



ENUMCLAW FIRE DEPARTMENT BOARD OF FIRE COMMISSIONERS

REGULAR MEETING MINUTES WEDNESDAY, JANUARY 20, 2021 – 6:00PM REMOTE MEETING TELEPHONE CONFERENCE CALL-IN USING ZOOM

The Board of Commissioners of the Enumclaw Fire Department held a Regular Meeting via Telephone Conference Call-In.

Call-In Information:

Dial: +1 253 215 8782

Webinar ID: 899 0777 1805

Passcode: 98022

Link to Join: <https://us02web.zoom.us/j/89907771805?pwd=b3EzZkFUcHRnVFA2dIRQemtGT1FLZz09>

1. CALL TO ORDER

A. Meeting called to order by Commissioner Trachte at 6:00pm

2. ATTENDANCE

A. Amy Trachte – Commissioner, Jenny Jones – Commissioner, Angie Stubblefield – Commissioner, Jim Zoll – Commissioner, Eric Heintzinger – Commissioner, Mike Reynolds – Attorney, Randy Fehr – Fire Chief, Erinn Tinney – Administrative Assistant

3. AGENDA AMENDMENTS

A. Executive Session #3: Bargain temporary Training Captain position

4. APPROVAL OF MEETING MINUTES

A. Regular Meeting December 16, 2020

- **Board Action:** Motion made by Commissioner Zoll to approve December 16, 2020 Regular Meeting Minutes, seconded by Commissioner Stubblefield. All in favor 5-0.

5. REGULAR BUSINESS

A. CORRESPONDENCE

B. FINANCIALS

1) Approval of Expenditures – Exhibit A

a) 2020 General Fund Expenditures - \$287,053.60

b) 2021 General Fund Expenditures - \$169,682.83

- **Board Action:** Motion made by Commissioner Jones to approve expenditures from the 2020 General Fund for \$287,053.60 and 2021 General Fund for \$169,682.83 as presented in Exhibit A, seconded by Commissioner Heintzinger. All in favor 5-0.

2) Cash Balances

a) December 31, 2020

a. General Operating Fund – \$2,631,531.80 (2019 - \$2,562,100.19)

b. Capital Outlay Fund - \$2,828,918.84 (2019 - \$1,863,853.23)

b) January 13, 2021

a. General Operating Fund – \$2,567,708.90

b. Capital Outlay Fund - \$2,874,198.31

3) Financial Report – Chief Randy Fehr

C. FIRE CHIEF'S REPORT - Chief Randy Fehr

D. RESOLUTIONS

1) Resolution 2021-01 Surplus 1991 Seagrave Fire Engine

- **Board Action:** Motion made by Commissioner Heintzinger to read by title only, seconded by Commissioner Stubblefield. All in favor 5-0.

- Commissioner Trachte reads Resolution 2021-01 by title.
- 2) Resolution 2021-02 Building Demolition Contract
 - **Board Action:** Motion made by Commissioner Heintzinger to read by title only, seconded by Commissioner Jones. All in favor 5-0.
 - Commissioner Trachte reads Resolution 2021-02 by title.
 - **Board Action:** Motion made by Commissioner Zoll to approve Resolution #2021-02, seconded by Commissioner Stubblefield. All in favor 5-0.

6. MEETINGS

- A. 2018-2019 Audit Exit Conference Meeting
 - Commissioners Trachte and Jones will attend Audit Exit Conference Meeting
- B. Next Regular Meeting
 - 1) February 17, 2021 @ 6:00pm

7. OLD BUSINESS

8. NEW BUSINESS

- A. 2021 Consolidated Fee Schedule
 - **Board Action:** Motion made by Commissioner Jones to adopt 2021 Consolidated Fee Schedule, seconded by Commissioner Heintzinger. All in favor 5-0.
- B. Annual Review of Board Policy Manual
 - Commissioners to review Board Policy Manual and bring any changes or updates to February 17, 2021 meeting.

2. EXECUTIVE/EXEMPT SESSION

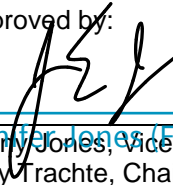
- A. RCW 42.30.110
 - 1) Salary Savings Plan – Williams
 - 2) L3931 CBA – CBT Evaluator
 - 3) L3931 CBA – Temporary Training Captain
 - Dismissed at 6:57pm, estimated for 20-25 minutes.
 - Resumed regular session at 7:20pm.

3. GOOD OF THE ORDER

4. ADJOURNMENT

- **Board Action:** Motion made by Commissioner Stubblefield to adjourn meeting at 7:25pm, seconded by Commissioner Heintzinger. All in favor 5-0.

Approved by:



Jennifer Jones (Feb 19, 2021, 5:28 PST)

Amy Trachte, Chairperson, absent 2/17/2021 meeting



Erin Tinney, Administrative Assistant








January 2021 Commission Meeting Minutes

Final Audit Report

2021-02-19

Created:	2021-02-19
By:	Erinn Tinney (etinney@enumclawfire.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAAtgOHLPMaishHZvntKGGZCzR0nWYLYeMo

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