



ENUMCLAW FIRE DEPARTMENT BOARD OF FIRE COMMISSIONERS

SPECIAL MEETING AGENDA WEDNESDAY, FEBRUARY 25, 2026 – 6:00 PM ENUMCLAW FIRE ADMINISTRATION OFFICE 2884 GRIFFIN AVE #A, ENUMCLAW, WA 98022

The Board of Commissioners of the Enumclaw Fire Department will hold a Special Meeting at the Enumclaw Fire Administration Office with a virtual option via Zoom.

Zoom Information:

Dial: +1 253 215 8782

Meeting ID: 886 1994 5130

Passcode: 864266

Link to Join: <https://us02web.zoom.us/j/88619945130>

1. CALL MEETING TO ORDER

2. FLAG SALUTE

3. ATTENDANCE

4. AGENDA MODIFICATIONS

5. ANNOUNCEMENTS, PROCLAMATIONS, & PRESENTATIONS

6. CORRESPONDENCE

7. MEETINGS

A. Next Regular Meeting

- 1) March 18, 2026, at 6:00 pm

8. PUBLIC COMMENT

- A. Email Erinn Tinney at efd@enumclawfire.org by 4:00 pm the day of the meeting if you would like to be scheduled for Public Comment.

This is an opportunity for the public to address the Board of Commissioners on any subject which is not of a quasi-judicial nature or scheduled for a public hearing. Speakers are asked to stand and clearly state their name and address for the record. Please limit comments to three (3) minutes per person.

9. CONSENT AGENDA

A. APPROVAL OF MEETING MINUTES

- 1) Approval of Meeting Minutes from the January 21, 2026, Regular Meeting.

Board Action Recommendation: To approve the meeting minutes from the January 21, 2026, Regular Meeting.

B. APPROVAL OF EXPENDITURES

- 1) Approval of Expenditures – Exhibit A

- 2026 General Operating Fund Expenditures - \$538,444.02

- **Board Action Recommendation:** To approve 2026 expenditures from the General Operating Fund for \$538,444.02 as presented in Exhibit A.

10. COMMITTEE REPORTS

- A. FINANCE COMMITTEE – Commissioner Heintzinger (Chair), Commissioner Percival

11. FIRE DEPARTMENT CHIEF REPORT – Chief Hayman & Deputy Chief Madill

12. FINANCIALS

A. CASH BALANCES – February 20, 2026

- 1) General Operating Fund – \$4,938,024.98
- 2) Capital Outlay Fund – \$5,339,590.45
- 3) Special Revenue Fund - \$1,621,513.57

- B. FINANCIAL REPORT– Finance/HR Director Buckley

13. UNFINISHED BUSINESS

- A. Board of Fire Commissioners Policy Manual Update Review – Chief Hayman
 - 1) **Board Action Recommendation:** Motion to adopt the proposed updates to the Board of Fire Commissioners Policy Handbook as presented.

14. NEW BUSINESS

- A. Board of Commissioners PDC F-1 Form Due April 15th
- B. Authorization to purchase one (1) Spartan S-180 Fire Engine – Chief Hayman
Summary: The Enumclaw Fire Department has identified, through the apparatus replacement schedule, that its oldest fire engine (2805) is at the end of its service life, and fire engine (2815) needs to go into reserve status, and a new fire engine needs to be purchased. Once in service, the new fire engine will respond out of St.41 as the primary response fire engine for the Enumclaw Fire Department. We are requesting Board approval for the Fire Chief to sign a purchase agreement with True North Emergency Equipment to purchase one (1) Spartan Fire Engine. The fiscal impact is \$1,114,006.00 (excludes applicable sales tax, additional upfitting, and equipment needs or change orders).
 - 1) **Board Action Recommendation:** Motion to authorize the Fire Chief to sign a purchase agreement with True North Emergency Equipment (Spartan) for the purchase of one (1) Spartan Fire Engine utilizing an HGAC Cooperative purchase agreement.
- C. April Board Meeting Date Change to April 29, 2026

15. LOCAL 3931 REPORT

16. EXECUTIVE/EXEMPT/CLOSED SESSION

- A. RCW 42.30.140(4)(a) Collective bargaining sessions with employee organizations, including contract negotiations, grievance meetings and discussions relating to the interpretation or application of a labor agreement; or (b) that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress.

17. PUBLIC COMMENT

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18. GOOD OF THE ORDER

19. ADJOURNMENT