



ENUMCLAW FIRE DEPARTMENT BOARD OF FIRE COMMISSIONERS

REGULAR MEETING MINUTES WEDNESDAY, July 15, 2026 – 6:00 PM ENUMCLAW FIRE ADMINISTRATION OFFICE 2884 GRIFFIN AVE #A, ENUMCLAW, WA 98022

The Board of Commissioners of the Enumclaw Fire Department held a Regular Meeting at the Enumclaw Fire Administration Office with a virtual option via Zoom.

Zoom Meeting ID: 886 1994 5130

1. CALL MEETING TO ORDER

- Meeting called to order at 6:00pm by Commissioner Jones.

2. FLAG SALUTE

- Led by Commissioner Jones.

3. ATTENDANCE

- A. Present: Jenny Jones-Commissioner, Eric Heintzinger-Commissioner, Scott Percival-Commissioner, Tony Mills-Commissioner, Lane Walthers, Commissioner, Ben Hayman-Fire Chief, Kevin Madill-Deputy Chief, Laura Buckley-Finance & HR Director, Erinn Tinney-Board Secretary

4. AGENDA MODIFICATIONS

- Exhibit A and the 2026 General Operating Fund Expenditures amount were updated with an additional voucher.

5. ANNOUNCEMENTS, PROCLAMATIONS, & PRESENTATIONS

- A. DC Madill – Oath of Office and Badge Pinning – Chief Hayman

6. CORRESPONDENCE

A. Ready Rebound

- Program information was provided to the Commissioners.

7. MEETINGS

- A. Next Regular Meeting
 - 1) August 19, 2026, at 6:00 pm

8. PUBLIC COMMENT

- None

9. CONSENT AGENDA

A. APPROVAL OF MEETING MINUTES

- 1) Approval of Meeting Minutes from the June 17, 2026, Regular Meeting

Board Action: Motion made by Commissioner Percival to approve the Regular Meeting Minutes from June 17, 2026, seconded by Commissioner Heintzinger. All in favor 5-0.

B. APPROVAL OF EXPENDITURES

- 1) Approval of Expenditures – Exhibit A

- 2026 General Operating Fund Expenditures - \$632,667.40
- 2026 Capital Outlay Fund Expenditures - \$1,043.10

- **Board Action:** Motion made by Commissioner Heintzinger to approve 2026 expenditures from the General Operating Fund for \$632,667.40 and the Capital Outlay Fund for \$1,043.10 as presented in Exhibit A, seconded by Commissioner Walthers. All in favor 5-0.

10. COMMITTEE REPORTS

A. FINANCE COMMITTEE – Commissioner Heintzinger (Chair) and Commissioner Percival

- Reviewed vouchers and recommend approval.

- Discussion on the decrease in overtime, the IT project and surplus.

11. FINANCIALS

- A. CASH BALANCES – July 12, 2026
 - 1) General Operating Fund – \$7,398,919.30
 - 2) Capital Outlay Fund – \$5,415,183.38
 - 3) Special Revenue Fund - \$1,728,066.05
- B. FINANCIAL REPORT– Finance/HR Director Buckley

12. FIRE DEPARTMENT CHIEF REPORT – Chief Hayman and Deputy Chief Madill

13. UNFINISHED BUSINESS

- None

14. NEW BUSINESS

- A. Puget Sound Clean Air Agency – Proposed Permanent Ban on Outdoor Residential Burning – Chief Hayman
 - **Board Action:** Motion made by Commissioner Heintzinger and seconded by Commissioner Walthers to sign the letter to Councilmember Dunn in opposition to the proposed permanent ban on outdoor residential burning. All in favor 5-0.

15. LOCAL 3931 REPORT

- A. Local 3931 Vice-President Gachen congratulated Deputy Chief Madill on behalf of the Union.

16. EXECUTIVE/EXEMPT/CLOSED SESSION

- None

17. PUBLIC COMMENT

- None

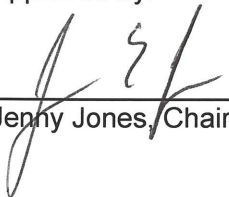
18. GOOD OF THE ORDER

- Commissioner Walthers extended his thank you to the department and the crew that responded to a medical emergency at his home. Everyone was professional and courteous.
- DC Madill extended his thanks to the department members and commissioners for their support and the opportunity to be Deputy Chief. He is looking forward to the future.

19. ADJOURNMENT

- **Board Action:** Motion made by Commissioner Heintzinger to adjourn the meeting at 7:03pm, seconded by Commissioner Percival. All in favor 5-0.

Approved by:



 Jenny Jones, Chairperson



 Erinn Tinney, Board Secretary