



# ENUMCLAW FIRE DEPARTMENT BOARD OF FIRE COMMISSIONERS

## REGULAR MEETING AGENDA WEDNESDAY, OCTOBER 15, 2025 – 6:00 PM ENUMCLAW FIRE ADMINISTRATION OFFICE 2884 GRIFFIN AVE #A, ENUMCLAW, WA 98022

*The Board of Commissioners of the Enumclaw Fire Department will hold a Regular Meeting at the Enumclaw Fire Administration Office with a virtual option via Zoom.*

### Zoom Information:

Dial: +1 253 215 8782

Meeting ID: 838 1243 3365

Passcode: 390647

Link to Join: <https://us02web.zoom.us/j/83812433365?pwd=uwTSbFYc4LBa8x8fZsRjJOiprX2WYg.1>

### 1. CALL MEETING TO ORDER

### 2. FLAG SALUTE

### 3. ATTENDANCE

### 4. AGENDA MODIFICATIONS

### 5. ANNOUNCEMENTS, PROCLAMATIONS, & PRESENTATIONS

### 6. CORRESPONDENCE

### 7. MEETINGS

#### A. Next Regular Meeting

- 1) November 19, 2025, at 6:00 pm

### 8. PUBLIC COMMENT

- A. Email Trina McBride at [efd@enumclawfire.org](mailto:efd@enumclawfire.org) by 4:00 pm the day of the meeting if you would like to be scheduled for Public Comment.

*This is an opportunity for the public to address the Board of Commissioners on any subject which is not of a quasi-judicial nature or scheduled for a public hearing. Speakers are asked to stand and clearly state their name and address for the record. Please limit comments to three (3) minutes per person.*

### 9. CONSENT AGENDA

#### A. APPROVAL OF MEETING MINUTES

- 1) Approval of Meeting Minutes from the September 17th, 2025, Regular Meeting

**Board Action Recommendation:** To approve the meeting minutes from the September 17th, 2025, Regular Meeting.

- 2) Approval of Meeting Minutes from the September 29th, 2025, Special Meeting

**Board Action Recommendation:** To approve the meeting minutes from the September 29th, 2025, Special Meeting.

#### B. APPROVAL OF EXPENDITURES

- 1) Approval of Expenditures – Exhibit A

- 2025 General Operating Fund Expenditures - \$625,130.19

- 2025 Capital Outlay Fund Expenditures - \$49,364.69

**Board Action Recommendation:** To approve 2025 expenditures from the General Operating Fund for \$625,130.19 and the Capital Outlay Fund for \$49,364.69 as presented in Exhibit A.

### 10. COMMITTEE REPORTS

- A. FINANCE COMMITTEE – Commissioner Heintzinger (Chair) and Commissioner Stubblefield

### 11. FIRE DEPARTMENT CHIEF REPORT – Chief Hayman

### 12. RESOLUTIONS – Chief Hayman

- A. Resolution #2025-09 2025 Special Revenue Fund Impact Fee Allocation and Budget Amendments

**Board Action Recommendation:** To adopt Resolution #2025-09 2025 Special Revenue Fund Impact Fee Allocation and Budget Amendments.

- B. Resolution #2025-10 Invoicing for BLS Transport Services

**Board Action Recommendation:** To adopt Resolution #2025-10 Invoicing for BLS Transport Services.

### **13. FINANCIALS**

- A. CASH BALANCES – October 12, 2025

- 1) General Operating Fund – \$4,557,452.75
- 2) Capital Outlay Fund – \$3,474,680.95
- 3) Impact Fee Reserve Fund - \$2,593,723.12

- B. FINANCIAL REPORT– Finance/HR Director Buckley

### **14. 2026 BUDGET WORKSHOP – Chief Hayman and Finance/HR Director Buckley**

### **15. LOCAL 3931 REPORT**

### **16. UNFINISHED BUSINESS**

- A. Local 3931 Contract Negotiations – Chief Hayman

- 1) **Board Action Recommendation:** To approve a 1-year contract extension to the current January 1, 2023 – December 31, 2025, Local 3931 CBA with the agreements as presented, effective January 1, 2026.

### **17. NEW BUSINESS**

- A. None

### **18. EXECUTIVE/EXEMPT/CLOSED SESSION**

### **19. PUBLIC COMMENT**

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### **20. GOOD OF THE ORDER**

- A. Chief Hayman

### **21. ADJOURNMENT**