



ENUMCLAW FIRE DEPARTMENT BOARD OF FIRE COMMISSIONERS

REGULAR MEETING AGENDA WEDNESDAY, JULY 16, 2025 – 6:00PM ENUMCLAW FIRE ADMINISTRATION OFFICE 2884 GRIFFIN AVE #A, ENUMCLAW, WA 98022

The Board of Commissioners of the Enumclaw Fire Department will hold a Regular Meeting at Enumclaw Fire Administration Office with a virtual option via Zoom.

Zoom Information:

Dial: +1 253 215 8782

Meeting ID: 838 1243 3365

Passcode: 390647

Link to Join: <https://us02web.zoom.us/j/83812433365?pwd=uwTSbFYc4LBa8x8fZsRjlOiprX2Wyg.1>

1. CALL MEETING TO ORDER

2. FLAG SALUTE

3. ATTENDANCE

4. AGENDA MODIFICATIONS

5. ANNOUNCEMENTS, PROCLAMATIONS, & PRESENTATIONS

- A. Moment of Silence to Recognize the Recent Passing of Former Enumclaw Fire Department Interim Fire Chief Doug Dawson.
- B. Oath of Office – Fire Chief Ben Hayman

6. CORRESPONDENCE

7. MEETINGS

- A. Next Regular Meeting
 - 1) August 20, 2025, at 6:00 pm

8. PUBLIC COMMENT

- A. Email Erinn Tinney at efd@enumclawfire.org by 4:00pm the day of meeting if you would like to be scheduled for Public Comment.
This is an opportunity for the public to address the Board of Commissioners on any subject which is not of a quasi-judicial nature or scheduled for a public hearing. Speakers are asked to stand to have their comments recorded. Speakers should clearly state their name(s) and address for the record. Please limit comments to three (3) minutes per person.

9. CONSENT AGENDA

A. APPROVAL OF MEETING MINUTES

- 1) Approval of Meeting Minutes from the June 16, 2025, Special Meeting
Board Action Recommendation: To approve the minutes from the June 16, 2025, Special Meeting.
- 2) Approval of Meeting Minutes from the June 25, 2025, Special Meeting
Board Action Recommendation: To approve the minutes from the June 25, 2025, Special Meeting.

B. APPROVAL OF EXPENDITURES

- 1) Approval of Expenditures – Exhibit A
 - 2025 General Operating Fund Expenditures - \$628,801.93
Board Action Recommendation: To approve 2025 expenditures from the General Operating Fund for \$628,801.93 as presented in Exhibit A.

10. COMMITTEE REPORTS

- A. FINANCE COMMITTEE – Commissioner Heintzinger (Chair) and Commissioner Stubblefield

11. FINANCIALS

A. CASH BALANCES – July 13, 2025

- 1) General Operating Fund – \$5,920,588.95
- 2) Capital Outlay Fund – \$3,455,311.96
- 3) Impact Fee Reserve Fund - \$2,433,326.19

B. FINANCIAL REPORT– Laura Buckley

12. FIRE DEPARTMENT CHIEF REPORT – Chief Ben Hayman

13. LOCAL 3931 REPORT

14. EXECUTIVE/EXEMPT/CLOSED SESSION

A. None

15. UNFINISHED BUSINESS

- A. Fire Commissioner Vacancy – Chief Ben Hayman/Erinn Tinney
- B. Fire Admin Positions – Laura Buckley
- C. SAO Audit – Laura Buckley

16. NEW BUSINESS

A. None

17. PUBLIC COMMENT

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18. GOOD OF THE ORDER

19. ADJOURNMENT