



ENUMCLAW FIRE DEPARTMENT BOARD OF FIRE COMMISSIONERS

REGULAR MEETING AGENDA WEDNESDAY, MARCH 15, 2023 – 6:00PM ENUMCLAW CITY HALL COUNCIL CHAMBERS

The Board of Commissioners of the Enumclaw Fire Department will hold a Regular Meeting at Enumclaw City Hall Council Chambers with a virtual option via Zoom.

Call-In Information:

Dial: +1 253 215 8782

Meeting ID: 856 0533 8873

Link to Join: <https://us02web.zoom.us/j/85605338873>

1. CALL TO ORDER
2. FLAG SALUTE
3. ATTENDANCE
4. PUBLIC COMMENT

A. Email Laura Buckley at labuckley@enumclawfire.org by 4:00pm day of meeting if you would like to be scheduled for Public Comment.

- 1) *This is an opportunity for the public to address the Board of Commissioners on any subject which is not of a quasi-judicial nature or scheduled for a public hearing. Speakers are asked to stand to have their comments recorded. Speakers should state clearly their name(s) and address for the record. Please limit comments to three minutes per person.*

5. EXECUTIVE/EXEMPT SESSION

- 1) None

6. ANNOUNCEMENTS & PRESENTATIONS

A. Financial Affairs Disclosure Statements (F-1) are due to Washington Public Disclosure Commission (PDC) from all Commissioners by April 15, 2023.

7. APPROVAL OF MEETING MINUTES

A. Special Meeting February 15, 2023

8. REGULAR BUSINESS

A. CORRESPONDENCE

B. FINANCIALS

1) Approval of Expenditures – Exhibit A

a) 2023 General Operating Fund Expenditures - \$678,539.81

b) 2023 Capital Outlay Fund Expenditures – \$12,316.16

- **Board Action Recommendation:** To approve expenditures from the General Operating Fund for \$678,539.81 and the Capital Outlay Fund for \$12,316.16 as presented in Exhibit A.

2) Cash Balances

a) February 28, 2023

a. General Operating Fund – \$2,285,589.65 (2022 - \$1,635,752.44)

b. Capital Outlay Fund - \$5,602,235.05 (2022 - \$5,422,491.91)

b) March 6, 2023

a. General Operating Fund – \$2,266,250.35

b. Capital Outlay Fund - \$5,602,235.05

3) Financial Report – Laura Buckley

C. FIRE CHIEF'S REPORT

1) Chief Randy Fehr

2) Deputy Chief Ben Hayman

D. RESOLUTIONS

E. COMMITTEE UPDATES

9. MEETINGS

A. Next Regular Meeting

1) April 12, 2023, at 6:00pm

10. OLD BUSINESS

A. None

11. NEW BUSINESS

A. 2022 Volunteer Firefighters Pension Participation Certification

12. PUBLIC COMMENT

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13. GOOD OF THE ORDER

14. ADJOURNMENT



ENUMCLAW FIRE DEPARTMENT

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 Telephone (360) 825-5544 Fax: (253) 856-6541
 www.enumclawfire.org – EFD@enumclawfire.org

EXHIBIT A - EXPENDITURES FROM 2-16-2023 THRU 3-15-2023

Date: Wednesday, March 15, 2023

To: Board of Commissioners
From: Laura Buckley, Finance & HR Specialist

Subject: Recommendation of Approval of Expenditures

General Fund Vouchers	Date	Batch	Type	Voucher #s	Amount
	2/24/2023	2023.02.08	Accounts Payable	EFT	\$ 19,196.73
	3/1/2023	2023.03.01	Accounts Payable	EFT	\$ 800.00
	3/15/2023	2023.03.03	Accounts Payable	230303001-230303042	\$ 240,652.50
					<u>\$ 260,649.23</u>
General Fund Payroll	Date	Batch	Type	Voucher #s	Amount
	2/28/2023	2023.02.06	Deductions & Benefits	EFTs	\$ 208,946.68
	2/28/2023	2023.02.07	Deductions & Benefits	230207001	\$ 254.09
	3/15/2023	Career	Direct Deposit	EFTs	\$ 205,106.29
	3/15/2023	2023.03.02	Deductions & Benefits	EFT	\$ 596.30
	3/15/2023	Volunteers/Chaplains/Commissioners	Direct Deposit	EFTs	\$ 2,987.22
					<u>\$ 417,890.58</u>
Capital Fund Vouchers	Date	Batch	Type	Voucher #s	Amount
	3/15/2023	2023.03.03	Accounts Payable	230303006	\$ 12,316.16
					<u>\$ 12,316.16</u>
Voided Vouchers	Date	Batch	Type	Voucher #s	Amount
					<u>\$ -</u>
Interfund Transfer	Date	From	To	Description	Amount
					<u>\$ -</u>
Total General Fund Expenditures					\$ 678,539.81
Total Capital Fund Expenditures					\$ 12,316.16
TOTAL EXPENDITURES					<u>\$ 690,855.97</u>