



ENUMCLAW FIRE DEPARTMENT BOARD OF FIRE COMMISSIONERS

SPECIAL MEETING AGENDA WEDNESDAY, SEPTEMBER 25, 2024 – 6:00PM ENUMCLAW FIRE ADMINISTRATION OFFICE 2884 GRIFFIN AVE #A, ENUMCLAW, WA 98022

The Board of Commissioners of the Enumclaw Fire Department will hold a Special Meeting at Enumclaw Fire Administration Office with a virtual option via Zoom.

Call-In Information:

Dial: +1 253 215 8782

Meeting ID: 813 1576 6358

Passcode: 331095

Link to Join: <https://us02web.zoom.us/j/81315766358?pwd=4WcSkDWqAH9zzGmm8B5YllxEvaJAPa.1>

1. CALL TO ORDER

2. FLAG SALUTE

3. ATTENDANCE

4. ANNOUNCEMENTS & PRESENTATIONS

A. Chief Brian Carson – Interim Fire Chief Presentation

5. APPROVAL OF MEETING MINUTES

A. Regular Meeting August 21, 2024

6. REGULAR BUSINESS

A. CORRESPONDENCE

1) Email – Fire Chief's Annual Evaluation forms

B. FINANCIALS

1) Approval of Expenditures – Exhibit A

a) 2024 General Operating Fund Expenditures - \$676,756.30

b) 2024 Capital Outlay Fund Expenditures – \$13,584.65

- **Board Action Recommendation:** To approve 2024 expenditures from the General Operating Fund for \$676,756.30 and the Capital Outlay Fund for \$13,584.65 as presented in Exhibit A.

2) Cash Balances

a) September 22, 2024

a. General Operating Fund – \$4,053,606.72

b. Capital Outlay Fund - \$6,416,146.58

3) Financial Report – Laura Taylor

C. FIRE CHIEF'S REPORT

1) Fire Chief Randy Fehr

2) Deputy Chief Ben Hayman

D. RESOLUTIONS

1) Resolution #2024-02 Establishing Financial Management Policies – Exhibit "A"

- **Board Action Recommendation:** To approve amendments to the Financial Management Policies attached as Exhibit "A" and incorporated within Resolution #2024-02 – Establishing Financial Management Policies, as of September 25, 2024.

E. COMMITTEE UPDATES

1) Finance Committee – Commissioner Zoll and Commissioner Heintzinger

7. MEETINGS

A. Next Regular Meeting

- 1) October 16, 2024, at 6:00pm

B. 2025 Budget Workshop

- 1) October 23, 2024, at 6:00pm

8. OLD BUSINESS

9. NEW BUSINESS

A. Interim Fire Chief Services

10. EXECUTIVE/EXEMPT/CLOSED SESSION

11. PUBLIC COMMENT

- A. Email Erinn Tinney at efd@enumclawfire.org by 4:00pm day of meeting if you would like to be scheduled for Public Comment.

- 1) *This is an opportunity for the public to address the Board of Commissioners on any subject which is not of a quasi-judicial nature or scheduled for a public hearing. Speakers are asked to stand to have their comments recorded. Speakers should clearly state their name(s) and address for the record. Please limit comments to three (3) minutes per person.*

12. GOOD OF THE ORDER

13. ADJOURNMENT