



ENUMCLAW FIRE DEPARTMENT BOARD OF FIRE COMMISSIONERS

REGULAR MEETING AGENDA WEDNESDAY, AUGUST 20, 2025 – 6:00PM ENUMCLAW FIRE ADMINISTRATION OFFICE 2884 GRIFFIN AVE #A, ENUMCLAW, WA 98022

The Board of Commissioners of the Enumclaw Fire Department will hold a Regular Meeting at Enumclaw Fire Administration Office with a virtual option via Zoom.

Zoom Information:

Dial: +1 253 215 8782

Meeting ID: 838 1243 3365

Passcode: 390647

Link to Join: <https://us02web.zoom.us/j/83812433365?pwd=uwTSbFYc4LBa8x8fZsRjlOiprX2Wyg.1>

1. CALL MEETING TO ORDER
2. FLAG SALUTE
3. ATTENDANCE
4. AGENDA MODIFICATIONS
5. ANNOUNCEMENTS, PROCLAMATIONS, & PRESENTATIONS
6. CORRESPONDENCE
7. MEETINGS

A. Next Regular Meeting

- 1) September 17, 2025, at 6:00 pm

8. PUBLIC COMMENT

A. Email Erinn Tinney at efd@enumclawfire.org by 4:00pm the day of meeting if you would like to be scheduled for Public Comment.

This is an opportunity for the public to address the Board of Commissioners on any subject which is not of a quasi-judicial nature or scheduled for a public hearing. Speakers are asked to stand to have their comments recorded. Speakers should clearly state their name(s) and address for the record. Please limit comments to three (3) minutes per person.

9. CONSENT AGENDA

A. APPROVAL OF MEETING MINUTES

- 1) Approval of Meeting Minutes from the July 16, 2025, Regular Meeting
Board Action Recommendation: To approve the minutes from the July 16, 2025, Special Meeting.

B. APPROVAL OF EXPENDITURES

- 1) Approval of Expenditures – Exhibit A
 - 2025 General Operating Fund Expenditures - \$642,511.49
Board Action Recommendation: To approve 2025 expenditures from the General Operating Fund for \$642,511.49 as presented in Exhibit A.

10. COMMITTEE REPORTS

A. FINANCE COMMITTEE – Commissioner Heintzinger (Chair) and Commissioner Stubblefield

11. FINANCIALS

- 1) CASH BALANCES – August 17, 2025
 - 1) General Operating Fund – \$5,438,383.08
 - 2) Capital Outlay Fund – \$3,468,322.67
 - 3) Impact Fee Reserve Fund - \$2,473,507.01

B. FINANCIAL REPORT– Finance/HR Director Buckley

12. FIRE DEPARTMENT CHIEF REPORT – Chief Hayman and Deputy Chief Madill

13. LOCAL 3931 REPORT

14. UNFINISHED BUSINESS

- A. Fire Admin Position – Finance/HR Director Buckley
- B. SAO Audit – Finance/HR Director Buckley

15. NEW BUSINESS

- A. Resolution # 2025-06 Establishing That Enumclaw Fire Department Will Not Maintain a Public Records Index – Board Secretary Tinney
 - 1) **Board Action Recommendation:** To adopt Resolution #2025-06 Establishing That Enumclaw Fire Department Will Not Maintain a Public Records Index
- B. Resolution #2025-07 Authorizing Cost Recovery for Responses into Unprotected Land and Debt Collection – Chief Hayman
 - 1) **Board Action Recommendation:** To adopt Resolution #2025-07 Authorizing Unprotected Land Responses and Debt Collection
- C. Fire Commissioner Position #4 Interviews
 - 1) Commissioner Interviews
 - 2) Board Action will be taken after Executive Session.
- D. Policy #1054 Benefits and Compensation for Non-Represented Employees – Chief Hayman
 - 1) **Board Action Recommendation:** To approve Policy #1054 Benefits and Compensation for Non-Represented Employees
- E. 2026 Budget Planning – Patient Transport GEMT Revenues – Chief Hayman
- F. Recording of Meetings – Chief Hayman

16. EXECUTIVE/EXEMPT/CLOSED SESSION

- A. RCW 42.30.110(h) To evaluate the qualifications of a candidate for appointment to elective office. Board action will be taken in regular session.
 - 1) Commissioner Vacancy – Position #4
- B. RCW 42.30.140(4)(a) Collective bargaining sessions with employee organizations, including contract negotiations, grievance meetings and discussions relating to the interpretation or application of a labor agreement; or (b) that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress.

17. PUBLIC COMMENT

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18. GOOD OF THE ORDER

19. ADJOURNMENT