



ENUMCLAW FIRE DEPARTMENT

BOARD OF FIRE COMMISSIONERS

REGULAR MEETING AGENDA

WEDNESDAY, SEPTEMBER 18, 2019 – 6:00PM

ENUMCLAW CITY HALL COUNCIL CHAMBERS

Fire District Commissioner Meetings are wheelchair accessible. If other accommodations are required, please call the Fire District Office Manager at 360-825-5544 five (5) days preceding the meeting so arrangements can be made.

1. CALL TO ORDER

2. FLAG SALUTE

3. ATTENDANCE

A. Absent: Commissioner Stubblefield

- **Board Action:**

4. AGENDA AMENDMENTS

5. PUBLIC COMMENT

A. *This is an opportunity for the public to address the Board of Commissioners on any subject which is not of a quasi-judicial nature or scheduled for a public hearing. Speakers are asked to stand to have their comments recorded. Speakers should state clearly their name(s) and address for the record. Please limit comments to three minutes per person.*

6. ANNOUNCEMENTS & PRESENTATIONS

7. APPROVAL OF MEETING MINUTES

A. Regular Meeting August 21, 2019

- **Board Action:**

8. REGULAR BUSINESS

A. CORRESPONDENCE

B. FINANCIAL REPORT

1) Approval of Expenditures – Exhibit A

a) General Fund Expenditures - \$331,491.44

b) Capital Fund Expenditures - \$1,565.28

- **Board Action Recommendation:** To approve expenditures from the General Fund for \$331,491.44 and Capital Fund for \$1,565.28 as presented in Exhibit A.

2) Cash Balances –

a) August 31, 2019

a. General Operating Fund – \$2,075,249.29 (2018 - \$1,156,136.20)

b. Capital Outlay Fund - \$1,781,623.31 (2018 - \$686,669.37)

b) September 12, 2019

a. General Operating Fund – \$2,107,402.62

b. Capital Outlay Fund - \$1,781,623.31

3) Finance Report-Ashley Winter

4) Chief's Report-Chief Randy Fehr

C. RESOLUTIONS

9. MEETINGS

A. Budget Workshop Meeting

1) October 2, 2019 6:00pm – Station 41 Headquarters Training Room

B. Next Regular Meeting

1) October 16, 2019 6:00pm – Enumclaw Council Chambers

- 2020 Budget Public Hearing

10. OLD BUSINESS

11. NEW BUSINESS

12. PUBLIC COMMENT

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13. EXECUTIVE/EXEMPT SESSION

14. GOOD OF THE ORDER

15. ADJOURNMENT



ENUMCLAW FIRE DEPARTMENT

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 www.enumclawfire.org – EFD@enumclawfire.org

EXHIBIT A - EXPENDITURES

Date: Wednesday, September 18, 2019

To: Board of Commissioners
From: Ashley Winter, Office Manager

Subject: Recommendation of Approval of Expenditures

| General Fund Vouchers | Date | Batch | Type | Voucher #s | Amount |
|--|-----------|----------------|---------------------------|---------------------|----------------------|
| | 9/18/2019 | 2019.09.03 | AP | 190903001-190903030 | \$ 79,043.27 |
| | | | | | <u>\$ 79,043.27</u> |
| General Fund Payroll | Date | Batch | Type | Voucher #s | Amount |
| | 8/30/2019 | Career | Direct Deposit | N/A | \$ 120,929.82 |
| | 8/30/2019 | 2019.08.05 | Benefit EFT's | N/A | \$ 119,529.55 |
| | 8/30/2019 | 2019.08.06 | Benefit Checks | 190806001-190806003 | \$ 6,031.45 |
| | 9/13/2019 | Vol/Chap/Board | Direct Deposit | N/A | \$ 4,809.33 |
| | 9/13/2019 | 2019.09.01 | Benefit EFT's | N/A | \$ 1,148.02 |
| | | | | | <u>\$ 252,448.17</u> |
| Capital Fund Vouchers | Date | Batch | Type | Voucher #s | Amount |
| | 9/18/2019 | 2019.09.02 | AP | 190902001 | \$ 1,565.28 |
| | | | | | <u>\$ 1,565.28</u> |
| Voided Vouchers | Date | Batch | Type | Voucher #s | Amount |
| | 8/21/2019 | 8/31/2018 | AP-Malecon Inc-Lost Check | Warrant #15235140 | \$ 85.00 |
| | | | | | <u>\$ 85.00</u> |
| Total General Fund Expenditures | | | | | \$ 331,491.44 |
| Total Capital Fund Expenditures | | | | | \$ 1,565.28 |
| TOTAL EXPENDITURES | | | | | <u>\$ 333,056.72</u> |