



ENUMCLAW FIRE DEPARTMENT BOARD OF FIRE COMMISSIONERS

REGULAR MEETING AGENDA WEDNESDAY, NOVEMBER 16, 2022 – 6:00PM ENUMCLAW CITY HALL COUNCIL CHAMBERS

The Board of Commissioners of the Enumclaw Fire Department will hold a Regular Meeting at Enumclaw City Hall Council Chambers with a virtual option via Zoom.

Call-In Information:

Dial: +1 253 215 8782

Meeting ID: 821 0164 0765

Link to Join: <https://us02web.zoom.us/j/82101640765>

1. CALL TO ORDER
2. FLAG SALUTE
3. ATTENDANCE
4. AGENDA AMENDMENTS
5. PUBLIC COMMENT

A. Email Ashley Winter at AWinter@enumclawfire.org by 4:00pm day of meeting if you would like to be scheduled for Public Comment.

1) *This is an opportunity for the public to address the Board of Commissioners on any subject which is not of a quasi-judicial nature or scheduled for a public hearing. Speakers are asked to stand to have their comments recorded. Speakers should state clearly their name(s) and address for the record. Please limit comments to three minutes per person.*

6. ANNOUNCEMENTS & PRESENTATIONS

7. APPROVAL OF MEETING MINUTES

- A. Regular Meeting October 19, 2022
- B. Special Meeting October 26, 2022
- C. Special Meeting November 9, 2022

8. REGULAR BUSINESS

- A. CORRESPONDENCE
- B. FINANCIALS

1) Approval of Expenditures – Exhibit A

- a) 2022 General Operating Fund Expenditures - \$454,394.24
- b) 2022 Capital Outlay Fund Expenditures – \$15,969.90

- **Board Action Recommendation:** To approve expenditures from the General Operating Fund for \$454,394.24 and the Capital Outlay Fund for \$15,969.90 as presented in Exhibit A.

2) Cash Balances

- a) October 31, 2022
 - a. General Operating Fund – \$3,487,605.68 (2021 - \$4,314,008.15)
 - b. Capital Outlay Fund - \$5,331,178.73 (2021 - \$3,903,950.18)
- b) November 10, 2022
 - a. General Operating Fund – \$4,178,620.99
 - b. Capital Outlay Fund - \$5,331,178.73

3) Financial Report – Ashley Winter

C. FIRE CHIEF'S REPORT – Chief Randy Fehr

D. RESOLUTIONS

- 1) Resolution #2022-07 2023 Property Tax Levy

E. COMMITTEE UPDATES

- 1) ESCI Agency Evaluation Implementation

9. MEETINGS

A. Next Regular Meeting

- 1) December 14, 2022, at 6:00pm

10. OLD BUSINESS

11. NEW BUSINESS

A. 2023 Proposed Budget Hearing

B. Valley Communications Center Contract Fee Schedule

12. PUBLIC COMMENT

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13. EXECUTIVE/EXEMPT SESSION

14. GOOD OF THE ORDER

15. ADJOURNMENT



ENUMCLAW FIRE DEPARTMENT

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 www.enumclawfire.org – EFD@enumclawfire.org

EXHIBIT A - EXPENDITURES FROM 10-20-2022 THRU 11-16-2022

Date: Wednesday, November 16, 2022

To: Board of Commissioners
From: Ashley Winter, Finance & HR Director

Subject: Recommendation of Approval of Expenditures

General Fund Vouchers	Date	Batch	Type	Voucher #s	Amount
	11/1/2022	2022.11.01	Accounts Payable	EFT	\$ 800.00
	11/16/2022	2022.11.04	Accounts Payable	221104001-221104030	\$ 84,718.31
					<u>\$ 85,518.31</u>

General Fund Payroll	Date	Batch	Type	Voucher #s	Amount
	11/15/2022	Volunteers/Chaplains/Commissioners	Direct Deposit	EFTs	\$ 3,452.25
	11/15/2022	2022.11.02	Deductions & Benefits	EFTs	\$ 684.94
	10/31/2022	Career	Direct Deposit	EFTs	\$ 176,791.18
	10/31/2022	2022.10.05	Deductions & Benefits	EFTs	\$ 187,703.47
	10/31/2022	2022.10.06	Deductions & Benefits	221006001	\$ 244.09
					<u>\$ 368,875.93</u>

Capital Fund Vouchers	Date	Batch	Type	Voucher #s	Amount
	11/16/2022	11.03.2022	Accounts Payable	221103001-221103004	\$ 15,969.90
					<u>\$ 15,969.90</u>

Voided Vouchers	Date	Batch	Type	Voucher #s	Amount
					\$ -

Interfund Transfer	Date	From	To	Description	Amount
					\$ -

Total General Fund Expenditures	\$ 454,394.24
Total Capital Fund Expenditures	\$ 15,969.90
TOTAL EXPENDITURES	<u>\$ 470,364.14</u>