



ENUMCLAW FIRE DEPARTMENT BOARD OF FIRE COMMISSIONERS

REGULAR MEETING AGENDA WEDNESDAY, DECEMBER 15, 2021 – 6:00PM VIRTUAL MEETING USING ZOOM

The Board of Commissioners of the Enumclaw Fire Department will hold a virtual Regular Meeting via Zoom.

Call-In Information:

Dial: +1 253 215 8782

Meeting ID: 862 9780 1790

Link to Join: <https://us02web.zoom.us/j/86297801790>

1. CALL TO ORDER

2. ATTENDANCE

3. AGENDA AMENDMENTS

4. ANNOUNCEMENTS & PRESENTATIONS

5. APPROVAL OF MEETING MINUTES

A. Regular Meeting November 17, 2021

6. REGULAR BUSINESS

A. FINANCIALS

1) Approval of Expenditures – Exhibit A

a) 2021 General Operating Fund Expenditures - \$602,307.43

b) 2021 Capital Outlay Fund Expenditures - \$21,406.95

- **Board Action Recommendation:** To approve expenditures from the General Operating Fund for \$602,307.43 and Capital Outlay Fund for \$21,406.95 as presented in Exhibit A.

2) Cash Balances

a) November 30, 2021

a. General Operating Fund – \$4,182,249.23 (2020 - \$3,856,458.96)

b. Capital Outlay Fund - \$3,905,726.71 (2020 - \$2,008,345.62)

b) December 7, 2021

a. General Operating Fund – \$4,214,742.84

b. Capital Outlay Fund - \$3,923,755.77

B. RESOLUTIONS

1) Resolution #2021-06 General Fund Transfer to Capital Outlay Fund

2) Resolution #2021-07 Reserve Fund Balance for Salary Savings Plan

7. MEETINGS

A. 2022 Meeting Schedule

B. January Meeting - 2022 Board Chair/Vice Chair Positions

C. Next Regular Meeting

1) January 19, 2021, at 6:00pm

8. OLD BUSINESS

9. NEW BUSINESS

10. PUBLIC COMMENT

A. Email Ashley Winter at AWinter@enumclawfire.org by 4:00pm day of meeting if you would like to be scheduled for Public Comment.

11. EXECUTIVE/EXEMPT SESSION

12. GOOD OF THE ORDER

13. ADJOURNMENT



ENUMCLAW FIRE DEPARTMENT

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 www.enumclawfire.org – EFD@enumclawfire.org

EXHIBIT A - EXPENDITURES FROM 11-18-2021 THRU 12-15-2021

Date: Wednesday, December 15, 2021

To: Board of Commissioners
From: Ashley Winter, Office Manager

Subject: Recommendation of Approval of Expenditures

General Fund Vouchers	Date	Batch	Type	Voucher #s	Amount
	11/24/2021	2021.11.03	Accounts Payable	211103001	\$ 54,502.39
	12/15/2021	2021.12.02	Accounts Payable	211202001-211202036	\$ 119,531.64
					<u>\$ 174,034.03</u>
General Fund Payroll	Date	Batch	Type	Voucher #s	Amount
	11/30/2021	Career	Direct Deposit	EFTs	\$ 224,233.24
	11/30/2021	2021.11.04	Deductions & Benefits	EFTs	\$ 192,733.30
	11/30/2021	2021.11.05	Deductions & Benefits	211105001-211105003	\$ 6,923.22
	12/15/2021	Vol/Chap/Board	Direct Deposit	EFTs	\$ 3,699.60
	12/15/2021	2021.12.03	Deductions & Benefits	EFTs	\$ 684.04
					<u>\$ 428,273.40</u>
Capital Fund Vouchers	Date	Batch	Type	Voucher #s	Amount
	12/15/2021	2021.12.01	Accounts Payable	211201001-211201003	\$ 21,406.95
					<u>\$ 21,406.95</u>
Voided Vouchers	Date	Batch	Type	Voucher #s	Amount
					<u>\$ -</u>
Interfund Transfer	Date	From	To	Description	Amount
					<u>\$ -</u>
Total General Fund Expenditures					\$ 602,307.43
Total Capital Fund Expenditures					\$ 21,406.95
TOTAL EXPENDITURES					<u>\$ 623,714.38</u>