



ENUMCLAW FIRE DEPARTMENT BOARD OF FIRE COMMISSIONERS

REGULAR MEETING MINUTES WEDNESDAY, DECEMBER 15, 2021 – 6:00PM VIRTUAL MEETING USING ZOOM

The Board of Commissioners of the Enumclaw Fire Department held a virtual Regular Meeting via Zoom.

Call-In Information:

Dial: +1 253 215 8782

Meeting ID: 862 9780 1790

Link to Join: <https://us02web.zoom.us/j/86297801790>

1. CALL TO ORDER

- Meeting called to order by Commissioner Trachte at 6:00pm

2. ATTENDANCE

- Amy Trachte – Commissioner, Jenny Jones – Commissioner, Jim Zoll – Commissioner, Angie Stubblefield – Commissioner, Eric Heintzinger – Commissioner, Randy Fehr – Fire Chief, Ashley Winter – District Secretary/Office Manager

3. AGENDA AMENDMENTS

- None

4. ANNOUNCEMENTS & PRESENTATIONS

- None

5. APPROVAL OF MEETING MINUTES

A. Regular Meeting November 17, 2021

- **Board Action:** Motion made by Commissioner Zoll to approve Regular Meeting Minutes from November 17, 2021, seconded by Commissioner Stubblefield. All in favor 5-0.

6. REGULAR BUSINESS

A. FINANCIALS

1) Approval of Expenditures – Exhibit A

- a) 2021 General Operating Fund Expenditures - \$602,307.43
- b) 2021 Capital Outlay Fund Expenditures - \$21,406.95

- **Board Action:** Motion made by Commissioner Jones to approve expenditures from the General Operating Fund for \$602,307.43 and Capital Outlay Fund for \$21,406.95 as presented in Exhibit A, seconded by Commissioner Heintzinger. All in favor 5-0.

2) Cash Balances

a) November 30, 2021

- a. General Operating Fund – \$4,182,249.23 (2020 - \$3,856,458.96)
- b. Capital Outlay Fund - \$3,905,726.71 (2020 - \$2,008,345.62)

b) December 7, 2021

- a. General Operating Fund – \$4,214,742.84
- b. Capital Outlay Fund - \$3,923,755.77

B. RESOLUTIONS

1) Resolution #2021-06 General Fund Transfer to Capital Outlay Fund

- **Board Action:** Motion made by Commissioner Heintzinger to read Resolution #2021-06 by title only, seconded by Commissioner Stubblefield. All in favor 5-0.
- Commissioner Trachte reads Resolution #2021-06 by title only.
- **Board Action:** Motion made by Commissioner Heintzinger to approve Resolution #2021-06, seconded by Commissioner Jones. All in favor 5-0.

2) Resolution #2021-07 Reserve Fund Balance for Salary Savings Plan

- **Board Action:** Motion made by Commissioner Jones to read Resolution #2021-07 by title only, seconded by Commissioner Zoll. All in favor 5-0.

- Commissioner Trachte reads Resolution 2021-07 by title only
- **Board Action:** Motion made by Commissioner Jones to adopt Resolution #2021-07, seconded by Commissioner Heintzinger. All in favor 5-0.

7. MEETINGS

A. 2022 Meeting Schedule

B. January Meeting - 2022 Board Chair/Vice Chair Positions

- **Board Action:** Motion made by Commissioner Zoll to keep Amy Trachte as Chairperson and make Eric Heintzinger Vice Chairperson, seconded by Commissioner Stubblefield. All in favor 5-0.

C. Next Regular Meeting

1) January 19, 2021, at 6:00pm

- Meetings will be in person at Enumclaw City Hall Council Chambers, hybrid option will be available.

8. OLD BUSINESS

9. NEW BUSINESS

10. PUBLIC COMMENT

A. Email Ashley Winter at AWinter@enumclawfire.org by 4:00pm day of meeting if you would like to be scheduled for Public Comment.

- None

11. EXECUTIVE/EXEMPT SESSION

12. GOOD OF THE ORDER

13. ADJOURNMENT

- **Board Action:** Motion made by Commissioner Zoll to adjourn meeting at 6:13pm, seconded by Commissioner Stubblefield. All in favor 5-0.

Approved by:



Amy Trachte (Feb 2, 2022 13:56 PST)

Amy Trachte, Chairperson



Ashley Winter (Jan 20, 2022 10:50 PST)

Ashley Winter, Office Manager









12-15-2021 Commissioners Meeting Minutes

Final Audit Report

2022-02-02

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