



# ENUMCLAW FIRE DEPARTMENT BOARD OF FIRE COMMISSIONERS

## REGULAR MEETING MINUTES WEDNESDAY, MAY 17, 2023 – 6:00PM ENUMCLAW CITY HALL COUNCIL CHAMBERS

*The Board of Commissioners of the Enumclaw Fire Department will hold a Regular Meeting at Enumclaw City Hall Council Chambers with a virtual option via Zoom.*

### Call-In Information:

Dial: +1 253 215 8782

Meeting ID: 876 5636 4060

Link to Join: <https://us02web.zoom.us/j/87656364060>

### 1. CALL TO ORDER

Meeting called to order at 6:00pm by Commissioner Trachte

### 2. FLAG SALUTE

Led by Commissioner Trachte

### 3. ATTENDANCE – Jones, Zoll, Stubblefield (virtual)

Present: Amy Trachte-Commissioner, Eric Heintzinger-Commissioner, Jenny Jones-Commissioner, Angie Stubblefield (Zoom)-Commissioner, Jim Zoll-Commissioner, Randy Fehr-Fire Chief, Ben Hayman-Deputy Chief, Laura Buckley- Acting District Secretary/Finance & HR Specialist

### 4. AGENDA AMENDMENTS

Acting District Secretary Laura Buckley requested the board amend the agenda to include the monthly Finance Report.

- **Board Action:** Motion made by Commissioner Trachte to amend the agenda to include the monthly Finance Report as requested by Acting District Secretary Buckley, seconded by Commissioner Heintzinger. All in favor 5-0.

### 5. PUBLIC COMMENT

None

### 6. EXECUTIVE/EXEMPT SESSION

None

### 7. ANNOUNCEMENTS & PRESENTATIONS

None

### 8. APPROVAL OF MEETING MINUTES

A. Regular Meeting April 12, 2023

- **Board Action:** Motion made by Commissioner Jones to approve Regular Meeting Minutes from April 12, 2023, seconded by Commissioner Stubblefield. All in favor 5-0.

### 9. REGULAR BUSINESS

A. CORRESPONDENCE

None

B. FINANCIALS

1) Approval of Expenditures – Exhibit A

a) 2023 General Operating Fund Expenditures - \$500,385.19

- b) 2023 Capital Outlay Fund Expenditures – \$4,858.90
    - **Board Action:** Motion made by Commissioner Heintzinger to approve expenditures from the General Operating Fund for \$500,385.19 and the Capital Outlay Fund for \$4,858.90 as presented in Exhibit A, seconded by Commissioner Jones. All in favor 5-0.
  - 2) Cash Balances
    - a) April 30, 2023
      - a. General Operating Fund – \$4,140,857.48 (2022 - \$3,618,562.23)
      - b. Capital Outlay Fund - \$5,578,232.07 (2022 - \$5,431,830.29)
    - b) May 14, 2023
      - a. General Operating Fund – \$4,881,869.50
      - b. Capital Outlay Fund - \$5,590,947.91
  - 3) Financial Report – Laura Buckley
- C. FIRE CHIEF'S REPORT
- 1) Chief Randy Fehr
  - 2) Deputy Chief Hayman
- D. RESOLUTIONS
- 1) Resolution No. 2023-01 – Authorizing Fee Recovery at Care Facilities for adoption, and Resolution No. 15-007 Authorizing Recovery of Costs Incurred Non-Emergent 911 Calls for rescission.
    - **Board Action:** Motion made by Commissioner Heintzinger to adopt Resolution No. 2023-01 – Authorizing Fee Recovery at Care Facilities, seconded by Commissioner Jones. All in favor 5-0.
    - **Board Action:** Motion made by Commissioner Jones to rescind Resolution No. 15-007 – Recovery of Costs Incurred Non-Emergent 911 Calls, seconded by Commissioner Stubblefield. All in favor 5-0.
- E. COMMITTEE UPDATES
- None

## 10. MEETINGS

- A. Next Regular Meeting
  - 1) June 21, 2023, at 6:00pm

## 11. OLD BUSINESS

None

## 12. NEW BUSINESS

- A. 2023 Entry-Level Firefighter Recruitment
  - **Board Action:** Motion made by Commissioner Zoll to approve the hiring of two (2) additional uniformed FTE positions, seconded by Commissioner Heintzinger. All in favor 5-0.
- B. Wildland Report
  - 1) Report by Chief Fehr
  - 2) DC Hayman report on plans for wildland deployment out of district
  - 3) Review of lightning strike fires in Renton MVH and Mountain View recently

## 13. PUBLIC COMMENT

None

## 14. GOOD OF THE ORDER

- A. Commissioner Jones was sworn into the King County Commission as board member. The position entails additional board, and committee meetings to attend per month. Chief Fehr has confirmed there are funds available in the commissioner's training budget.

## 15. ADJOURNMENT

- **Board Action:** Motion made by Commissioner Heintzinger to adjourn the meeting at 6:55pm, seconded by Commissioner Stubblefield. All in favor 5-0.

Approved by:

*Amy Trachte*

Amy Trachte (Jun 24, 2023 10:49 PDT)

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Amy Trachte, Chairperson

*Laura Buckley*

Laura Buckley (Jun 22, 2023 08:20 PDT)

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Laura Buckley, Acting Board Secretary











# 5.17.2023 EFD Board of Commissioners Minutes

Final Audit Report

2023-06-24

Created:	2023-06-22
By:	Erinn Tinney (etinney@enumclawfire.org)
Status:	Signed
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