



# ENUMCLAW FIRE DEPARTMENT BOARD OF FIRE COMMISSIONERS

## REGULAR MEETING AGENDA WEDNESDAY, NOVEMBER 17, 2021 – 6:00PM VIRTUAL MEETING USING ZOOM

**The Board of Commissioners of the Enumclaw Fire Department will hold a virtual Regular Meeting via Zoom.**

### **Call-In Information:**

Dial: +1 253 215 8782

Meeting ID: 848 5233 4957

Link to Join: <https://us02web.zoom.us/j/84852334957>

### **1. CALL TO ORDER**

### **2. ATTENDANCE**

### **3. AGENDA AMENDMENTS**

### **4. ANNOUNCEMENTS & PRESENTATIONS**

### **5. APPROVAL OF MEETING MINUTES**

A. Regular Meeting October 20, 2021

### **6. REGULAR BUSINESS**

A. CORRESPONDENCE

B. FINANCIALS

1) Approval of Expenditures – Exhibit A

a) 2021 General Operating Fund Expenditures - \$402,734.62

- **Board Action Recommendation:** To approve expenditures from the General Operating Fund for \$402,734.62 as presented in Exhibit A.

2) Cash Balances

a) October 31, 2021

a. General Operating Fund – \$4,314,008.15 (2020 - \$3,947,938.38)

b. Capital Outlay Fund - \$3,903,950.18 (2020 - \$2,256,604.45)

b) November 11, 2021

a. General Operating Fund – \$4,665,445.97

b. Capital Outlay Fund - \$3,904,077.22

3) Financial Report – Ashley Winter, Office Manager

C. FIRE CHIEF'S REPORT - Chief Randy Fehr

D. RESOLUTIONS

1) Resolution #2021-06 General Fund Transfer to Capital Outlay Fund

2) Resolution #2021-07 Reserve Fund Balance for Salary Savings Plan

E. COMMITTEE UPDATES

1) ESCI Agency Evaluation Implementation

a) PSRFA Contract for Service

2) Levy Lid Lift Election

### **7. MEETINGS**

A. Next Regular Meeting

1) December 15, 2021 at 6:00pm – Zoom Virtual Meeting

### **8. OLD BUSINESS**

### **9. NEW BUSINESS**

A. 2022 Annual Fee Schedule

### **10. PUBLIC COMMENT**

A. Email Ashley Winter at [AWinter@enumclawfire.org](mailto:AWinter@enumclawfire.org) by 4:00pm day of meeting if you would like to be scheduled for Public Comment.

**11. EXECUTIVE/EXEMPT SESSION**

A. RCW 42.30.110 1(g)

1) Fire Chief's Annual Evaluation

**12. GOOD OF THE ORDER**

**13. ADJOURNMENT**



# ENUMCLAW FIRE DEPARTMENT

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## EXHIBIT A - EXPENDITURES FROM 10-21-2021 THRU 11-17-2021

**Date:** Wednesday, November 17, 2021

**To:** Board of Commissioners  
**From:** Ashley Winter, Office Manager

**Subject:** Recommendation of Approval of Expenditures

General Fund Vouchers	Date	Batch	Type	Voucher #s	Amount
	11/17/2021	2021.11.02	Accounts Payable	211102001-211102036	\$ 74,458.97
					<u>\$ 74,458.97</u>
General Fund Payroll	Date	Batch	Type	Voucher #s	Amount
	10/28/2021	2021.10.03	Payroll Quarterly Taxes	EFTs	\$ 24,163.72
	10/29/2021	Career	Direct Deposit	EFTs	\$ 144,634.84
	10/29/2021	2021.10.04	Deductions & Benefits	EFTs	\$ 148,239.41
	10/29/2021	2-21.10.05	Deductions & Benefits	211005001-211005003	\$ 6,923.22
	11/15/2021	Vol/Chap/Board	Direct Deposit	EFTs	\$ 3,637.70
	11/15/2021	2021.11.01	Deductions & Benefits	EFTs	\$ 676.76
					<u>\$ 328,275.65</u>
Capital Fund Vouchers	Date	Batch	Type	Voucher #s	Amount
					<u>\$ -</u>
Voided Vouchers	Date	Batch	Type	Voucher #s	Amount
					<u>\$ -</u>
Interfund Transfer	Date	From	To	Description	Amount
					<u>\$ -</u>
<b>Total General Fund Expenditures</b>					\$ 402,734.62
<b>Total Capital Fund Expenditures</b>					\$ -
<b>TOTAL EXPENDITURES</b>					<u>\$ 402,734.62</u>