



# ENUMCLAW FIRE DEPARTMENT

## BOARD OF FIRE COMMISSIONERS

### REGULAR MEETING AGENDA

WEDNESDAY, MAY 15, 2024 – 6:00PM

FIRE ADMINISTRATION OFFICE 2884 GRIFFIN AVE #A, ENUMCLAW

---

*The Board of Commissioners of the Enumclaw Fire Department will hold a Regular Meeting at Enumclaw Fire Department Administration Office with a virtual option via Zoom.*

#### Call-In Information:

Dial: +1 253 215 8782

Meeting ID: 840 8157 8284

Link to Join: <https://us02web.zoom.us/j/84081578284>

#### 1. CALL TO ORDER

#### 2. FLAG SALUTE

#### 3. ATTENDANCE

#### 4. AGENDA AMENDMENTS

#### 5. ANNOUNCEMENTS & PRESENTATIONS

#### 6. APPROVAL OF MEETING MINUTES

A. Regular Meeting April 10, 2024

#### 7. REGULAR BUSINESS

A. CORRESPONDENCE

B. FINANCIALS

1) Approval of Expenditures – Exhibit A

a) 2024 General Operating Fund Expenditures - \$525,798.30

b) 2024 Capital Outlay Fund Expenditures – \$5,677.97

- **Board Action Recommendation:** To approve 2024 expenditures from the General Operating Fund for \$525,798.30 and the Capital Outlay Fund for \$5,677.97 as presented in Exhibit A.

2) Cash Balances

a) May 12, 2024

a. General Operating Fund – \$5,761,498.47

b. Capital Outlay Fund - \$5,793,815.60

3) Financial Report – Ashley Winter

C. FIRE CHIEF'S REPORT

1) Fire Chief Randy Fehr

2) Deputy Chief Ben Hayman

D. RESOLUTIONS

1) Resolution #2024-02 Establishing Financial Management Policies.

2) Resolution #2024-03 Designate Additional Reserve Fund Balance for Salary Savings Plan.

3) Resolution #2024-04 Additional General Fund Transfer to Capital Outlay Fund.

E. COMMITTEE UPDATES

1) King County Fire Commissioners Association – Commissioner Jones

2) Finance Committee – Commissioner Zoll and Commissioner Heintzinger

#### 8. MEETINGS

A. Next Regular Meeting

1) June 19, 2024, at 6:00pm

a) Cancel the June Regular Meeting (scheduled on the Juneteenth federal holiday).

b) Propose to schedule a Special Meeting on June 26<sup>th</sup>, 2024 at 6:00pm, at Enumclaw City Hall Council Chambers.

**9. OLD BUSINESS**

- A. Contract for Service/Merger/Consolidation/Funding Sources Update – Chief Fehr
- B. SAO Audit – Ashley Winter

**10. NEW BUSINESS**

- A. Wildland Report – Chief Fehr

**11. EXECUTIVE/EXEMPT/CLOSED SESSION**

**12. PUBLIC COMMENT**

- A. Email Erinn Tinney at [efd@enumclawfire.org](mailto:efd@enumclawfire.org) by 4:00pm day of meeting if you would like to be scheduled for Public Comment.

- 1) This is an opportunity for the public to address the Board of Commissioners on any subject which is not of a quasi-judicial nature or scheduled for a public hearing. Speakers are asked to stand to have their comments recorded. Speakers should clearly state their name(s) and address for the record. Please limit comments to three (3) minutes per person.*

**13. GOOD OF THE ORDER**

**14. ADJOURNMENT**