



ENUMCLAW FIRE DEPARTMENT

BOARD OF FIRE COMMISSIONERS

SPECIAL MEETING MINUTES

Wednesday, May 28, 2025 – 6:00PM

Enumclaw City Hall 1339 Griffin Ave, Enumclaw WA 98022

The Board of Commissioners of the Enumclaw Fire Department held a Special Meeting at Enumclaw City Hall with a virtual option via Zoom. Zoom Information: Meeting ID: 862 9375 3323, Passcode: 120706

1. CALL TO ORDER

- Meeting called to order at 6:00pm by Commissioner Jones.

2. FLAG SALUTE

- Led by Commissioner Jones.

3. ATTENDANCE

- Present: Jenny Jones-Commissioner, Eric Heintzinger-Commissioner, Angie Stubblefield-Commissioner, Amy Trachte-Commissioner, Ben Hayman-Deputy Chief, Erinn Tinney-Board Secretary, Laura Buckley-Acting Finance & HR Director, Tyler Gachen-Local 3931 VP, Brian Carson-PSF Fire Chief, Dan Conroy-PSF Assistant Chief, Sean Penwell-PSF Deputy Chief, Hank Glass-PSF Finance Director, Pat Pawlack-PSF Division Chief.
- Vacancy: There is one open seat on the Board that was recently vacated.

4. FIRE DEPARTMENT FINANCIALS

- Presentation by Puget Sound Fire with recommendations for financial cost saving options.

5. PUGET SOUND FIRE EXECUTIVE SERVICES CONTRACT

- The Executive Services Contract will end on 6/30/2025.

6. FIRE DEPARTMENT PLANNING

- Discussion on the cost saving recommendations presented by Puget Sound Fire.

7. FIRE COMMISSIONER VACANCY

- Fire Commissioner Position 4 was vacated on 5/27/2025. The position must be filled by August 25, 2025. A Notice of Fire Commissioner Opening will be posted, and interviews will be held in July.
- Commissioner Stubblefield will fill the open spot on the Finance Committee.

8. ADJOURNMENT

- **Board Action:** Motion made by Commissioner Heintzinger to adjourn the meeting at 7:34pm, seconded by Commissioner Trachte. All in favor 4-0.

Approved by:

Jenny Jones (Jun 17, 2025 15:47 PDT)

Jenny Jones, Chairperson

Erinn Tinney (Jun 17, 2025 09:57 PDT)

Erinn Tinney, Board Secretary