



ENUMCLAW FIRE DEPARTMENT BOARD OF FIRE COMMISSIONERS

REGULAR MEETING AGENDA WEDNESDAY, JUNE 21, 2023 – 6:00PM ENUMCLAW CITY HALL COUNCIL CHAMBERS

The Board of Commissioners of the Enumclaw Fire Department will hold a Regular Meeting at Enumclaw City Hall Council Chambers with a virtual option via Zoom.

Call-In Information:

Dial: +1 253 215 8782

Meeting ID: 833 8396 9036

Link to Join: <https://us02web.zoom.us/j/83383969036>

1. CALL TO ORDER

2. FLAG SALUTE

3. ATTENDANCE

4. EXECUTIVE/EXEMPT SESSION

A. None

5. ANNOUNCEMENTS & PRESENTATIONS

A. None

6. APPROVAL OF MEETING MINUTES

A. Regular Meeting May 17, 2023

7. REGULAR BUSINESS

A. CORRESPONDENCE

B. FINANCIALS

1) Approval of Expenditures – Exhibit A

a) 2023 General Operating Fund Expenditures - \$532,892.76

b) 2023 Capital Outlay Fund Expenditures – \$73,891.55

- **Board Action Recommendation:** To approve expenditures from the General Operating Fund for \$532,892.76 and the Capital Outlay Fund for \$73,891.55 as presented in Exhibit A.

2) Cash Balances

a) May 31, 2023

a. General Operating Fund – \$4,499,025.64 (2022 - \$3,717,779.83)

b. Capital Outlay Fund - \$5,602,627.51 (2022 - \$5,433,086.77)

b) June 11, 2023

a. General Operating Fund – \$4,551,298.87

b. Capital Outlay Fund - \$5,614,543.16

3) Financial Report – Ashley Winter

C. FIRE CHIEF'S REPORT

1) Chief Randy Fehr

2) Deputy Chief Ben Hayman

D. RESOLUTIONS

1) Review of Resolution No. 2023-02 – UTGO Bond Cost Recovery and Reimbursement for adoption at the July 19, 2023, Commission Meeting.

E. COMMITTEE UPDATES

8. MEETINGS

A. Next Regular Meeting

1) July 19, 2023, at 6:00pm

9. OLD BUSINESS

A. None

10. NEW BUSINESS

A. None

11. PUBLIC COMMENT

A. Email Erinn Tinney at etinney@enumclawfire.org by 4:00pm day of meeting if you would like to be scheduled for Public Comment.

1) This is an opportunity for the public to address the Board of Commissioners on any subject which is not of a quasi-judicial nature or scheduled for a public hearing. Speakers are asked to stand to have their comments recorded. Speakers should state clearly their name(s) and address for the record. Please limit comments to three minutes per person.

12. GOOD OF THE ORDER

13. ADJOURNMENT



ENUMCLAW FIRE DEPARTMENT

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EXHIBIT A - EXPENDITURES FROM 5-18-2023 THRU 6-21-2023

Date: Wednesday, June 21, 2023

To: Board of Commissioners
From: Laura Buckley, Finance & HR Specialist

Subject: Recommendation of Approval of Expenditures

General Fund Vouchers	Date	Batch	Type	Voucher #s	Amount
	6/1/2023	2023.06.02	Accounts Payable	EFT	\$ 800.00
	6/7/2023	2023.06.01	Accounts Payable	230601001	\$ 4,639.80
	6/21/2023	2023.06.06	Accounts Payable	230606001-230606042	\$ 121,794.77
					<u>\$ 126,434.57</u>
General Fund Payroll	Date	Batch	Type	Voucher #s	Amount
	5/31/2023	2023.05.07	Deductions & Benefits	EFTs	\$158,857.43
	5/31/2023	2023.05.08	Deductions & Benefits	230508001	\$ 254.09
	5/31/2023	2023.05.09	Deductions & Benefits	EFT	\$ 46,006.69
	5/31/2023	Career	Direct Deposit	EFTs	\$ 196,979.19
	6/14/2023	2023.06.04	Deductions & Benefits	EFT	\$ 25.00
	6/15/2023	2023.06.03	Deductions & Benefits	EFT	\$ 707.05
	6/15/2023	Volunteers/Chaplains/Commissioners	Direct Deposit	EFTs	\$ 3,628.74
					<u>\$406,458.19</u>
Capital Fund Vouchers	Date	Batch	Type	Voucher #s	Amount
	6/21/2023	2023.06.05	Accounts Payable	230605001-230605004	\$ 73,891.55
					<u>\$ 73,891.55</u>
Voided Vouchers	Date	Batch	Type	Voucher #s	Amount
					<u>\$ -</u>
Interfund Transfer	Date	From	To	Description	Amount
					<u>\$ -</u>
Total General Fund Expenditures					\$ 532,892.76
Total Capital Fund Expenditures					\$ 73,891.55
TOTAL EXPENDITURES					<u>\$ 606,784.31</u>