



ENUMCLAW FIRE DEPARTMENT

BOARD OF FIRE COMMISSIONERS

REGULAR MEETING MINUTES

WEDNESDAY, FEBRUARY 17, 2021 – 6:00PM

REMOTE MEETING

TELEPHONE CONFERENCE CALL-IN USING ZOOM

The Board of Commissioners of the Enumclaw Fire Department held a Regular Meeting via Telephone Conference Call-In.

Call-In Information:

Dial: +1 253 215 8782

Meeting ID: 812 1762 7152

Link to Join: <https://us02web.zoom.us/j/81217627152>

1. CALL TO ORDER

- Meeting called to order by Commissioner Jones at 6:00pm

2. ATTENDANCE

- Jenny Jones – Commissioner; Jim Zoll – Commissioner; Eric Heintzinger – Commissioner; Randy Fehr – Fire Chief; Ashley Winter – Office Manager
- **Board Action:** Motion made by Commissioner Heintzinger to excuse the absence of Commissioner Trachte and Commissioner Stubblefield, seconded by Commissioner Zoll. All in favor 3-0.

3. AGENDA AMENDMENTS

4. APPROVAL OF MEETING MINUTES

A. Regular Meeting January 20, 2021

- **Board Action:** Motion made by Commissioner Heintzinger to approve the January 20, 2021 Regular Meeting Minutes, seconded by Commissioner Zoll. All in favor 3-0.

5. REGULAR BUSINESS

A. CORRESPONDENCE

B. FINANCIALS

1) Approval of Expenditures – Exhibit A

a) 2021 General Fund Expenditures - \$378,483.17

- **Board Action:** Motion made by Commissioner Heintzinger to approve expenditures from the 2021 General Fund for \$378,483.17 as presented in Exhibit A, seconded by Commissioner Zoll. All in favor 3-0.

2) Cash Balances

a) January 31, 2021

- a. General Operating Fund – \$2,248,426.92 (2020 - \$2,213,494.18)
- b. Capital Outlay Fund - \$2,881,347.70 (2020 - \$1,922,337.63)

b) February 10, 2021

- a. General Operating Fund – \$2,310,978.83
- b. Capital Outlay Fund - \$2,881,347.70

2) Financial Report – Ashley Winter, Office Manager

C. FIRE CHIEF'S REPORT - Chief Randy Fehr

D. RESOLUTIONS

1) Resolution 2021-01 Surplus 1991 Seagrave Fire Engine

- **Board Action:** Motion made by Commissioner Heintzinger to read Resolution 2021-01 by title only, seconded by Commissioner Zoll. All in favor 3-0.
- Commissioner Jones reads Resolution 2021-01 by title.

- **Board Action:** Motion made by Commissioner Zoll to approve Resolution 2021-01 Surplus 1991 Seagrave Fire Engine, seconded by Commissioner Heintzinger. All in favor 3-0.

6. MEETINGS

A. Next Regular Meeting

- 1) March 17, 2021 @ 6:00pm

7. OLD BUSINESS

A. Annual Review of Board Policy Manual – Follow-up

- No changes.

8. NEW BUSINESS

A. City of Enumclaw Fire Marshal ILA - DRAFT

9. EXECUTIVE/EXEMPT SESSION

10. GOOD OF THE ORDER

- Commissioner Heintzinger – Aid Car Donation
- Commissioner Jones – 2018-2019 Audit Exit Meeting

11. ADJOURNMENT


- **Board Action:** Motion made by Commissioner Heintzinger to adjourn meeting at 6:32pm, seconded by Commissioner Zoll. All in favor 3-10. Meeting adjourned.

Approved by:



~~Amy Trachte (Mar 24, 2021 16:32 PDT)~~

Amy Trachte, Chairperson



~~Ashley Winter (Mar 24, 2021 16:07 PDT)~~

Ashley Winter, Office Manager