ENUMCLAW FIRE DEPARTMENT
BOARD OF FIRE COMMISSIONERS

REGULAR MEETING MINUTES
WEDNESDAY, AUGUST 19, 2026 – 6:00 PM
ENUMCLAW FIRE ADMINISTRATION OFFICE
2884 GRIFFIN AVE #A, ENUMCLAW, WA 98022

The Board of Commissioners of the Enumclaw Fire Department held a Regular Meeting at the Enumclaw Fire Administration Office with a virtual option via Zoom.

Zoom Meeting ID: 886 1994 5130

1. **CALL MEETING TO ORDER**
   - Meeting called to order at 6:00pm by Commissioner Jones.
2. **FLAG SALUTE**
   - Led by Commissioner Jones.
3. **ATTENDANCE**
   A. Present: Jenny Jones-Commissioner, Eric Heintzinger-Commissioner (virtual), Scott Percival-Commissioner, Tony Mills-Commissioner, Lane Walthers, Commissioner, Ben Hayman-Fire Chief, Kevin Madill-Deputy Chief, Laura Buckley-Finance & HR Director, Erinn Tinney-Board Secretary
4. **AGENDA MODIFICATIONS**
   - None
5. **ANNOUNCEMENTS, PROCLAMATIONS, & PRESENTATIONS**
   - None
6. **CORRESPONDENCE**
   A. Washington State Board for Volunteer Firefighters – Certificate of Eligibility of Pension
   - **Board Action:** Motion made by Commissioner Walthers to authorize Board Chair Jones to sign the Certificate of Eligibility of Pension, seconded by Commissioner Percival. All in favor 5-0.
7. **MEETINGS**
   A. Next Special Meeting
      1) September 22, 2026, at 6:00 pm
8. **PUBLIC COMMENT**
   - None
9. **CONSENT AGENDA**
   A. APPROVAL OF MEETING MINUTES
      1) Approval of Meeting Minutes from the July 15, 2026, Regular Meeting
      Board Action: Motion made by Commissioner Percival to approve the Regular Meeting Minutes from July 15, 2026, seconded by Commissioner Heintzinger. All in favor 5-0.
   B. APPROVAL OF EXPENDITURES
      1) Approval of Expenditures – Exhibit A
      - 2026 General Operating Fund Expenditures - $662,331.59
      - 2026 Capital Outlay Fund Expenditures - $63,599.58
      - **Board Action:** Motion made by Commissioner Percival to approve 2026 expenditures from the General Operating Fund for $662,331.59 and the Capital Outlay Fund for $63,599.58 as presented in Exhibit A, seconded by Commissioner Mills. All in favor 5-0.
10. **COMMITTEE REPORTS**
    A. FINANCE COMMITTEE – Commissioner Heintzinger (Chair) and Commissioner Percival
    - No report, the committee didn't meet this month.

11. FINANCIALS

A. CASH BALANCES – August 11, 2026
   1) General Operating Fund – $6,921,016.83
   2) Capital Outlay Fund – $5,432,819.68
   3) Special Revenue Fund - $1,743,494.40

B. FINANCIAL REPORT– Finance/HR Director Buckley

12. FIRE DEPARTMENT CHIEF REPORT – Chief Hayman and Deputy Chief Madill

13. UNFINISHED BUSINESS

- None

14. NEW BUSINESS

A. Fire Department Comments Provided for Cumberland Mining and Asphalt Plan GRDE-23-0083 (Determination of Significance and Scope of Environmental Impact Statement) – Hayman

- Chief Hayman provided information on the proposed project and a copy of the letter that he sent to King County on behalf of the department.

15. LOCAL 3931 REPORT

- No Report

16. EXECUTIVE/EXEMPT/CLOSED SESSION

- None

17. PUBLIC COMMENT

- None

18. GOOD OF THE ORDER

- None

19. ADJOURNMENT

- **Board Action**: Motion made by Commissioner Walthers to adjourn the meeting at 7:09pm, seconded by Commissioner Percival. All in favor 5-0.

Approved by:

Jenny Jones, Chairperson

Erinn Tinney, Board Secretary