



ENUMCLAW FIRE DEPARTMENT BOARD OF FIRE COMMISSIONERS

REGULAR MEETING MINUTES WEDNESDAY, JUNE 17, 2026 – 6:00 PM ENUMCLAW FIRE ADMINISTRATION OFFICE 2884 GRIFFIN AVE #A, ENUMCLAW, WA 98022

The Board of Commissioners of the Enumclaw Fire Department held a Regular Meeting at the Enumclaw Fire Administration Office with a virtual option via Zoom.

Zoom Meeting ID: 886 1994 5130

1. CALL MEETING TO ORDER

- Meeting called to order at 6:00pm by Commissioner Jones.

2. FLAG SALUTE

- Led by Commissioner Jones.

3. ATTENDANCE

- A. Present: Jenny Jones-Commissioner, Eric Heintzinger-Commissioner (virtual), Scott Percival-Commissioner, Tony Mills-Commissioner, Ben Hayman-Fire Chief, Laura Buckley-Finance & HR Director, Erinn Tinney-Board Secretary
- B. Absent: Commissioner Walthers
 - Motion made by Commissioner Percival to excuse Commissioner Walthers, seconded by Commissioner Mills. All in favor 4-0.

4. AGENDA MODIFICATIONS

- None

5. ANNOUNCEMENTS, PROCLAMATIONS, & PRESENTATIONS

- None

6. CORRESPONDENCE

- None

7. MEETINGS

- A. Next Regular Meeting
 - 1) July 15, 2026, at 6:00 pm

8. PUBLIC COMMENT

- None

9. CONSENT AGENDA

A. APPROVAL OF MEETING MINUTES

- 1) Approval of Meeting Minutes from the May 20, 2026, Regular Meeting
Board Action: Motion made by Commissioner Percival to approve the Regular Meeting Minutes from May 20, 2026, seconded by Commissioner Mills. All in favor 4-0.

B. APPROVAL OF EXPENDITURES

- 1) Approval of Expenditures – Exhibit A
 - 2026 General Operating Fund Expenditures - \$614,773.68
 - 2026 Capital Outlay Fund Expenditures - \$3,136.80
 - **Board Action:** Motion made by Commissioner Mills to approve 2026 expenditures from the General Operating Fund for \$614,773.68 and the Capital Outlay Fund for \$3,136.80 as presented in Exhibit A, seconded by Commissioner Percival. All in favor 4-0.

10. COMMITTEE REPORTS

- A. FINANCE COMMITTEE – Commissioner Heintzinger (Chair) and Commissioner Percival
 - The Finance Committee meeting is postponed until July.

11. FINANCIALS

- A. CASH BALANCES – June 14, 2026
- 1) General Operating Fund – \$7,697,164.01
 - 2) Capital Outlay Fund – \$5,407,820.18
 - 3) Special Revenue Fund - \$1,706,617.88
- B. FINANCIAL REPORT– Finance/HR Director Buckley
- 12. FIRE DEPARTMENT CHIEF REPORT – Chief Hayman**
- 13. UNFINISHED BUSINESS**
- None
- 14. NEW BUSINESS**
- A. SAO Comprehensive 2025 Annual Financial Report – Finance/HR Director Buckley
- Director Buckley presented the Annual Financial Report to the Commissioners for their review. The report was submitted to the State Auditor's Office on May 30, 2026.
- B. Review of Expiring Contracts with other Agencies & Out-of-District Response Agreements – Chief Hayman
- Chief Hayman reported that he will be reviewing expiring contracts and will renew as needed. He will bring any contract changes to the Commissioners.
- 15. LOCAL 3931 REPORT**
- No Report
- 16. EXECUTIVE/EXEMPT/CLOSED SESSION**
- None
- 17. PUBLIC COMMENT**
- None
- 18. GOOD OF THE ORDER**
- Commissioner Jones reported that she is considering resigning from her position on the Board at the end of 2026. When she has made a decision, she will make an announcement as required in the Board of Commissioner's Policy Handbook.
- 19. ADJOURNMENT**
- **Board Action:** Motion made by Commissioner Heintzinger to adjourn the meeting at 6:50pm, seconded by Commissioner Mills. All in favor 4-0.

Approved by:



Jenny Jones, Chairperson



Erinn Tinney, Board Secretary