



ENUMCLAW FIRE DEPARTMENT BOARD OF FIRE COMMISSIONERS

REGULAR MEETING MINUTES WEDNESDAY, JULY 20, 2022 – 6:00PM ENUMCLAW CITY HALL COUNCIL CHAMBERS

The Board of Commissioners of the Enumclaw Fire Department held a Regular Meeting at Enumclaw City Hall Council Chambers with a virtual option via Zoom.

Call-In Information:

Dial: +1 253 215 8782

Meeting ID: 815 7636 0933

Link to Join: <https://us02web.zoom.us/j/81576360933>

1. CALL TO ORDER

- Meeting called to order by Commissioner Trachte at 6:02pm.

2. FLAG SALUTE

- Led by Commissioner Trachte.

3. ATTENDANCE

- Present: Amy Trachte – Commissioner, Eric Heintzinger – Commissioner, Jim Zoll – Commissioner, Jenny Jones – Commissioner, Angie Stubblefield – Commissioner, Randy Fehr – Fire Chief, Ben Hayman – Deputy Fire Chief, Ashley Winter – Finance & HR Director/District Secretary
- Absent: None

4. AGENDA AMENDMENTS

- None

5. PUBLIC COMMENT

- A. Email Ashley Winter at AWinter@enumclawfire.org by 4:00pm day of meeting if you would like to be scheduled for Public Comment.

- 1) *This is an opportunity for the public to address the Board of Commissioners on any subject which is not of a quasi-judicial nature or scheduled for a public hearing. Speakers are asked to stand to have their comments recorded. Speakers should state clearly their name(s) and address for the record. Please limit comments to three minutes per person.*

- None

6. ANNOUNCEMENTS & PRESENTATIONS

- A. MIH – C.A.R.E.S Proposals

- 1) Puget Sound Regional Fire Authority
- 2) Valley Regional Fire Authority

7. APPROVAL OF MEETING MINUTES

- A. Regular Meeting June 15, 2022

- **Board Action:** Motion made by Commissioner Zoll to approve the June 15, 2022 regular meeting minutes, seconded by Commissioner Jones. All in favor 5-0.

8. REGULAR BUSINESS

- A. CORRESPONDENCE

- None

- B. FINANCIALS

- 1) Approval of Expenditures – Exhibit A

- a) 2022 General Operating Fund Expenditures - \$469,632.72
- b) 2022 Capital Outlay Fund Expenditures – \$149,110.04

- **Board Action:** Motion made by Commissioner Heintzinger to approve expenditures from the General Operating Fund for \$469,632.72 and the Capital Outlay Fund for

\$149,110.04 as presented in Exhibit A, seconded by Commissioner Jones. All in favor 5-0.

2) Cash Balances

a) June 30, 2022

- a. General Operating Fund – \$3,461,652.59 (2021 - \$3,811,238.06)
- b. Capital Outlay Fund - \$5,383,370.87 (2021 - \$3,512,275.31)

b) July 14, 2022

- a. General Operating Fund – \$3,478,016.37
- b. Capital Outlay Fund - \$5,383,370.87

3) Financial Report – Ashley Winter

C. FIRE CHIEF'S REPORT – Chief Randy Fehr

D. RESOLUTIONS

1) EFD Resolution #2022-04-6 Year Levy Lid Lift

- **Board Action:** Motion made by Commissioner Heintzinger to read EFD Resolution #2022-04 by title only, seconded by Commissioner Jones. All in favor 5-0.
- Commissioner Trachte reads EFD Resolution #2022-04 by title.
- **Board Action:** Motion made by Commissioner Heintzinger to approve EFD Resolution #2022-04, seconded by Commissioner Jones. All in favor 5-0.

E. COMMITTEE UPDATES

1) ESCI Agency Evaluation Implementation

- None

2) Fire Levy Lid Lift Election

- Ballots are out.

9. MEETINGS

A. Next Regular Meeting

1) August 17, 2022, at 6:00pm

10. OLD BUSINESS

- None

11. NEW BUSINESS

- None

12. PUBLIC COMMENT

A. Email Ashley Winter at AWinter@enumclawfire.org by 4:00pm day of meeting if you would like to be scheduled for Public Comment.

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- None

13. EXECUTIVE/EXEMPT SESSION

- None

14. GOOD OF THE ORDER

- None

15. ADJOURNMENT

- **Board Action:** Motion made by Commissioner Zoll to adjourn at 7:12pm, seconded by Commissioner Heintzinger. All in favor 5-0.

Approved by:



Amy Trachte (Aug 19, 2022 06:46 PDT)

Amy Trachte, Chairperson



Ashley Winter (Aug 18, 2022 08:47 PDT)

Ashley Winter, Board Secretary



ENUMCLAW FIRE DEPARTMENT

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 www.enumclawfire.org – EFD@enumclawfire.org

EXHIBIT A - EXPENDITURES FROM 6-16-2022 THRU 7-20-2022

Date: Wednesday, July 20, 2022

To: Board of Commissioners
From: Ashley Winter, Finance & HR Director

Subject: Recommendation of Approval of Expenditures

General Fund Vouchers	Date	Batch	Type	Voucher #s	Amount
	7/1/2022	2022.07.01	Accounts Payable	EFT	\$ 800.00
	7/20/2022	2022.07.04	Accounts Payable	220704001-220704036	\$ 115,908.58
					<u>\$ 116,708.58</u>

General Fund Payroll	Date	Batch	Type	Voucher #s	Amount
	7/15/2022	Volunteers/Chaplains/Commissioners	Direct Deposit	EFTs	\$ 3,303.12
	7/15/2022	2022.07.02	Deductions & Benefits	EFTs	\$ 608.26
	6/30/2022	Career	Direct Deposit	EFTs	\$ 176,893.28
	6/30/2022	2022.06.05	Deductions & Benefits	EFTs	\$ 171,920.39
	6/30/2022	2022.06.06	Deductions & Benefits	220606001	\$ 199.09
					<u>\$ 352,924.14</u>

Capital Fund Vouchers	Date	Batch	Type	Voucher #s	Amount
	7/20/2022	2022.07.03	Accounts Payable	220703001-220703003	\$ 149,110.04
					<u>\$ 149,110.04</u>

Voided Vouchers	Date	Batch	Type	Voucher #s	Amount
					<u>\$ -</u>

Interfund Transfer	Date	From	To	Description	Amount
					<u>\$ -</u>

Total General Fund Expenditures	\$ 469,632.72
Total Capital Fund Expenditures	\$ 149,110.04
TOTAL EXPENDITURES	<u>\$ 618,742.76</u>










July 2022 Commissioners Meeting Minutes

Final Audit Report

2022-08-19

Created:	2022-08-18
By:	Erinn Tinney (etinney@enumclawfire.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAA6j9VLLhIZcq9F648oF2UV-pmByA99qLL

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