



# ENUMCLAW FIRE DEPARTMENT BOARD OF FIRE COMMISSIONERS

## REGULAR MEETING AGENDA WEDNESDAY, FEBRUARY 19, 2020 – 6:00PM ENUMCLAW CITY HALL COUNCIL CHAMBERS

*Fire District Commissioner Meetings are wheelchair accessible. If other accommodations are required, please call the Fire District Office Manager at 360-825-5544 five (5) days preceding the meeting so arrangements can be made.*

### 1. CALL TO ORDER

### 2. FLAG SALUTE

### 3. ATTENDANCE

### 4. AGENDA AMENDMENTS

### 5. PUBLIC COMMENT

A. *This is an opportunity for the public to address the Board of Commissioners on any subject which is not of a quasi-judicial nature or scheduled for a public hearing. Speakers are asked to stand to have their comments recorded. Speakers should state clearly their name(s) and address for the record. Please limit comments to three minutes per person.*

### 6. ANNOUNCEMENTS & PRESENTATIONS

A. Vietnam Moving Wall – Keith Matthews

B. Oath – Chandler Jensen

C. Oath – Jamie Steinbacher

### 7. APPROVAL OF MEETING MINUTES

A. Special Meeting January 22, 2020

### 8. REGULAR BUSINESS

#### A. CORRESPONDENCE

1) WA State Fire Service Directory

2) WA State Risk Management Group – Chelan Conference

#### B. FINANCIALS

1) Approval of Expenditures – Exhibit A

a) 2020 General Fund Expenditures - \$340,610.81

b) 2020 Capital Reserve Fund Expenditures - \$9,170.40

• **Board Action Recommendation:** To approve expenditures from the General Fund for \$340,610.81 and Capital Reserve Fund for \$9,170.40 as presented in Exhibit A.

2) Cash Balances

a) January 31, 2020

a. General Operating Fund – \$2,213,494.18 (2019 - \$1,049,011.76)

b. Capital Outlay Fund - \$1,922,337.63 (2019 - \$1,537,942.39)

b) February 12, 2020

a. General Operating Fund – \$2,231,878.80

b. Capital Outlay Fund - \$1,922,337.63

3) Financial Report – Ashley Winter

C. FIRE CHIEF'S REPORT - Chief Randy Fehr

D. RESOLUTIONS

### 9. MEETINGS

A. Next Regular Meeting

1) March 18, 2020 @ 6:00pm

### 10. OLD BUSINESS

### 11. NEW BUSINESS

**12. PUBLIC COMMENT**

- A. *This is an opportunity for the public to address the Board of Commissioners on any subject which is not of a quasi-judicial nature or scheduled for a public hearing. Speakers are asked to stand to have their comments recorded. Speakers should state clearly their name(s) and address for the record. Please limit comments to three minutes per person.*

**13. EXECUTIVE/EXEMPT SESSION**

- A. RCW 42.30.110 – Litigation Matters

**14. GOOD OF THE ORDER**

**15. ADJOURNMENT**



# ENUMCLAW FIRE DEPARTMENT

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## EXHIBIT A - EXPENDITURES FROM 1-16-2020 THRU 2-19-2020

**Date:** Wednesday, February 19, 2020

**To:** Board of Commissioners  
**From:** Ashley Winter, Office Manager

**Subject:** Recommendation of Approval of Expenditures

General Fund Vouchers	Date	Batch	Type	Voucher #s	Amount
	1/31/2020	2020.01.07	Quarterly Taxes	EFTs	\$ 23,507.87
	2/19/2020	2020.02.03	Accounts Payable	200203001-200203035	\$ 49,331.56
					<b>\$ 72,839.43</b>

General Fund Payroll	Date	Batch	Type	Voucher #s	Amount
	1/31/2020	Career	Direct Deposit	EFTs	\$ 129,007.34
	1/31/2020	2020.01.05	Deductions & Benefits	EFTs	\$ 125,454.09
	1/31/2020	2020.01.06	Deductions & Benefits	200106001-200106003	\$ 6,082.01
	2/14/2020	Vol/Chap/Board	Direct Deposit	EFTs	\$ 5,526.93
	2/14/2020	2020.02.01	Deductions & Benefits	EFTs	\$ 1,573.32
	2/12/2020	2020.02.02	Benefits Adj (DRS)	EFT	\$ 127.69
					<b>\$ 267,771.38</b>

Capital Fund Vouchers	Date	Batch	Type	Voucher #s	Amount
	1/31/2020	2020.01.08	2019 Sales & Use Tax	EFT	\$ 229.67
	2/19/2020	2020.02.04	Accounts Payable	200204001-200204002	\$ 8,940.73
					<b>\$ 9,170.40</b>

Voided Vouchers	Date	Batch	Type	Voucher #s	Amount
					\$ -
					<b>\$ -</b>

Interfund Transfer	Date	From	To	Description	Amount
					\$ -

**Total 2020 General Fund Expenditures** \$ 340,610.81  
**Total 2020 Capital Fund Expenditures** \$ 9,170.40  
**TOTAL EXPENDITURES** **\$ 349,781.21**