



ENUMCLAW FIRE DEPARTMENT

BOARD OF FIRE COMMISSIONERS

REGULAR MEETING MINUTES

WEDNESDAY, NOVEMBER 17, 2021 – 6:00PM

VIRTUAL MEETING USING ZOOM

The Board of Commissioners of the Enumclaw Fire Department held a virtual Regular Meeting via Zoom.

Call-In Information:

Dial: +1 253 215 8782

Meeting ID: 848 5233 4957

Link to Join: <https://us02web.zoom.us/j/84852334957>

1. CALL TO ORDER

- Meeting called to order by Commissioner Trachte at 6:00pm.

2. ATTENDANCE

- Amy Trachte-Commissioner, Jenny Jones-Commissioner, Jim Zoll-Commissioner, Eric Heintzinger-Commissioner, Angie Stubblefield-Commissioner, Randy Fehr-Fire Chief, Ashley Winter-Office Manager/District Secretary

3. AGENDA AMENDMENTS

- None

4. ANNOUNCEMENTS & PRESENTATIONS

- None

5. APPROVAL OF MEETING MINUTES

A. Regular Meeting October 20, 2021

- **Board Action:** Motion made by Commissioner Jones to approve the meeting minutes from the Regular Meeting on October 20, 2021, seconded by Commissioner Trachte. All in favor 5-0.

6. REGULAR BUSINESS

A. CORRESPONDENCE

- None

B. FINANCIALS

1) Approval of Expenditures – Exhibit A

a) 2021 General Operating Fund Expenditures - \$402,734.62

- **Board Action:** Motion made by Commissioner Jones to approve expenditures from the General Operating Fund for \$402,734.62 as presented in Exhibit A, seconded by Commissioner Zoll. All in favor 5-0.

2) Cash Balances

a) October 31, 2021

a. General Operating Fund – \$4,314,008.15 (2020 - \$3,947,938.38)

b. Capital Outlay Fund - \$3,903,950.18 (2020 - \$2,256,604.45)

b) November 11, 2021

a. General Operating Fund – \$4,665,445.97

b. Capital Outlay Fund - \$3,904,077.22

3) Financial Report – Ashley Winter, Office Manager

C. FIRE CHIEF'S REPORT - Chief Randy Fehr

D. RESOLUTIONS

1) Resolution #2021-06 General Fund Transfer to Capital Outlay Fund

- **Board Action:** Motion made by Commissioner Heintzinger to read Resolution #2021-06 by title only, seconded by Commissioner Zoll. All in favor 5-0.

- Commissioner Trachte reads Resolution #2021-06 by title only.

2) Resolution #2021-07 Reserve Fund Balance for Salary Savings Plan

- **Board Action:** Motion made by Commissioner Zoll to read Resolution #2021-07 by title only, seconded by Commissioner Heintzinger. All in favor 5-0.
- Commissioner Trachte reads Resolution #2021-07 by title only.

E. COMMITTEE UPDATES

- 1) ESCI Agency Evaluation Implementation
 - a) PSRFA Contract for Service
 - No updates.
- 2) Levy Lid Lift Election
 - Fehr-Continue to move forward with levy lid information being presented to the community via social media, website, newspaper, etc.
 - Fehr-If community members have questions or would like to discuss the topic, he is available to schedule a time to meet.
 - Fehr-Levy lid lift will be put on August 2022 ballot.

7. MEETINGS

A. Next Regular Meeting

- 1) December 15, 2021, at 6:00pm – Zoom Virtual Meeting

8. OLD BUSINESS

- None

9. NEW BUSINESS

A. 2022 Annual Fee Schedule

- **Board Action:** Motion made by Commissioner Heintzinger to adopt the 2022 Annual Fee Schedule, seconded by Commissioner Zoll. All in favor 5-0.

10. PUBLIC COMMENT

- A. Email Ashley Winter at AWinter@enumclawfire.org by 4:00pm day of meeting if you would like to be scheduled for Public Comment.

11. EXECUTIVE/EXEMPT SESSION

A. RCW 42.30.110 1(g)

- 1) Fire Chief's Annual Evaluation

- Excused at 6:29 for 10 minutes, resumed regular session at 6:39pm.
- Commissioner Jones left meeting at 6:33pm.

12. GOOD OF THE ORDER

- Commissioner Trachte wished everyone a Happy Thanksgiving.


13. ADJOURNMENT

- **Board Action:** Motion made by Commissioner Stubblefield to adjourn meeting at 6:40pm, seconded by Commissioner Zoll. All in favor 4-0.

Approved by:


 Amy Trachte (Jan 1, 2022 07:21 PST)

Amy Trachte, Chairperson


 Ashley Winter (Dec 27, 2021 11:17 PST)

Ashley Winter, Office Manager









11-17-2021 Commissioners Meeting Minutes

Final Audit Report

2022-01-01

Created:	2021-12-27
By:	Erinn Tinney (etinney@enumclawfire.org)
Status:	Signed
Transaction ID:	CBJCHBCAABA AVLNTTC2S5Na5xnMDbA3jVoD-pqWZUOZF

"11-17-2021 Commissioners Meeting Minutes" History

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2021-12-27 - 6:05:09 PM GMT- IP address: 146.129.253.221
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Signature Date: 2021-12-27 - 7:17:36 PM GMT - Time Source: server- IP address: 146.129.246.254
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