13. EXECUTIVE/EXEMPT SESSION

14. GOOD OF THE ORDER

15. ADJOURNMENT

- Motion to adjourn at 6:19pm made by Commissioner Zoll, seconded by Commissioner Jones. All in favor. 5-0