

**ENUMCLAW FIRE DEPARTMENT
BOARD OF FIRE COMMISSIONERS**

**REGULAR MEETING MINUTES
WEDNESDAY, FEBRUARY 20, 2019 – 6:00 P.M.
Enumclaw City Hall Council Chambers**

Fire District Commissioner Meetings are wheelchair accessible. If other accommodations are required, please call the Fire District Office Manager at 360-825-5544 five (5) days preceding the meeting so arrangements can be made.

1. CALL TO ORDER

- The meeting was called to order at 6:00 p.m. by Amy Trachte.

2. FLAG SALUTE

- Led by Commissioner Jones.

3. ATTENDANCE

- Amy Trachte, Commissioner
Jim Zoll, Commissioner
Angela Stubblefield, Commissioner
Jenny Jones, Commissioner
Commissioner Paul Fisher arrived at 6:06 p.m.
Randy Fehr, Fire Chief
Michael Reynolds, Attorney
District Secretary Ashley Van Dam was absent due to software schooling

4. AGENDA AMENDMENTS

- None.

5. PUBLIC COMMENT

- *This is an opportunity for the public to address the Board of Commissioners on any subject which is not of a quasi-judicial nature or scheduled for a public hearing. Speakers are asked to stand to have their comments recorded. Speakers should state clearly their name (2) and address for the record. Please limit comments to three minutes per person.*
- None

6. ANNOUNCEMENTS & PRESENTATIONS

- Commissioner Trachte on fire prevention.
- Presentation of Jessica Zielinski, Chaplain by Chief Randy Fehr. Chief Fehr indicated that Chaplain Zielinski is our new chaplain, she is a graduate of the Chaplain Academy, is a licensed practical nurse and her husband is a King County Deputy Sheriff. Chief Fehr further indicated that Valley Com will use her as a resource as Chaplain 42.

7. APPROVAL OF MEETING MINUTES

- Regular minutes of the January 16, 2019 meeting
- 1) Board Action: Motion to approve the January 16, 2019 minutes by Commissioner Zoll, seconded by Commissioner Stubblefield. All in favor: 5 – 0.

8. REGULAR BUSINESS

A. CORRESPONDENCE:

B. FINANCIAL REPORT:

1) Approval of Vouchers & Payroll

A) General Expense Fund

- a) Vouchers 190107001-190107008 for \$34,839.57
- b) Vouchers 190202001-190202040 for \$83,765.44

B) Payroll

- a) January Payroll: \$186,230.74
- b) January Volunteer Residents Pay: \$1,587.84

Board Action: To approve General Expense Fund Vouchers 190107001-190107008 for \$34,839.57 and Vouchers 190202001-190202040 for \$83,765.44. January Payroll for \$186,230.74 and January Volunteer Residents Pay of \$1,587.84. Motion made by Commissioner Zoll, seconded by Commissioner Stubblefield, all in favor: 5-0.

2) Cash Balances

A) January 31, 2019

- a) General Operating Fund - \$1,049,011.76 (2018 - \$623,617.73)
- b) Capital Outlay Fund - \$1,537,942.39 (2017 - \$645,088.61)

B) February 12, 2019

- c) General Operating Fund - \$1,097,119.28

d) Capital Outlay Fund - \$1,542,708.65

C. CHIEF'S REPORT – CHIEF RANDY FEHR:

- 1) Roosevelt Real Estate taken off of market.
- 2) King County Acceptance of the Model ILA for protection of King County property within the Fire District.
- 3) Puget Sound shop moving to a consortium model. Probability of being charged on a per capita basis based on fleet size.
- 4) New firefighters began on February 1, 2019 and will start SKCFTC Academy on February 6, 2019.
- 5) Begin planning for Captain's assessment
- 6) Weather damage to Station 42, resident quarters, gutter and broken window
- 7) Brief Commissioners on Operation Warm. Provided 45 coats to those in need.
- 8) Calls of significance: 2200 block of Cole Street, commercial building, total loss, cause is unknown. 5 minute response time.
- 9) Call Volume: 251 calls in January; the majority medical, averaging approximately one fire per week due to the cold and the heating of houses. January fire calls were 3.2%, and EMS 73.3%. Transports in January - 91.

9. MEETINGS:

A. Next Regular Meeting

- 1) March 20, 2019 at 6:00 p.m. Enumclaw Council Chambers

10. OLD BUSINESS:

- None

11. NEW BUSINESS:

- None

12. PUBLIC COMMENT:

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- None

13. EXECUTIVE/EXEMPT SESSION:

A. RCW 42.30.110(i) – Potential Litigation

- Call for 5 minutes, out at 6:15 p.m. and in at 6:20 p.m.

14. GOOD OF ORDER:

15. ADJOURNMENT:

Board Action: Motion to adjourn meeting at 6:25 by Commissioner Zoll, seconded by Commissioner Stubblefield. All in favor: 5-0.

Approved by:



Amy Trachte, Proxy Chairperson



Michael J. Reynolds, District Attorney