



ENUMCLAW FIRE DEPARTMENT

BOARD OF FIRE COMMISSIONERS

REGULAR MEETING MINUTES

WEDNESDAY, OCTOBER 20, 2021 – 6:00PM

VIRTUAL MEETING USING ZOOM

The Board of Commissioners of the Enumclaw Fire Department held a virtual Regular Meeting via Zoom.

Call-In Information:

Dial: +1 253 215 8782

Meeting ID: 824 5690 2593

Passcode: 773477

Link to Join: <https://us02web.zoom.us/j/82456902593?pwd=aEtXQnVoaW5Lc2lsNjFOTGt4aUVCQT09>

1. CALL TO ORDER

- Meeting called to order by Commissioner Trachte at 6:00pm

2. ATTENDANCE

- Amy Trachte-Commissioner, Jenny Jones-Commissioner, Jim Zoll-Commissioner, Angela Stubblefield-Commissioner, Randy Fehr-Fire Chief, Ashley Winter-Office Manager/District Secretary
- **Board Action:** Motion made by Commissioner Stubblefield to excuse the absence of Commissioner Heintzinger, seconded by Commissioner Trachte. All in favor 4-0.

3. AGENDA AMENDMENTS

- None

4. ANNOUNCEMENTS & PRESENTATIONS

- None

5. APPROVAL OF MEETING MINUTES

A. Regular Meeting September 15, 2021

- **Board Action:** Motion made by Commissioner Zoll to approve the regular meeting minutes from September 15, 2021, seconded by Commissioner Stubblefield. All in favor 4-0.

B. Special Meeting October 6, 2021

- **Board Action:** Motion made by Commissioner Zoll to approve the special meeting minutes from October 6, 2021, seconded by Commissioner Stubblefield. All in favor 4-0.

6. REGULAR BUSINESS

A. CORRESPONDENCE

- 1) Email – WFCA Chelan Seminar June 4, 2022
- 2) Email – King County Fire Commissioners Officer/Directors nominations and committee information
- 3) Email – Chief's Annual Evaluation forms

B. FINANCIALS

1) Approval of Expenditures – Exhibit A

a) 2021 General Operating Fund Expenditures - \$484,315.91

- **Board Action:** Motion made by Commissioner Zoll to approve expenditures from the General Operating Fund for \$484,315.91 as presented in Exhibit A, seconded by Commissioner Stubblefield. All in favor 4-0.

2) Cash Balances

a) September 30, 2021

a. General Operating Fund – \$2,935,664.46 (2020 - \$2,736,549.15)

b. Capital Outlay Fund - \$3,509,416.89 (2020 - \$2,249,159.32)

b) October 11, 2021

a. General Operating Fund – \$3,015,185.21

b. Capital Outlay Fund - \$3,880,979.57

3) Financial Report – Ashley Winter, Office Manager

C. FIRE CHIEF'S REPORT - Chief Randy Fehr

D. RESOLUTIONS

1) Resolution #2021-05 2022 Property Tax Levy

- **Board Action:** Motion made by Commissioner Zoll to read Resolution #2021-05 by title only, seconded by Commissioner Stubblefield. All in favor 4-0.
- Commissioner Trachte read Resolution #2021-05 by title
- **Board Action:** Motion made by Commissioner Zoll to approve Resolution #2021-05, seconded by Commissioner Stubblefield. All in favor 4-0.

E. COMMITTEE UPDATES

1) ESCI Agency Evaluation Implementation

- The board has asked Chief Fehr to begin the process to recruit for an Assistant Chief

2) Levy Lid Lift Election

- Chief Fehr informed board that information will begin being posted on social media, website, etc and wants to make sure the board is prepared for questions and responding to communications related to the 2022 levy lid lift.
- Chief Fehr stated opinion of focusing first on passing the levy prior to contract for service

7. MEETINGS

A. Next Regular Meeting

1) November 17, 2021 at 6:00pm – Zoom Virtual Meeting

8. OLD BUSINESS

A. PSRFA Contract for Service

- Chief Fehr-PSRFA experiencing staffing issues due to the vaccine mandate and has put on hold until at least mid-year 2022. Chief Fehr believes this is not an option in 2022 but could be in future years, our focus for 2022 needs to be securing funding.
- Board agrees that they will continue to look at the option and now have more time to make a sound decision.

9. NEW BUSINESS

A. 2022 Proposed Budget Hearing

- **Board Action:** Motion made by Commissioner Zoll to approve the 2022 General Operating Fund expense budget for \$6,547,300, seconded by Commissioner Jones. All in favor 4-0.
- **Board Action:** Motion made by Commissioner Zoll to approve the 2022 Capital Outlay Fund expense budget for \$595,000, seconded by Commissioner Jones. All in favor 4-0.

B. Valley Communications Center Contract Fee Schedule

- **Board Action:** Motion made by Commissioner Trachte to approve and authorize Commissioner Trachte to sign the 2022 Valley Communications Center Contract Fee Schedule, seconded by Commissioner Stubblefield. All in favor 4-0.

10. PUBLIC COMMENT

A. Email Ashley Winter at AWinter@enumclawfire.org by 4:00pm day of meeting if you would like to be scheduled for Public Comment.

11. EXECUTIVE/EXEMPT SESSION

12. GOOD OF THE ORDER

13. ADJOURNMENT

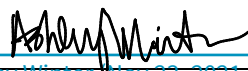
- **Board Action:** Motion made by Commissioner Stubblefield to adjourn meeting at 7:10pm, seconded by Commissioner Zoll. All in favor 4-0.

Approved by:



Amy Trachte (Nov 23, 2021 17:42 PST)

Amy Trachte, Chairperson



Ashley Winter (Nov 23, 2021 10:35 PST)

Ashley Winter, Office Manager