



ENUMCLAW FIRE DEPARTMENT BOARD OF FIRE COMMISSIONERS

REGULAR MEETING MINUTES WEDNESDAY, MAY 19, 2021 – 6:00PM REMOTE MEETING TELEPHONE CONFERENCE CALL-IN USING ZOOM

The Board of Commissioners of the Enumclaw Fire Department held a Regular Meeting via Telephone Conference Call-In.

Call-In Information:

Dial: +1 253 215 8782

Meeting ID: 864 3644 7827

Link to Join: <https://us02web.zoom.us/j/86436447827>

1. CALL TO ORDER

- Meeting called to order by Commissioner Trachte at 6:00pm

2. ATTENDANCE

- Amy Trachte, Commissioner; Jenny Jones, Commissioner; Jim Zoll, Commissioner; Eric Heintzinger, Commissioner; Angie Stubblefield, Commissioner; Randy Fehr, Fire Chief; Ashley Winter, Office Manager

3. AGENDA AMENDMENTS

- Add Award Public Works contract under New Business (8. D)

4. APPROVAL OF MEETING MINUTES

A. Regular Meeting April 21, 2021

- **Board Action:** Motion made by Commissioner Heintzinger, seconded by Commissioner Stubblefield. All in favor 5-0.

5. REGULAR BUSINESS

A. CORRESPONDENCE

- 1) Email-WFCA Spring Webinar Series May 12th, May 19th, June 2nd
- 2) Email-WFCA Annual Conference October 21-23, 2021

B. FINANCIALS

1) Approval of Expenditures – Exhibit A

- a) 2021 General Fund Expenditures - \$412,550.07

- **Board Action:** Motion made by Commissioner Heintzinger to approve expenditures from the General Fund for \$412,550.07 as presented in Exhibit A, seconded by Commissioner Jones. All in favor 5-0.

2) Cash Balances

a) April 30, 2021

- a. General Operating Fund – \$3,953,074.81 (2020 - \$3,430,731.73)
- b. Capital Outlay Fund - \$2,906,331.38 (2020 - \$1,919,603.93)

b) May 13, 2021

- a. General Operating Fund – \$4,406,514.33
- b. Capital Outlay Fund - \$2,906,331.38

3) Financial Report – Ashley Winter, Office Manager

C. FIRE CHIEF'S REPORT - Chief Randy Fehr

D. RESOLUTIONS

E. COMMITTEE UPDATES

- 1) ESCI Agency Evaluation Implementation
 - Met on Monday, May 17th

- Members: Commissioner Trachte, Commissioner Stubblefield, Chief Fehr, Firefighter Hardersen
- 2) Levy Lid Lift Election
 - Planning to have first meeting next week

6. MEETINGS

- A. Next Regular Meeting
 - 1) June 16, 2021 @ 6:00pm
- B. Schedule Special Meeting
 - June 9, 2021 @ 6:00pm

7. OLD BUSINESS

8. NEW BUSINESS

- A. 2020 Annual Report Review
 - **Board Action:** Motion made by Commissioner Heintzinger to authorize submittal of SAO 2020 Annual Financial Report, seconded by Commissioner Stubblefield. All in favor 5-0.
- B. 1991 Seagraves Fire Engine Bill of Sale-City of Buckley
 - **Board Action:** Motion made by Commissioner Trachte to sale 1991 Seagraves Fire Engine to City of Buckley, seconded by Commissioner Stubblefield. All in favor 5-0.
- C. EFD Commission Policy Manual Update-Section 5.01
 - **Board Action:** Motion made by Commissioner Jones to approve the EFD Commission Policy Manual Section 5.01 update, seconded by Commissioner Heintzinger. All in favor 5-0.
- D. Award Public Works Contract
 - **Board Action:** Motion made by Commissioner Jones to award the public works contract to repair the Station 42 roof to Lake Tapps Construction Unlimited, seconded by Commissioner Zoll. All in favor 5-0.

9. EXECUTIVE/EXEMPT SESSION

10. GOOD OF THE ORDER

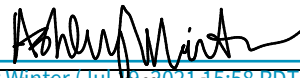
11. ADJOURNMENT

- **Board Action:** Motion made by Commissioner Zoll to adjourn the meeting at 6:52pm, seconded by Commissioner Jones. All in favor 5-0.

Approved by:



Amy Trachte, Chairperson



Ashley Winter, Office Manager









5.19.2021 EFD Board of Commissioners Meeting Minutes

Final Audit Report

2021-07-28

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