



ENUMCLAW FIRE DEPARTMENT BOARD OF FIRE COMMISSIONERS

SPECIAL MEETING AGENDA MONDAY, JUNE 16, 2025 – 6:00PM ENUMCLAW FIRE ADMINISTRATION OFFICE 2884 GRIFFIN AVE #A, ENUMCLAW, WA 98022

The Board of Commissioners of the Enumclaw Fire Department will hold a Special Meeting at Enumclaw Fire Administration Office with a virtual option via Zoom.

Zoom Information:

Dial: +1 253 215 8782

Meeting ID: 862 9375 3323

Passcode: 120706

Link to Join: <https://us02web.zoom.us/j/86293753323?pwd=ctuLBVfhvJ8ISDRdbvrbaV7UetqDg.1>

1. CALL MEETING TO ORDER

2. FLAG SALUTE

3. ATTENDANCE

4. AGENDA MODIFICATIONS

5. ANNOUNCEMENTS, PROCLAMATIONS, & PRESENTATIONS

6. CORRESPONDENCE

7. MEETINGS

A. Next Regular Meeting

- 1) July 16, 2025, at 6:00 pm

8. PUBLIC COMMENT

- A. Email Erinn Tinney at efd@enumclawfire.org by 4:00pm the day of meeting if you would like to be scheduled for Public Comment.

This is an opportunity for the public to address the Board of Commissioners on any subject which is not of a quasi-judicial nature or scheduled for a public hearing. Speakers are asked to stand to have their comments recorded. Speakers should clearly state their name(s) and address for the record. Please limit comments to three (3) minutes per person.

9. CONSENT AGENDA

A. APPROVAL OF MEETING MINUTES

- 1) Approval of Meeting Minutes from the May 21, 2025, Regular Meeting
Board Action Recommendation: To approve the minutes from the May 21, 2025, Regular Meeting.
- 2) Approval of Meeting Minutes from the May 28, 2025, Special Meeting
Board Action Recommendation: To approve the minutes from the May 28, 2025, Special Meeting.

B. APPROVAL OF EXPENDITURES

- 1) Approval of Expenditures – Exhibit A
 - 2025 General Operating Fund Expenditures - \$648,395.90
 - 2025 Capital Outlay Fund Expenditures – \$5,835.02**Board Action Recommendation:** To approve 2025 expenditures from the General Operating Fund for \$648,395.90 and the Capital Outlay Fund for \$5,835.03 as presented in Exhibit A.

10. COMMITTEE REPORTS

- A. FINANCE COMMITTEE – Commissioner Heintzinger (Chair) and Commissioner Stubblefield

11. FINANCIALS

A. CASH BALANCES – JUNE 10, 2025

- 1) General Operating Fund – \$6,375,854.63
- 2) Capital Outlay Fund – \$3,448,408.11
- 3) Impact Fee Reserve Fund - \$2,424,362.69

B. FINANCIAL REPORT– Laura Buckley

12. FIRE DEPARTMENT CHIEF REPORT – Deputy Chief Ben Hayman

13. LOCAL 3931 REPORT

14. EXECUTIVE/EXEMPT/CLOSED SESSION

- A. RCW 42.30.110 (1) (g) *To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.*

15. UNFINISHED BUSINESS

- A. Fire Commissioner Vacancy – Deputy Chief Ben Hayman/Erinn Tinney
- B. Executive Services Contract – Deputy Chief Ben Hayman
- C. Fire Admin Positions

16. NEW BUSINESS

- A. SAO Comprehensive 2024 Annual Financial Report – Laura Buckley
- B. SAO Audit – Laura Buckley

17. PUBLIC COMMENT

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18. GOOD OF THE ORDER

19. ADJOURNMENT