



ENUMCLAW FIRE DEPARTMENT

BOARD OF FIRE COMMISSIONERS

SPECIAL MEETING AGENDA

WEDNESDAY, JUNE 26, 2024 – 6:00PM

ENUMCLAW CITY HALL COUNCIL CHAMBERS

The Board of Commissioners of the Enumclaw Fire Department will hold a Special Meeting at Enumclaw City Hall Council Chambers with a virtual option via Zoom.

Call-In Information:

Dial: +1 253 215 8782

Meeting ID: 840 8157 8284

Link to Join: <https://us02web.zoom.us/j/84081578284>

1. CALL TO ORDER

2. FLAG SALUTE

3. ATTENDANCE

4. ANNOUNCEMENTS & PRESENTATIONS

5. APPROVAL OF MEETING MINUTES

A. Regular Meeting May 15, 2024

6. REGULAR BUSINESS

A. CORRESPONDENCE

B. FINANCIALS

1) Approval of Expenditures – Exhibit A

a) 2024 General Operating Fund Expenditures - \$589,354.08

b) 2024 Capital Outlay Fund Expenditures – \$12,685.05

- **Board Action Recommendation:** To approve 2024 expenditures from the General Operating Fund for \$589,354.08 and the Capital Outlay Fund for \$12,685.05 as presented in Exhibit A.

2) Cash Balances

a) June 23, 2024

a. General Operating Fund – \$5,903,070.53

b. Capital Outlay Fund - \$5,861,228.31

3) Financial Report – Laura Taylor

C. FIRE CHIEF'S REPORT

1) Fire Chief Randy Fehr

2) Deputy Chief Ben Hayman

D. RESOLUTIONS

1) Resolution #2024-02 Establishing Financial Management Policies for adoption.

- **Board Action Recommendation:** To adopt Resolution #2024-02 – Establishing Financial Management Policies.

2) Resolution #2024-03 Designate Additional Reserve Fund Balance for Salary Savings Plan for adoption.

- **Board Action Recommendation:** To adopt Resolution #2024-03 – Designate Additional Reserve Fund Balance for Salary Savings Plan.

3) Resolution # 2024-04 Additional General Fund Transfer to Capital Outlay Fund for adoption.

- **Board Action Recommendation:** To adopt Resolution #2024-04 – Additional General Fund Transfer to Capital Outlay Fund.

E. COMMITTEE UPDATES

1) King County Fire Commissioners Association – Commissioner Jones

2) Finance Committee – Commissioner Zoll and Commissioner Heintzinger

7. MEETINGS

A. Next Special Meeting

- 1) July 10, 2024, at 6:00pm

B. Next Regular Meeting

- 1) July 17, 2024, at 6:00pm

8. OLD BUSINESS

A. Contract for Service/Merger/Consolidation/Funding Sources Update – Chief Fehr

B. SAO Audit Update – Laura Buckley

9. NEW BUSINESS

A. State Auditor's Office-Comprehensive 2023 Annual Financial Report – Laura Buckley

10. EXECUTIVE/EXEMPT/CLOSED SESSION

11. PUBLIC COMMENT

- A. Email Erinn Tinney at efd@enumclawfire.org by 4:00pm day of meeting if you would like to be scheduled for Public Comment.

- 1) *This is an opportunity for the public to address the Board of Commissioners on any subject which is not of a quasi-judicial nature or scheduled for a public hearing. Speakers are asked to stand to have their comments recorded. Speakers should clearly state their name(s) and address for the record. Please limit comments to three (3) minutes per person.*

12. GOOD OF THE ORDER

13. ADJOURNMENT