



# ENUMCLAW FIRE DEPARTMENT BOARD OF FIRE COMMISSIONERS

## REGULAR MEETING AGENDA WEDNESDAY, SEPTEMBER 15, 2021 – 6:00PM VIRTUAL MEETING TELEPHONE CONFERENCE CALL-IN USING ZOOM

**The Board of Commissioners of the Enumclaw Fire Department will hold a Regular Meeting via Telephone Conference Call-In.**

### **Call-In Information:**

Dial: +1 253 215 8782

Meeting ID: 892 3742 5960

Link to Join: <https://us02web.zoom.us/j/89237425960>

1. **CALL TO ORDER**
2. **ATTENDANCE**
3. **AGENDA AMENDMENTS**
4. **ANNOUNCEMENTS & PRESENTATIONS**
5. **APPROVAL OF MEETING MINUTES**
  - A. Regular Meeting August 18, 2021
  - B. Special Meeting August 25, 2021
6. **REGULAR BUSINESS**
  - A. CORRESPONDENCE
  - B. FINANCIALS
    - 1) Approval of Expenditures – Exhibit A
      - a) 2021 General Operating Fund Expenditures - \$524,032.01
      - b) 2021 Capital Outlay Fund Expenditures - \$64,932.65
      - **Board Action Recommendation:** To approve expenditures from the General Operating Fund for \$524,032.01 and Capital Outlay Fund for \$64,932.65 as presented in Exhibit A.
    - 2) Cash Balances
      - a) August 31, 2021
        - a. General Operating Fund – \$3,284,505.96 (2020 - \$2,978,806.88)
        - b. Capital Outlay Fund - \$3,502,569.41 (2020 - \$2,086,025.21)
      - b) September 9, 2021
        - a. General Operating Fund – \$3,320,119.54
        - b. Capital Outlay Fund - \$3,502,569.41
    - 3) Financial Report – Ashley Winter, Office Manager
  - C. FIRE CHIEF'S REPORT - Chief Randy Fehr
  - D. RESOLUTIONS
  - E. COMMITTEE UPDATES
    - 1) ESCI Agency Evaluation Implementation
    - 2) Levy Lid Lift Election
7. **MEETINGS**
  - A. Schedule Budget Workshop Meeting
  - B. Next Regular Meeting
    - 1) October 20, 2021 at 6:00pm – Zoom Virtual Meeting
8. **OLD BUSINESS**
  - A. PSRFA Contract for Service
9. **NEW BUSINESS**
  - A. Accounts Payable Signers

**10. PUBLIC COMMENT**

- A. Email Ashley Winter at [AWinter@enumclawfire.org](mailto:AWinter@enumclawfire.org) by 4:00pm September 15, 2021 if you would like to be scheduled for Public Comment.

**11. EXECUTIVE/EXEMPT SESSION**

- A. RCW 42.30.110
  - 1) Enumclaw Firefighters Union Local 3931 CBA
  - 2) Office Manager Contract

**12. GOOD OF THE ORDER**

**13. ADJOURNMENT**



# ENUMCLAW FIRE DEPARTMENT

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## EXHIBIT A - EXPENDITURES FROM 8-19-2021 THRU 9-15-2021

**Date:** Wednesday, September 15, 2021

**To:** Board of Commissioners  
**From:** Ashley Winter, Office Manager

**Subject:** Recommendation of Approval of Expenditures

General Fund Vouchers	Date	Batch	Type	Voucher #s	Amount
	9/15/2021	2021.09.02	Accounts Payable	210902001-210902032	\$ 154,777.57
					<u>\$ 154,777.57</u>
General Fund Payroll	Date	Batch	Type	Voucher #s	Amount
	8/31/2021	Career	Direct Deposit	EFTs	\$ 183,120.38
	8/31/2021	2021.08.05	Deductions & Benefits	EFTs	\$ 159,040.81
	8/31/2021	2021.08.06	Deductions & Benefits	EFTs	\$ 15,109.58
	8/31/2021	2021.08.07	Deductions & Benefits	210807001-210807003	\$ 7,555.77
	9/15/2021	Vol/Chap/Board	Direct Deposit	EFTs	\$ 3,714.50
	9/15/2021	2021.09.03	Deductions & Benefits	EFTs	\$ 713.40
					<u>\$ 369,254.44</u>
Capital Fund Vouchers	Date	Batch	Type	Voucher #s	Amount
	9/15/2021	2021.09.01	Accounts Payable	210901001-210901002	\$ 64,932.65
					<u>\$ 64,932.65</u>
Voided Vouchers	Date	Batch	Type	Voucher #s	Amount
					<u>\$ -</u>
Interfund Transfer	Date	From	To	Description	Amount
					<u>\$ -</u>
<b>Total General Fund Expenditures</b>					\$ 524,032.01
<b>Total Capital Fund Expenditures</b>					\$ 64,932.65
<b>TOTAL EXPENDITURES</b>					<u>\$ 588,964.66</u>