



ENUMCLAW FIRE DEPARTMENT BOARD OF FIRE COMMISSIONERS

REGULAR MEETING AGENDA WEDNESDAY, FEBRUARY 12, 2025 – 6:00PM ENUMCLAW FIRE ADMINISTRATION OFFICE

2884 GRIFFIN AVE #A, ENUMCLAW, WA 98022

The Board of Commissioners of the Enumclaw Fire Department will hold a Regular Meeting at Enumclaw Fire Administration Office with a virtual option via Zoom.

Call-In Information:

Dial: +1 253 215 8782

Meeting ID: 838 1243 3365

Passcode: 390647

Link to Join: <https://us02web.zoom.us/j/83812433365>

1. CALL TO ORDER

2. FLAG SALUTE

3. ATTENDANCE

4. ANNOUNCEMENTS & PRESENTATIONS

A. Guest Deputy Chief Sean Penwell (Puget Sound Fire) – Deputy Chief Ben Hayman

B. Temporary Administrative Assistant Jamie Ferguson – Deputy Chief Ben Hayman

5. APPROVAL OF MEETING MINUTES

A. Regular Meeting January 15, 2025

6. REGULAR BUSINESS

A. CORRESPONDENCE

B. COMMITTEE UPDATES

1) Finance Committee – Commissioner Heintzinger (Chair) and Commissioner Zoll

C. FINANCIALS

1) Approval of Expenditures – Exhibit A

a) 2025 General Operating Fund Expenditures - \$615,915.20

b) 2025 Capital Outlay Fund Expenditures – \$3,466.22

• **Board Action Recommendation:** To approve 2025 expenditures from the General Operating Fund for \$615,915.20, the Capital Outlay Fund for \$3,466.22 as presented in Exhibit A.

2) Cash Balances

a) February 9, 2025

a. General Operating Fund – \$4,104,039.83

b. Capital Outlay Fund - \$6,698,490.38

3) Financial Report – Laura Taylor

D. FIRE DEPARTMENT REPORT

1) Deputy Chief Ben Hayman

E. RESOLUTIONS

7. MEETINGS

A. Next Regular Meeting

1) March 19, 2025, at 6:00pm

8. OLD BUSINESS

A. EFD Board of Fire Commissioners Policy Handbook Updated

9. NEW BUSINESS

A. Committee Assignments

10. EXECUTIVE/EXEMPT/CLOSED SESSION

11. PUBLIC COMMENT

- A. Email Erinn Tinney at efd@enumclawfire.org by 4:00pm the day of meeting if you would like to be scheduled for Public Comment.

1) This is an opportunity for the public to address the Board of Commissioners on any subject which is not of a quasi-judicial nature or scheduled for a public hearing. Speakers are asked to stand to have their comments recorded. Speakers should clearly state their name(s) and address for the record. Please limit comments to three (3) minutes per person.

12. GOOD OF THE ORDER

- A. 2025 PDC F-1 Filing
B. Fire Commissioner Uniform Order

13. ADJOURNMENT