



ENUMCLAW FIRE DEPARTMENT BOARD OF FIRE COMMISSIONERS

REGULAR MEETING AGENDA WEDNESDAY, MAY 17, 2023 – 6:00PM ENUMCLAW CITY HALL COUNCIL CHAMBERS

The Board of Commissioners of the Enumclaw Fire Department will hold a Regular Meeting at Enumclaw City Hall Council Chambers with a virtual option via Zoom.

Call-In Information:

Dial: +1 253 215 8782

Meeting ID: 876 5636 4060

Link to Join: <https://us02web.zoom.us/j/87656364060>

1. CALL TO ORDER

2. FLAG SALUTE

3. ATTENDANCE

4. AGENDA AMENDMENTS

5. PUBLIC COMMENT

- A. Email Laura Buckley at labuckley@enumclawfire.org by 4:00pm day of meeting if you would like to be scheduled for Public Comment.
- 1) *This is an opportunity for the public to address the Board of Commissioners on any subject which is not of a quasi-judicial nature or scheduled for a public hearing. Speakers are asked to stand to have their comments recorded. Speakers should state clearly their name(s) and address for the record. Please limit comments to three minutes per person.*

6. EXECUTIVE/EXEMPT SESSION

- A. None

7. ANNOUNCEMENTS & PRESENTATIONS

- A. None

8. APPROVAL OF MEETING MINUTES

- A. Regular Meeting April 12, 2023

9. REGULAR BUSINESS

A. CORRESPONDENCE

B. FINANCIALS

- 1) Approval of Expenditures – Exhibit A
- a) 2023 General Operating Fund Expenditures - \$500,385.19
 - b) 2023 Capital Outlay Fund Expenditures – \$4,858.90
 - **Board Action Recommendation:** To approve expenditures from the General Operating Fund for \$500,385.19 and the Capital Outlay Fund for \$4,858.90 as presented in Exhibit A.
- 2) Cash Balances
- a) April 30, 2023
 - a. General Operating Fund – \$4,140,857.48 (2022 - \$3,618,562.23)
 - b. Capital Outlay Fund - \$5,578,232.07 (2022 - \$5,431,830.29)
 - b) May 14, 2023
 - a. General Operating Fund – \$4,881,869.50
 - b. Capital Outlay Fund - \$5,590,947.91

C. FIRE CHIEF'S REPORT

- 1) Chief Randy Fehr

D. RESOLUTIONS

- 1) Resolution No. 2023-01 – Authorizing Fee Recovery at Care Facilities for adoption, and Resolution No. 15-007 Authorizing Recovery of Costs Incurred Non-Emergent 911 Calls for rescission.
 - **Board Action Recommendation:** To adopt Resolution No. 2023-01 – Authorizing Fee Recovery at Care Facilities.
 - **Board Action Recommendation:** To rescind Resolution No. 15-007 – Recovery of Costs Incurred Non-Emergent 911 Calls

E. COMMITTEE UPDATES

10. MEETINGS

A. Next Regular Meeting

- 1) June 21, 2023, at 6:00pm

11. OLD BUSINESS

A. None

12. NEW BUSINESS

A. 2023 Entry-Level Firefighter Recruitment

- **Board Action Recommendation:** To approve the hiring of two (2) additional uniformed FTE positions.

B. Wildland Report

13. PUBLIC COMMENT

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14. GOOD OF THE ORDER

15. ADJOURNMENT



ENUMCLAW FIRE DEPARTMENT

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 Telephone (360) 825-5544 Fax: (253) 856-6541
 www.enumclawfire.org – EFD@enumclawfire.org

EXHIBIT A - EXPENDITURES FROM 4-13-2023 THRU 5-17-2023

Date: Wednesday, May 17, 2023

To: Board of Commissioners
 From: Laura Buckley, Finance & HR Specialist

Subject: Recommendation of Approval of Expenditures

General Fund Vouchers	Date	Batch	Type	Voucher #s	Amount
	5/1/2023	2023.05.02	Accounts Payable	EFT	\$ 742.71
	5/1/2023	2023.05.03	Accounts Payable	EFT	\$ 800.00
	5/17/2023	2023.05.06	Accounts Payable	230506001-230506045	\$ 102,563.71
					\$ 104,106.42
General Fund Payroll	Date	Batch	Type	Voucher #s	Amount
	4/14/2023	2023.04.05	Deductions & Benefits	EFT	\$643.50
	4/14/2023	Volunteers/Chaplains/Commissioners	Direct Deposit	EFTs	\$3,254.37
	4/28/2023	Career	Direct Deposit	EFTs	\$ 188,722.69
	4/28/2023	2023.04.06	Deductions & Benefits	EFTs	\$ 199,492.78
	4/28/2023	2023.04.07	Deductions & Benefits	230407001	\$ 254.09
	5/15/2023	2023.05.04	Deductions & Benefits	EFT	\$ 642.92
	5/15/2023	Volunteers/Chaplains/Commissioners	Direct Deposit	EFTs	\$ 3,268.42
					\$396,278.77
Capital Fund Vouchers	Date	Batch	Type	Voucher #s	Amount
	5/1/2023	2023.05.01	Accounts Payable	230501001	\$ 4,116.94
	5/17/2023	2023.05.05	Accounts Payable	230505001-230505002	\$ 741.96
					\$ 4,858.90
Voided Vouchers	Date	Batch	Type	Voucher #s	Amount
					\$ -
Interfund Transfer	Date	From	To	Description	Amount
					\$ -
Total General Fund Expenditures					\$ 500,385.19
Total Capital Fund Expenditures					\$ 4,858.90
TOTAL EXPENDITURES					\$ 505,244.09