



ENUMCLAW FIRE DEPARTMENT BOARD OF FIRE COMMISSIONERS

REGULAR MEETING AGENDA WEDNESDAY, AUGUST 21, 2019 – 6:00PM ENUMCLAW CITY HALL COUNCIL CHAMBERS

Fire District Commissioner Meetings are wheelchair accessible. If other accommodations are required, please call the Fire District Office Manager at 360-825-5544 five (5) days preceding the meeting so arrangements can be made.

1. CALL TO ORDER

2. FLAG SALUTE

3. ATTENDANCE

- A. Commissioner Jones-Via Teleconference

4. AGENDA AMENDMENTS

5. PUBLIC COMMENT

- A. *This is an opportunity for the public to address the Board of Commissioners on any subject which is not of a quasi-judicial nature or scheduled for a public hearing. Speakers are asked to stand to have their comments recorded. Speakers should state clearly their name(s) and address for the record. Please limit comments to three minutes per person.*

6. ANNOUNCEMENTS & PRESENTATIONS

- A. FD Cares
- B. CMT

7. APPROVAL OF MEETING MINUTES

- A. Regular Meeting June 19, 2019

- **Board Action:**

8. REGULAR BUSINESS

- A. CORRESPONDENCE
- B. FINANCIAL REPORT

- 1) Approval of Expenditures – Exhibit A

- a) General Fund Expenditures - \$688,772.28
- b) Capital Fund Expenditures - \$19,986.15

- **Board Action Recommendation:** To approve expenditures from the General Fund for \$688,772.28 and Capital Fund for \$19,986.15 as presented in Exhibit A.

- 2) Cash Balances –

- a) July 31, 2019

- a. General Operating Fund – \$2,110,427.24 (2018 - \$1,380,865.81)
- b. Capital Outlay Fund - \$1,657,212.30 (2018 - \$686,669.37)

- b) August 15, 2019

- a. General Operating Fund – \$2,164,563.33
- b. Capital Outlay Fund - \$1,689,549.60

- 3) Finance Report-Ashley Winter

- 4) Chief's Report-Chief Randy Fehr

- C. RESOLUTIONS

9. MEETINGS

- A. Next Regular Meeting

- 1) September 18, 2019 6:00pm – Enumclaw Council Chambers
- 2) October 16, 2019 6:00pm – Enumclaw Council Chambers
 - 2020 Budget Public Hearing

- B. Budget Workshop Meeting

1) Select Date – 1st Week of October

10. OLD BUSINESS

11. NEW BUSINESS

A. Cares/CMT

B. Commission Policy Sections 2.03 and 3.01 Revisions

12. PUBLIC COMMENT

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13. EXECUTIVE/EXEMPT SESSION

14. GOOD OF THE ORDER

15. ADJOURNMENT



ENUMCLAW FIRE DEPARTMENT

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EXHIBIT A - EXPENDITURES

Date: Wednesday, August 21, 2019

To: Board of Commissioners
From: Ashley Winter, Office Manager

Subject: Recommendation of Approval of Expenditures

General Fund Vouchers	Date	Batch	Type	Voucher #s	Amount
	7/1/2019	2019.07.01	AP	190701001	\$ 1,672.00
	7/17/2019	2019.07.04	AP	190704001-190704042	\$ 43,960.53
	7/23/2019	2019.07.08	AP EFT's	N/A	\$ 41,911.99
	8/19/2019	2019.08.03	AP	190803001-190803032	\$ 71,380.05
					\$ 158,924.57

General Fund Payroll	Date	Batch	Type	Voucher #s	Amount
	6/28/2019	Career	Direct Deposit	N/A	\$ 117,794.53
	6/28/2019	2019.06.05	Benefit EFT's	N/A	\$ 122,616.64
	6/28/2019	2019.06.06	Benefit Checks	190606001-190606003	\$ 5,851.20
	7/15/2019	Vol/Chap/Board	Direct Deposit	N/A	\$ 4,204.28
	7/15/2019	2019.07.02	Benefit EFT's	N/A	\$ 1,214.82
	7/19/2019	2019.07.06	Quarterly Taxes EFT's	N/A	\$ 20,496.02
	7/25/2019	2019.07.07	Quarterly Taxes EFT's	N/A	\$ 44.10
	7/31/2019	Career	Direct Deposit	N/A	\$ 121,244.98
	7/31/2019	2019.07.09	Benefit EFT's	N/A	\$ 122,129.88
	7/31/2019	2019.07.10	Benefit Checks	190710001-190710003	\$ 5,851.20
	7/26/2019	2019.07.11	Quarterly Taxes EFT's	N/A	\$ 3,052.32
	8/15/2019	Vol/Chap/Board	Direct Deposit	N/A	\$ 4,104.20
	8/15/2019	2019.08.01	Benefit EFT's	N/A	\$ 1,243.54
					\$ 529,847.71

Capital Fund Vouchers	Date	Batch	Type	Voucher #s	Amount
	7/17/2019	2019.07.05	AP	190705001	\$ 52.75
	8/19/2019	2019.08.02	AP	190802001-190802003	\$ 19,933.40
					\$ 19,986.15

Voided Vouchers	Date	Batch	Type	Voucher #s	Amount
	7/15/2019	2019.07.03	AP-Wrong Vendor	190703001	\$ 52.75
	7/1/2019	2019.06.03	AP-Returned Items	190603013	\$ 2,071.43
					\$ 2,124.18

Total General Fund Expenditures \$ 688,772.28
Total Capital Fund Expenditures \$ 19,986.15
TOTAL EXPENDITURES **\$ 708,758.43**