



ENUMCLAW FIRE DEPARTMENT BOARD OF FIRE COMMISSIONERS

REGULAR MEETING MINUTES WEDNESDAY, JULY 19, 2023 – 6:00PM ENUMCLAW CITY HALL COUNCIL CHAMBERS

The Board of Commissioners of the Enumclaw Fire Department held a Regular Meeting at Enumclaw City Hall Council Chambers with a virtual option via Zoom.

Call-In Information:

Dial: +1 253 215 8782

Meeting ID: 876 5636 4060

Link to Join: <https://us02web.zoom.us/j/86879339439>

1. CALL TO ORDER

Meeting called to order at 6:00pm by Commissioner Trachte

2. FLAG SALUTE

Led by Commissioner Trachte

ATTENDANCE – Present: Amy Trachte-Commissioner, Jenny Jones-Commissioner, Jim Zoll-Commissioner, Eric Heintzinger-Commissioner, Randy Fehr-Fire Chief, Ben Hayman-Deputy Chief, Erinn Tinney-Administrative Assistant, Laura Buckley-Finance & HR Specialist.

Absent: Angie Stubblefield-Commissioner. Motion to excuse made by Commissioner Heintzinger, seconded by Commissioner Trachte all in favor 4-0.

3. PUBLIC COMMENT

None

4. EXECUTIVE/EXEMPT SESSION

None

5. ANNOUNCEMENTS & PRESENTATIONS

None

6. APPROVAL OF MEETING MINUTES

A. Regular Meeting June 21, 2023

- **Board Action:** Motion made by Commissioner Heintzinger to approve Regular Meeting Minutes from June 21, 2023, seconded by Commissioner Jones. All in favor 4-0.

7. REGULAR BUSINESS

A. CORRESPONDENCE

None

B. FINANCIALS

1) Approval of Expenditures – Exhibit A

a) 2023 General Operating Fund Expenditures - \$597,493.91

b) 2023 Capital Outlay Fund Expenditures – \$1,653.82

- **Board Action:** Motion made by Commissioner Jones to approve expenditures from the General Operating Fund for \$597,493.91 and the Capital Outlay Fund for \$1,653.82 as presented in Exhibit A, seconded by Commissioner Heintzinger. All in favor 4-0.

2) Cash Balances

a) June 30, 2023

- a. General Operating Fund – \$4,095,088.26 (2022 - \$3,461,652.59)
- b. Capital Outlay Fund - \$5,581,291.61 (2022 - \$5,383,370.87)
- b) July 10, 2023
 - a. General Operating Fund – \$4,130,659.71
 - b. Capital Outlay Fund - \$5,581,291.61
- 3) Financial Report – Laura Buckley
- C. FIRE CHIEF’S REPORT
 - 1) Chief Randy Fehr
 - 2) Deputy Chief Ben Hayman
- D. RESOLUTIONS
 - 1) Resolution No. 2023-02 – UTGO Bond Cost Recovery and Reimbursement for adoption at the July 19, 2023 commission meeting. Motion to read Resolution by title by Commissioner Heintzinger, seconded by Commissioner Jones. All in favor 4-0.
 - **Board Action:** Motion made by Commissioner Zoll to adopt Resolution No. 2023-02 UTGO Bond Cost Recovery and Reimbursement, seconded by Commissioner Heintzinger. All in favor 4-0.
- E. COMMITTEE UPDATES
 - 1) King County Fire Commissioners Association – Commissioner Jones
 - General meeting was July 12, 2023.
 - Meetings are held monthly on the 2nd Wednesday at Station 14. Attendance had been down since COVID, now offering hybrid which is helping with attendance.
 - There was a presentation of ART (active release technique) which is aimed at reducing injuries and aiding in getting injured workers back to work.
 - Classes being offer in September for King County Elected Officials: Roberts Rules of Order and NIMS class.
 - NAFO conference September 19-20 in Las Vegas, Commissioner Jones is interested in attending.

8. MEETINGS

- A. Next Regular Meeting
 - 1) August 16, 2023, at 6:00pm

9. OLD BUSINESS

None

10. NEW BUSINESS

None

11. PUBLIC COMMENT

None

12. GOOD OF THE ORDER

13. ADJOURNMENT

- **Board Action:** Motion made by Commissioner Heintzinger to adjourn the meeting at 6:32pm, seconded by Commissioner Jones. All in favor 4-0.

Approved by:

Amy Trachte
Amy Trachte (Oct 22, 2023 09:26 PDT)

Amy Trachte, Chairperson

Erinn Tinney
Erinn Tinney (Oct 24, 2023 09:25 PDT)

Erinn Tinney, Administrative Assistant