



ENUMCLAW FIRE DEPARTMENT BOARD OF FIRE COMMISSIONERS

REGULAR MEETING AGENDA WEDNESDAY, APRIL 13, 2022 – 6:00PM ENUMCLAW CITY HALL COUNCIL CHAMBERS

The Board of Commissioners of the Enumclaw Fire Department will hold a Regular Meeting at Enumclaw City Hall Council Chambers with a virtual option via Zoom.

Call-In Information:

Dial: +1 253 215 8782

Meeting ID: 835 5522 5283

Passcode: 885337

Link to Join: <https://us02web.zoom.us/j/83555225283?pwd=TkVvaFplQUdVZdUpOR05MUkhWQT09>

1. CALL TO ORDER
2. FLAG SALUTE
3. ATTENDANCE
4. AGENDA AMENDMENTS
5. PUBLIC COMMENT

A. Email Ashley Winter at AWinter@enumclawfire.org by 4:00pm day of meeting if you would like to be scheduled for Public Comment.

- 1) *This is an opportunity for the public to address the Board of Commissioners on any subject which is not of a quasi-judicial nature or scheduled for a public hearing. Speakers are asked to stand to have their comments recorded. Speakers should state clearly their name(s) and address for the record. Please limit comments to three minutes per person.*

6. ANNOUNCEMENTS & PRESENTATIONS

7. APPROVAL OF MEETING MINUTES

A. Regular Meeting March 16, 2022

8. REGULAR BUSINESS

A. CORRESPONDENCE

B. FINANCIALS

1) Approval of Expenditures – Exhibit A

a) 2022 General Operating Fund Expenditures - \$444,799.00

b) 2022 Capital Outlay Fund Expenditures - \$2,053.90

- **Board Action Recommendation:** To approve expenditures from the General Operating Fund for \$444,799.00 and the Capital Outlay Fund for \$2,053.90 as presented in Exhibit A.

2) Cash Balances

a) March 31, 2022

a. General Operating Fund – \$1,550,515.64 (2021 - \$1,981,459.52)

b. Capital Outlay Fund - \$5,426,881.67 (2021 - \$2,894,733.81)

b) April 7, 2022

a. General Operating Fund – \$1,760,448.12

b. Capital Outlay Fund - \$5,426,881.67

3) Financial Report – Ashley Winter, Office Manager

C. FIRE CHIEF'S REPORT – Chief Randy Fehr

D. RESOLUTIONS

E. COMMITTEE UPDATES

1) ESCI Agency Evaluation Implementation

2) Fire Levy Lid Lift Election

9. MEETINGS

A. Next Regular Meeting

1) May 18, 2022, at 6:00pm

10. OLD BUSINESS

11. NEW BUSINESS

A. Office Manager Job Description Update

B. Station 41 Remodel

12. PUBLIC COMMENT

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13. EXECUTIVE/EXEMPT SESSION

14. GOOD OF THE ORDER

15. ADJOURNMENT



ENUMCLAW FIRE DEPARTMENT

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 www.enumclawfire.org – EFD@enumclawfire.org

EXHIBIT A - EXPENDITURES FROM 3-17-2022 THRU 4-13-2022

Date: Wednesday, April 13, 2022

To: Board of Commissioners

From: Ashley Winter, Office Manager

Subject: Recommendation of Approval of Expenditures

General Fund Vouchers	Date	Batch	Type	Voucher #s	Amount
	3/17/2022	2022.03.04	Accounts Payable	EFT	\$ 800.00
	4/1/2022	2022.04.01	Accounts Payable	EFT	\$ 800.00
	4/2/2022	2022.04.02	Accounts Payable	EFT	\$ 5,000.00
	4/13/2022	2022.04.03	Accounts Payable	220403001-220403035	\$ 135,541.30
					<u>\$ 142,141.30</u>
General Fund Payroll	Date	Batch	Type	Voucher #s	Amount
	3/31/2022	Career	Direct Deposit	EFTs	\$ 143,381.82
	3/31/2022	2022.03.05	Deductions & Benefits	EFTs	\$ 154,669.19
	3/31/2022	2022.03.06	Deductions & Benefits	220306001-220306002	\$ 4,606.69
					<u>\$ 302,657.70</u>
Capital Fund Vouchers	Date	Batch	Type	Voucher #s	Amount
	4/13/2022	2022.04.04	Accounts Payable	220404001-220404002	\$ 2,053.90
					<u>\$ 2,053.90</u>
Voided Vouchers	Date	Batch	Type	Voucher #s	Amount
					<u>\$ -</u>
Interfund Transfer	Date	From	To	Description	Amount
					<u>\$ -</u>
Total General Fund Expenditures					\$ 444,799.00
Total Capital Fund Expenditures					\$ 2,053.90
TOTAL EXPENDITURES					<u>\$ 446,852.90</u>